

ANNUAL PROCUREMENT REPORT

1 April 2023 – 31 March 2024



CONTENTS	SECTION	PAGE
Introduction	1	3
Summary of Regulated Procurements	2	4
Review of Regulated Procurement Compliance	3	5
Community Benefit Summary	4	7
Fair Work and Real Living Wage	5	8
Payment Performance	6	9
Supported Business Summary	7	9
Climate Change & Sustainable Procurement	8	10
Future Regulated Procurement Summary	9	11
All Regulated Procurement 2023-24	Appendix 1	19
Community Benefits 2023-24	Appendix 2	23

SECTION 1 – INTRODUCTION

- 1.1 Section 18 of the Procurement Reform (Scotland) Act 2014 (the Act) requires East Renfrewshire Council (the Council) to publish an Annual Procurement Report which monitors the authority's regulated procurement activities against its Procurement Strategy. Regulated procurements are procurement exercises for goods and services with a value of £50,000 or more and for works with a value of £2million or more. A regulated procurement is completed when the award notice is published or where the procurement process otherwise comes to an end.

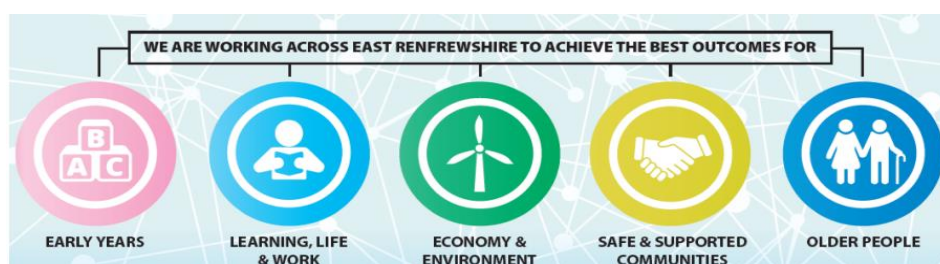
This report provides an opportunity for the Council to demonstrate to our stakeholders that our procurement spend is being used to achieve not only best value but also the Council vision of being modern and ambitious to create a fairer future with all.

- 1.2 The Annual Procurement Report is a mandatory requirement of the Act and must include
- A summary of the regulated procurements that have been completed during the year covered by the report;
 - A review of whether those procurements complied with the authority's Procurement strategy;
 - The extent that any regulated procurements did not comply, and a statement of how the authority intends to ensure that future regulated procurements do comply;
 - A summary of any community benefit requirements delivered as part of a regulated procurement that were fulfilled during the year covered by the report;
 - A summary of any steps taken to facilitate the involvement of supported businesses in regulated procurements during the year covered by the report;
 - A summary of the regulated procurements the authority expects to commence in the next two financial years; and
 - Such other information as the Scottish Ministers may by order specify.

- 1.3 The Annual Procurement Report also details initiatives being developed to further improve the performance of the procurement unit in line with the procurement vision for the Council which is:

“To grow the strategic influence of procurement across the Council through respected and professional expertise, fostering positive relationships which ultimately deliver innovative, sustainable and compliant practices which provide best and added value for the organisation.”

- 1.4 East Renfrewshire Council's vision for the future is to be a “modern, ambitious council creating a fairer future with all and our ultimate aim is to make people's lives better”. The Council has 5 Strategic Outcomes:



- 1.5 The Council also has outcomes relating to Customer, Efficiency and People which are captured under the Strategic Outcome “Our Council is forward thinking and high performing”. Procurement has an important role to contribute to the following:
- Customer: Satisfied customers access services that meet their needs
 - Efficiency: Our physical, information and financial assets are efficiently managed
 - People: We have engaged employees who are motivated to deliver our outcomes
- 1.6 In order to deliver on these Strategic Outcomes, 3 Capabilities have been identified to provide the necessary skills required. These are:
- Prevention
 - Empowering Communities
 - Digital Change
- 1.7 Procurement can play an important role in achieving the Council's Strategic Outcomes and provide key skills contributing to the 3 Capabilities as detailed below:
- **Prevention** – we will collaborate with Services across the Council with a focus on preventing poor outcomes for our residents by supporting them to live independently; providing planned rather than reactive services and reducing demands on Council services in the longer term. We will seek to maximise opportunities for collaboration and using an evidence based approach to designing services.
 - **Empowering Communities** – we will utilise innovative approaches to more actively involve the community and individuals in the development of services and community spending, improving outcomes and the perception of Council services. We will explore ways in which contractors, commissioned partners and communities can work in partnership with us to deliver outcomes.
 - **Digital Change** – We will continue to improve our digital services to meet the needs of our customers and the growing demand to access council services online. We will expand on our work to improve processes, automating where possible to make them more efficient. We will make effective use of data to plan better services for the future and benchmark with other organisations to produce improved outcomes for our residents.

