

EAST RENFREWSHIRE COUNCIL**11 September 2024****Report by Director of Business Operations and Partnerships****CALENDAR OF MEETINGS – 2025****PURPOSE OF REPORT**

1. To seek approval of the Calendar of Council / Committee Meetings for 2025.

RECOMMENDATION

2. That Council:-
 - (a) approves the Calendar of Meetings for 2025 as set out at Appendix 1 of this report; and
 - (b) notes the provisional dates of meetings of the East Renfrewshire Integration Joint Board.

BACKGROUND

3. In terms of Standing Orders, Council is required to approve the Calendar of Council / Committee meetings. This is subject to the ability of Committees to revise these dates, if required, thereafter.

REPORT

4. To give Elected Members as much notice as possible of future meeting arrangements, the Calendar of Meetings is routinely prepared in advance.
5. As usual the proposed Calendar of Meetings takes account of all meetings in respect of which the dates have been determined, but does not take into account those ad-hoc meetings which will be held as and when necessary (e.g. Appeals Committee, Appointments Committee, Planning Pre-determination hearing etc.) and any other special meetings that may be called from time to time.

Council

6. In recent years, due to the timescale associated with the approval of the Scottish Government budget and the subsequent confirmation of local government funding levels, it was necessary for originally scheduled budget meetings to be cancelled and rearranged at relatively short notice. This has caused inconvenience for a number of Elected Members. To resolve this, Council previously agreed that the scheduled budget meeting should take place at the end of February. This arrangement has worked satisfactorily for the past couple of years and, as such, a similar arrangement has been proposed for 2025.

Cabinet

7. The number of Cabinet meetings has been reduced, reflecting cancellation of meetings in previous years and capacity of Committee Services employees. It is standard practice in a Cabinet System for the Cabinet to meet on a 4-6 weekly basis.

Audit & Scrutiny Committee

8. Similar arrangements have been retained in relation to the timing of the presentation of the Treasury Management Strategy to the Audit & Scrutiny Committee and Council, the draft Annual Accounts to the Audit & Scrutiny Committee and the final Annual Accounts to the Audit & Scrutiny Committee and the Council, and appropriate dates built in to the calendar.

Integration Joint Board

9. For Members' information the provisional dates of meetings of the Integration Joint Board have been included in the calendar.

Electronic Calendar Invites and Publication on the Website

10. If approved, the Democratic Services Team will issue electronic calendar invites to Elected Members and publish the Calendar of Meetings for 2025 on the relevant page of the Council's website. In addition, a more detailed calendar including deadlines for reports will be provided to officers.

CONSULTATION

11. The Corporate Management Team has been consulted on the Calendar of Meetings for 2025.

RECOMMENDATION

12. That Council:-

(a) approves the Calendar of Meetings for 2025 as set out at Appendix 1 of this report; and

(b) notes the provisional dates of meetings of the East Renfrewshire Integration Joint Board.

LOUISE PRINGLE
DIRECTOR OF BUSINESS OPERATIONS AND PARTNERSHIPS

Local Government (Access to Information) Act 1985

Background Papers - None

Convener: Provost Mary Montague

Report Authors: Barry Tudhope, Democratic Services Manager / Lesleyann Burns, Assistant Democratic Services Officer.

Tel: 0141 577 3023

E-mail: barry.tudhope@eastrenfrewshire.gov.uk

CALENDAR OF MEETING DATES (SUMMARY)

January to December 2025

COUNCIL – 5.00PM (Wednesday)	CABINET – 10.00AM (Thursday)	CABINET (Police and Fire) – 10.00AM (Thursday)	EDUCATION COMMITTEE – 10.00AM (Thursday)
N.B. Meeting marked with an asterisk (*) will start at 10.00am. Meeting marked with a double asterisk (**) will start at 4pm on Thursday			
	30 January	23 January	
26 February (*)			6 February
	6 March 27 March		
23 April	24 April		17 April
	29 May		
25 June	19 June	5 June	12 June
	14 August		21 August
10 September 25 September (**)	18 September	4 September	25 September
22 October	30 October		
	20 November	27 November	13 November
10 December	11 December		

AUDIT & SCRUTINY COMMITTEE 2.00PM (Thursday)	PLANNING APPLICATIONS COMMITTEE 2.00PM (Wednesday)	LOCAL REVIEW BODY 2.30 PM (Wednesday)	LICENSING COMMITTEE 10.00 AM (Tuesday)
23 January			
20 February	12 February	12 February	11 February
27 March			11 March
	2 April	2 April	29 April
8 May			
19 June	4 June	4 June	10 June
14 August	6 August	6 August	5 August
25 September			16 September
	1 October	1 October	7 October 28 October
20 November	26 November	26 November	
			9 December

JOINT CONSULTATIVE COMMITTEE (1st TIER) 2.00 PM (Thursday)	INTEGRATION JOINT BOARD 10.00 AM (unless otherwise stated) (Wednesday) <u>PROVISIONAL DATES</u>
	29 January
13 February	
	26 March (10.30 am)
15 May	
	25 June (1.00 pm)
	13 August
11 September	24 September (1.00 pm)
	19 November (10.30 am)