SECTION 2 - SUMMARY OF REGULATED PROCUREMENT

- 2.1 Section 18 (2) (a) of the Procurement Reform (Scotland) Act 2014 requires Councils to include a summary of the regulated procurements that have been completed during the year covered by the report.
- 2.2. Regulated procurement refers to any procurement above £50,000 for goods and services, or £2,000,000 for works. A regulated procurement is completed when the award notice is published or where the procurement process otherwise comes to an end.
- 2.3 The number of regulated procurements carried out by Procurement during the financial year 2023/24 was 47 with a total value of £17,249,000.

- 2.4 The number of activities carried out that fall below the regulated threshold was 154 with a total value of £40,985,175.
- 2.5 A listing of all regulated procurements from Financial Year 2023/2024 can be found at **Appendix 1**.

SECTION 3 REVIEW OF REGULATED PROCUREMENT COMPLIANCE

3.1 Procurement Strategy

The Procurement Strategy has set out 5 key procurement aims which will help to deliver operational and strategic procurement outcomes for the Council and are aligned to the Council's capabilities:

Legal Compliance and Governance – Ensure procurement procedures reflect developments in legislation and government guidance and support stakeholders to mitigate risk and deliver compliant contracts providing probity of Council spending.

Economic Growth, Environmental, Social and Sustainability - Compliance with our legislative and statutory procurement duties as well as consideration of areas such as living wage, circular economy, climate emergency, whole life costing, community health and wellbeing and early involvement of SMEs, Social Enterprises, Supported Businesses and Third Sector.

Strategic Procurement to Deliver Best Value and Continuous Improvement – To deliver a strategic procurement service by working closely with key stakeholders supporting the Council budget savings and driving a commercial focus across the organisation. All procurement activity is carried out in a transparent, proportionate, non-discriminatory, and accountable manner in accordance with procurement legislation and the Council's internal governance.

Performance Reporting to Drive Performance and Support Savings Delivery - To use an evidenced based approach to provide visibility of key performance information which supports informed decision making around the current and future direction of Procurement.

Contract and Supplier Management - Support services to take a proactive approach to contract and supplier management to achieve innovation and value for the Council and our residents.

- 3.2 In 2023/24 the Council has ensured that all regulated procurements comply with both the Council's Procurement Strategy and all relevant legislation. A summary of work carried out for each of our key procurement aims in 2023/24 is provided below.

Legal Compliance and Governance

- The Procurement team have continued to fulfill its obligations in relation to Procurement legislation and follow the Government's procurement guidance in the context of supporting supply chain resilience by working proactively with our suppliers and key partners to closely monitor the impact of global events on economic recovery, market pricing and availability.
- Provide user friendly procurement processes and plain English Standard Operating Procedures for all employees involved in the procurement process.

- Contract Standing Orders updated in response to stakeholder engagement and Scottish Procurement Policy Notes.
- Spend analysis carried out to identify spend that is to be subject to a competitive procurement exercise.
- Category Management model used to work with service teams to award compliant contracts.

Economic Growth, Environmental, Social and Sustainability

- Procurement are working in partnership with Economic Development to adopt a Community Wealth Building approach to progressive procurement.
- We continue to engage the local supply base, SME's, third sector, charity and voluntary organisations by running appropriate accessible events in person and online including the annual Supplier Development Programme "Meet the Buyer Event". Focused 1-1 events are being planned for 2024/25.
- Sustainable Procurement Policy in place and all aspects of sustainable procurement maximised in appropriate contracts.
- Procurement work closely with the Councils Climate Change Officer to tackle Climate Emergency and consider Climate Change Impact Assessments for all relevant contracts.
- Living Wage and Fair Work First included in contracts to ensure the Council contracts with responsible suppliers.
- Community Benefits designed to maximise opportunities for apprenticeships, employability and training, assisting business start-ups, helping to develop business growth.
- "Community Benefits Wishlist" in place to encourage local community to suggest local improvements resulting from Council contracts.
- Application of relevant and proportionate criteria to technical scoring to ensure environmental impacts are considered appropriately in tender activities.
- Prompt payment clauses are embedded within our contractual terms with suppliers required to apply the same terms and conditions to their sub-contractors.

Strategic Procurement to deliver Best Value & Continuous Improvement

- Strong stakeholder relationships have ensured an improved understanding of the procurement pipeline in order to support the Chief Procurement Officer to manage the capacity of the service effectively.
- All elements of the contract strategy and tender process are reviewed and appropriately authorised to ensure legal compliance and delivery of best value.
- The Chief Procurement Officer and Category Managers are represented on and attend a number of internal and external forums to share best practice.
- Procurement undertake annual refresher training on spend analysis using the Scottish Procurement Information Hub and attend courses with Scotland Excel.
- Procurement support services to identify opportunities for savings and improved practice.
- Implementation of 'lotting' strategies where relevant to maximize inclusion of Small and Medium sized Enterprises (SME's), third sector, charity and voluntary organisations within the tender process.
- Continual analysis of spend data ensuring informed decisions on how procurement activity within the organisation can be improved.
- Procurement work in partnership with Accounts Payable on Purchase to Pay improvement programme and Super User training.
- Continue to improve procurement performance across the Council as measured by the Scottish Government's Procurement and Commercial Improvement Programme (PCIP).

Performance Reporting to Drive Performance & Support Savings Delivery

- Embedded process in place for the tracking of benefits from procurement activity with savings opportunities presented to the Corporate Management Team for implementation.
- Procurement exceeded the rebate target of £46,000 by delivering £66,546 in the reporting period.
- Corporate Online Contracts Register and Dashboard in place giving easy access to contract data.
- Continue to maintain a procurement pipeline of expected and planned activities covering two financial years.
- Undertake benchmarking exercises to understand costs and identify most economically advantageous route to market.
- Generate value from use of collaborative contracts with other Councils, Scottish Government, Scotland Excel and other approved bodies.

Contract & Supplier Management

- Corporate model and standardised template documents in place to monitor supplier performance against contract requirements.
- Training delivered across the Council to support officers.
- Procurement Intranet pages updated with user focused documents to support officers involved in contract and supplier management.
- Procurement continue to support services to drive value through proactive contract and supplier management meetings.
- Continually review and update standard template documents in line with best practice across the Public Sector.

The Procurement Strategy 2023-2026 identifies a number of actions and expected outcomes aligned to our 5 key procurement aims. The Strategy is reviewed on an annual basis to drive continuous improvement.

SECTION 4 COMMUNITY BENEFITS SUMMARY

- 4.1 Section 18(2) of the Procurement Reform (Scotland) Act 2014 states that it is mandatory for the Annual Procurement Report to include a summary of any community benefit requirements imposed as part of a regulated procurement that were fulfilled during the year covered by the report.
- 4.2 The Council's sustainable procurement policy covers community benefits and sustainability. By incorporating community benefits clauses and optimising the community benefits process, this will actively encourage suppliers to provide added value and support our internal stakeholders to capture these. This will also support a Community Wealth Building approach. The Council's commitment to this is demonstrated not only through the policy but also within the Procurement Strategy and the Council's Contract Standing Orders.
- 4.3 In 23/24 the East Renfrewshire Council Community Benefits group met quarterly to ensure accountability in the Community Benefits process.
- 4.4 A process for the identification and capture of Community Benefits is implemented. This includes an innovative and interactive Community "wishlist" which will ensure Community Benefits match the aspirations of local communities.
- 4.5 Community benefits are sought for applicable contracts where both the value (over £50,000) and duration of the contract merit a benefit being pursued. It is at the contract strategy development stage that community benefits are to be considered and reflected into tender documentation. Procurement also include a question in the Quick Quote

process asking for voluntary Community Benefits.

- 4.6 The approach taken by the Council has been beneficial when developing the Glasgow City Deal Community Benefits Policy. The success of the “wishlist” approach has led to the City Deal working group seeking our assistance to further this approach. The Council has also been working to ensure that Community Benefits are better aligned to strategic and Scottish Government priorities such as the Local Outcome Improvement Plans, Child Poverty Action Plan and Regional Skills Investment Plan and has participated in the review and joint approach to a regional community benefits menu.
- 4.7 Community Benefits are an important element of the sustainable procurement duty and the steps taken by the Council to include community benefit requirements demonstrates compliance with that duty. The Act states community benefits must be considered for all procurements at or above £4 million. The Council requests benefits for all procurements from £50,000. This lower threshold achieves significantly more benefits.
- 4.8 Community Benefits from contracts in financial year 2023/24 included 12 new jobs and apprenticeships and a range of employability activities with Work East Ren and employability and curriculum support for schools. We also received £27,950 of donations in time and funds to community projects from the Community Benefits Wish List.
- 4.9 A summary of Community Benefits achieved in 2023/24 is included in **Appendix 2**.

SECTION 5 FAIR WORK AND LIVING WAGE

- 5.1 East Renfrewshire Council is committed to applying the Fair Work First. Fair Work First is the Scottish Government’s policy for driving good quality and fair work in Scotland. Through this approach, East Renfrewshire Council is asking bidders to describe how they are committed to progressing towards adopting these and how they intend to continue embedding the seven Fair Work First criteria:
 - appropriate channels for effective voice, such as trade union recognition;
 - investment in workforce development;
 - no inappropriate use of zero hours contracts;
 - action to tackle the gender pay gap and create a more diverse and inclusive workplace;
 - providing fair pay for workers (for example, payment of the real Living Wage);
 - offer flexible and family friendly working practices for all workers from day one of employment; and
 - oppose the use of fire and rehire practices.
- 5.2 In order to ensure the highest standards of service quality in this contract we expect suppliers to commit to progressing towards adopting the seven Fair Work First criteria in the delivery of contracts as part of a fair and equitable employment and reward package as a route to progressing towards wider fair work practices.
- 5.3 Whilst there are no legal restrictions on requiring payment of the Living Wage, suppliers are encouraged to pay it to their employees. The Fair Work First question that promotes a healthy, happy and motivated workforce is included in all regulated contracts.

- 5.4 The Council follows the lead of the Scottish Government by promoting the payment of the Living Wage to persons involved in fulfilling procurement requirements by considering, where relevant and proportionate, when Fair Working Practices should be addressed in contracting opportunities. The Council will comply with the Statutory Guidance on the Selection of Tenderers and Award of Contracts – Addressing Fair Work First, including the Living Wage, in Procurement.
- 5.5 East Renfrewshire Council became an accredited Living Wage employer in November 2020. The Council’s Living Wage commitment means that everyone working at East Renfrewshire receives the Living Wage rate and suppliers contracted to deliver services with the Council will be encouraged, through the procurement process, to pay the real Living Wage.

SECTION 6 PAYMENT PERFORMANCE

6.1 The Council, along with all Scottish Local Authorities, has a statutory obligation to make payment within 30 days of receipt of a valid invoice. All Council staff are encouraged to assist the Council in paying invoices on time by:

- Processing invoices timeously;
- Resolving invoice mismatches promptly; and
- Encouraging suppliers to issue valid invoices quoting purchase order number.

6.2 The table below provides a summary on payment performance:

Number of valid Invoices for the period	55,145
Number of Invoices paid within 30 days	49,381
Percentage Indicator for the period	89.5%
Number of Council regulated contracts awarded during the period containing a contract term requiring the Prompt Payment of Invoices	47
Number of concerns raised by sub-contractors about the timely payment of invoices within the supply chain of public contracts	0

SECTION 7 SUPPORTED BUSINESS SUMMARY & SUPPLIER DEVELOPMENT

- 7.1 The Procurement Reform (Scotland) Act 2014 requires organisations to include a summary of any steps taken to facilitate the involvement of supported businesses in regulated procurements during the year covered by the report.
- 7.2 A "supported business" is an economic operator whose main aim is the social and professional integration of disabled or disadvantaged persons and where at least 30% of the employees of the economic operator are disabled or disadvantaged persons as defined in regulation 21 of the Public Contracts (Scotland) Regulations 2015 (recital 36 of directive 2014/24/EU).
- 7.3 The Council is committed to supporting and improving access to procurement opportunities to supported businesses and will promote their use where it is appropriate. This can be demonstrated through:
- The adoption of a low value ordering process that encourages the use of supported business for non-regulated requirements.
 - The contract strategy development stage considers supported business and third

sector organisations as part of the market research stage.

- 7.4 In 2023/24 The Council ordered the Supply and Installation of Kitchens from City Building (Glasgow) LLP (RSBi) who are a supported business with their work in the areas of integrating disabled or disadvantaged people socially and professionally. A contract was also awarded to Include Me 2 for a Community Café including employability training for adults with additional support needs.
- 7.5 The Council are members of the Supplier Development Programme (SDP) and together with colleagues in Economic Development, promote tender training and events delivered by SDP. Procurement attend national and local Meet the Buyer events and work with SDP to promote contract opportunities particularly where responses are expected from SMEs, local and third sector organisations.

SECTION 8 CLIMATE CHANGE & SUSTAINABLE PROCUREMENT

- 8.1 East Renfrewshire Council declared its own Climate Emergency on 25th October 2021, committing to act on climate change. Whilst we estimate our operations only account for around 5% of emissions within the area, we believe we have a leadership role in achieving net zero. The Council plans consider three main areas for action:
- Reducing emissions in the Council estate and operations and our supply chain;
 - Preparing for the impacts of climate change by adapting buildings and infrastructure; and
 - Finding ways to offset emissions by harnessing the power of nature or technology to remove greenhouse gases from the atmosphere.
- 8.2 In the period of this report Procurement have reviewed processes and templates to provide early identification and prompts to highlight projects which have a climate impact to ensure there is an opportunity to influence the procurement and outcomes through the supply chain.
- 8.3 The Sustainable Procurement Policy which is available to officers on the Intranet identifies a range of policies, tools and procedures that support compliance with the above areas and the Sustainable Procurement Duty. Further procurement supports the Councils Climate Change Action Plan which sets out the plan of action and response to Scotland's Climate Emergency and net zero carbon reduction target.

SECTION 9 FUTURE REGULATED PROCUREMENT SUMMARY

9.1 The following future Regulated Procurements are currently within the pipeline of projects and may be delivered over the next two financial years.

It should be noted that all information is indicative and may be subject to change.

Tender Title / Subject	Estimated Value	Commencement Timescale
Preventative Maintenance & Repair of Technical Machinery Inc Gas & LEV Repairs (Education)	£60,000	FY 24/25
Maintenance of Dining Tables (Education)	£50,000	FY24/25
Pupil Assessments (Education)	£50,000	FY24/25
Full Fibre Gigabit Capable Network (BOP)	£TBC	FY24/25
Fibre Circuits – WAN Connectivity & Shared Service Charge (BOP)	£TBC	FY24/25
Election Management System (BOP)	£80,000	FY24/25
Nimble Storage (BOP)	£150,000	FY24/25
Data Centre Services (BOP)	£630,000	FY24/25
Cyber Security Operations Centre	£275,000	FY24/25
Microsoft Enterprise Agreement & SQL (BOP)	£1,900,000	FY24/25
Microsoft Campus Desktop Education All Language License (BOP)	£525,000	FY24/25
Online Interactive Learning Platform (BOP)	£66,000	FY24/25
Library Management Solution (BOP)	£TBC	FY24/25
LAN Circuits – CCTV Connectivity (BOP)	£TBC	FY24/25
Broadband (BOP)	£TBC	FY24/25
Intelligent Process Automation / Workflows (BOP)	£125,000	FY24/25

Technical Assurance Service (BOP)	£90,000	FY24/25
Cloud Services Partner (BOP)	£500,000	FY24/25
Data Matching Platform (BOP)	£400,000	FY24/25
AI Platform (BOP)	£250,000	FY24/25
First Aid Training (BOP)	£120,000	FY24/25
Customer Management System (BOP)	£1,000,000	FY24/25
Secure Cash Uplift & Change Facility (BOP)	£97,816	FY24/25
Webcasting (BOP)	£48,000	FY24/25
Leadership Development (BOP)	£TBC	FY24/25
Coaching (BOP)	£TBC	FY24/25
Corporate Training (BOP)	£TBC	FY24/25
Learning Management System (BOP)	£TBC	FY24/25
CCTV Maintenance & Repairs (BOP)	£1,325,000	FY24/25
Digital Call Warden Service (BOP)	£487,929	FY24/25
Legal Services (Chief Executives)	£2,000,000	FY24/25
Alcohol Brief Intervention Services (HSCP)	£60,000	FY24/25
Care & Support Services (HSCP)	£20,465,545	FY24/25
Care Home Services (HSCP)	£TBC	FY24/25
Children's Residential Care & Education, Including Short Break Services (HSCP)	£TBC	FY24/25
Fostering & Continuing Care Services (HSCP)	£TBC	FY24/25
Social Care Agency Workers (HSCP)	£TBC	FY24/25

Care Home Placements for Adults with Learning Disabilities (HSCP)	£TBC	FY24/25
Young Persons Emergency Accommodation Support Services (HSCP)	£134,000	FY24/25
Greenlaw IT Telephony (ENV)	£177,000	FY24/25
Dams to Darnley Visitor Facilities Consultant (Env)	£150,000	FY24/25
Removal of Trees with Ash Dieback Disease (Env)	£240,000	FY24/25
Treatment of Organic Waste – Comingled Food & Garden Waste (Env)	£614,000	FY24/25
Post-Consumer Waste Glass, Cans and Plastics (Env)	£95,000	FY24/25
Containers for Street Cleaning Arising's Gully Waste Disposal (Env)	£360,000	FY24/25
Printing , Packaging & Distribution Garden Waste Permits (Env)	£60,000	FY24/25
Collect, Recycle or Dispose of Household Waste Recycling Centre Residual Waste Barrhead (Env)	£325,000	FY24/25
Right to Purchase Post Consumer Paper, Cardboard and Cartons. (Env)	£TBC	FY24/25
Disposal & Recycling of Post-Consumer Garden Waste (Env)	£TBC	FY24/25
Uplift & Dispose of POPs Material (Env)	£TBC	FY24/25
Supply & Distribution of 240L Wheeled Bins (Env)	£115,000	FY24/25
Commercial Waste System (Env)	£TBC	FY24/25
Street Lighting Installations & Maintenance (Env)	£3,600,000	FY24/25
Parking Management Strategy (Env)	£200,000	FY24/25
Clarkston Rail Bridge Design (Env)	£190,000	FY24/25

Paint & Sundries (Env)	£120,000	FY24/25
Supply, Delivery & Install of Handrails (Env)	£168,000	FY24/25
Energy Assessor (Env)	£150,000	FY24/25
Measured Term Contract Multi Trades (Env)	£2,000,000	FY24/25
Supply & Install Timber Fencing (Env)	£200,000	FY24/25
Upgrade Ventilation Schools (Env)	£1,097,129	FY24/25
Crookfur Primary School Extension (Env)	£TBC	FY24/25
Fire Alarm Servicing & Maintenance (Env)	£434,124	FY24/25
Lift Maintenance & Servicing (Env)	£220,000	FY24/25
Air Conditioning Unit Maintenance & Servicing (Env)	£200,000	FY24/25
Swimming Pool Plant Repairs & Servicing – Planned Preventative Maintenance (Env)	£1,000,000	FY24/25
Measured Term Winter Maintenance & Gritting (Env)	£1,200,000	FY24/25
Measured Term Electrical Servicing & Maintenance (Env)	£300,000	FY24/25
Measured Term Drainage Inspection & Repair (Env)	£800,000	FY24/25
Legionella Inspections & Monitoring Services (Env)	£1,800,000	Fy24/25
Small Works Mechanical & Electrical Consultancy Services (Env)	£250,000	FY24/25
Fire Doors – Education Properties (Env)	£375,000	FY24/25
Thornliebank Depot – CCTV Room (Env)	£250,000	FY24/25
Emergency & Steel Door Maintenance (Env)	£TBC	FY24/25

Civil & Structural Engineering Consultancy (Env)	£100,000	FY24/25
Mechanical & Electrical Engineering Consultancy (Env)	£100,000	FY24/25
Supply & Maintenance of Evacuation Chairs (Education)	£50,000	FY25/26
Cashless Catering & Online Payment System (Education)	£72,000	FY 25/26
Outdoor Residential (Education)	£250,000	FY25/26
Revenue & Benefits System (BOP)	£1,299,700	FY25/26
SIP Bundle (BOP)	£52,000	FY25/26
Flex Licence (BOP)	£156,000	FY25/26
FortiGate-1100E hardware, FortiCare Premium, FortiGuard Unified Protection, FortiAnalyser-300G. (DC2) (BOP)	£135,000	FY25/26
F5 Hardware & Support (BOP)	£240,000	FY25/26
Maintenance of LAN Kit. (BOP)	£1,800,000	FY25/26
FortiGate-1100E Hardware, FortiCare Premium, FortiGuard Unified Threat Protection. FortiAnalyzer-300G (DC1) (BOP)	£135,000	FY25/26
Income Management Payment Solution (BOP)	£720,000	FY25/26
M365 Backup (BOP)	£200,000	FY25/26
IT Service Management System (BOP)	£187,500	FY25/26
Customer Digital Experience Management System (BOP)	£TBC	FY25/26
Revenue & Benefits Support & Maintenance (BOP)	£129,500	FY25/26
Revenue & Benefits Fully Managed Modules Citizens Access(BOP)	£245,000	FY25/26

Housing Management Solution Cloud Hosting (BOP)	£350,000	FY25/26
Housing Management Core Solution (BOP)	£224,000	FY25/26
Contact Centre Unified Comms Technology (BOP)	£160,000	FY25/26
Housing Asset Management Solution (BOP)	£144,000	FY25/26
Room Booking /Parents Evening System (BOP)	£TBC	FY25/26
Claris Filemaker – Database Management (BOP)	£TBC	FY25/26
Digital Defences (BOP)	£288,000	FY25/26
Licences – SWG, SEG (BOP)	£111,000	FY25/26
Egress Defend Security Gateways (BOP)	£TBC	FY25/26
Leisure Management System (BOP)	£610,400	FY25/26
Electronic Care Monitoring & Scheduling Solution (BOP)	£640,000	FY25/26
IAMS Core Lite, RMMS Module, LMS Module, UKPMS, NSG, Inspections (BOP)	£112,000	FY25/26
Managed WIFI Solution (BOP)	£280,000	FY25/26
Managed Print Services (BOP)	£1,750,000	FY25/26
Mobile Device Management Solution (BOP)	£55,000	FY25/26
Hardware Replacement DC2 (BOP)	£100,000	FY25/26
Data & Business Intelligence (BOP)	£500,000	FY25/26
Health Checks (BOP)	£48,000	FY25/26
Out of Hours Counselling Services (HSCP)	£884,000	FY25/26
Family Wellbeing Services (HSCP)	£700,000	FY25/26

Distress Brief Intervention Services (HSCP)	£100,000	FY25/26
Advocacy Services (HSCP)	£600,000	FY25/26
Older People Day Services (HSCP)	£TBC	FY25/26
Carers Services (HSCP)	£630,000	FY25/26
Fuel Cards (Env)	£TBC	FY25/26
A77 Phases 4,5,6 (Env)	£2,000,000	FY25/26
Mobile Working Solution (Env)	£TBC	FY25/26
Security Services Overlee & Fire Alarm Sheltered Complex (Env)	£400,000	FY25/26
Guttering Repairs (Env)	£200,000	FY25/26
LD2 Compliant Smoke Alarms for Domestic Properties (Env)	£405,000	FY25/26
Managing Agent: Energy Efficiency (Env)	£TBC	FY25/26
Transport Appraisal (Env)	£50,000	FY25/26
Disposal of Roadworks Materials (Env)	£229,000	FY25/26
Carriageway & Footway Resurfacing (Env)	£17,600,000	FY25/26
Synthetic Pitch Replacements (Env)	£633,000	FY25/26
Capelrig House Internal Refurbishment (Env)	£824,203	FY25/26
Mearns Castle High School – Extension (Env)	£2,500,000	FY25/26
Maidenhill Primary School Extension (Env)	£2,500,000	FY25/26
Mearns Castle High School – Games Hall Floor (Env)	£50,000	FY25/26
Carolside Primary School Improvements (Env)	£6,300,000	FY25/26

Appendix 1: Regulated Procurements from Financial Year 2023/2024

Project Reference	Project Title	Contract Start Date	Contract End Date Including Extension	Contract Value Including Extension	Supplier Name
ERC000390	(R3) Provision of Insurance and Claims Handling- Trust	30/06/2024	30/06/2028	£350,000.00	Zurich Insurance Company Ltd t/a Zurich Municipal
ERC000369	(MC) Right to Purchase PCW Paper - Kerbside	30/04/2024	30/04/2026	£2,160,000.00	Smurfit Kappa Recycling UK Ltd
ERC000361	(R2) S&D of Sports Pitch Maintenance and Weed Control Materials	30/04/2024	30/04/2028	£185,179.80	Origin Amenity Solutions
ERC000352	(R2) Provision of Consultant To Produce Masterplan Regeneration for Barrhead.	29/01/2024	28/01/2027	£80,518.00	Kevin Murray Associates
ERC000333	(MC) Disposal of Roadworks Materials	01/03/2024	28/02/2027	£228,988.50	J&M Murdoch & Sons
ERC000326	(R3) Council Digital Call Warden System – Analogue to Digital Operation	27/05/2024	27/05/2029	£487,929.47	Appello Smart Living Solutions Limited
ERC000322	(R3) Provision of a Removals, Packing and Storage Service for Domestic Properties	10/04/2024	10/04/2028	£168,000.00	Kelerbay Ltd t/a Doree Bonner International
ERC000318	(MC) HWRC - Residual Waste Barrhead	01/02/2024	31/01/2026	£908,800.00	J&M Murdoch & Sons
ERC000302	(DB) Corporate Licensing Solution	01/01/2024	31/03/2030	£93,488.00	NEC Software Solutions

ERC000300	(R3) Provision of Arboricultural Works	01/03/2024	29/02/2028	£1,600,000.00	Ayrshire Tree Surgeons - Ranked 1st, Taylor Trees Ltd - Ranked 2nd, TD Tree & Land Services Ltd
ERC000298	(DB) Barracuda M365 Backup	28/09/2023	27/09/2026	£149,231.67	COMPUTACENTER (UK) LTD
ERC000297	(MC) A77 Active Corridor Phase 3, Detailed Design and Tender Preparation	01/12/2023	31/03/2024	£51,530.35	SWECO UK LIMITED
ERC000295	(DB) Maintenance of Fitness Equipment	14/10/2023	30/07/2027	£120,000.00	PULSE FITNESS LTD
ERC000290	(R3) Winter Maintenance - Paths/Pavements/Car Parks for Council Buildings	01/02/2024	31/10/2027	£254,882.00	MITIE LANDSCAPES LTD
ERC000282	(R3) Multi Trades Measured Term Contract 2023-27	22/01/2024	21/01/2028	£1,000,000.00	VALLEY GROUP LIMITED
ERC000281	(DB) Access Control System - ERCLT	16/09/2023	17/12/2023	£106,866.46	Alternative Systems Protection
ERC000277	(DB) Multiply Programme - Adult Learning Services SQA Numeracy/Math's	20/09/2023	31/03/2025	£53,970.00	GLASGOW CLYDE COLLEGE
ERC000276	(DB) Fortinet Professional Services	14/09/2023	13/09/2024	£87,415.65	COMPUTACENTER (UK) LTD
ERC000275	(R3) Electrical Works Measured Term Contract 2023 - 2025	09/12/2023	09/12/2025	£2,000,000.00	VALLEY GROUP LIMITED
ERC000273	(R2) Structural Testing of Street Lighting Apparatus - Retender	01/11/2023	31/10/2026	£103,050.00	Electrical Testing Ltd
ERC000269	(DB) Mobile Voice and Data Services	28/01/2024	27/01/2028	£480,000.00	Vodafone

ERC000266	(DB) Renewal of ESRI UK products and services	14/09/2023	13/09/2026	£102,609.00	ESRI (UK) LIMITED
ERC000265	(R2) - Supply, Delivery & Installation of Internal/External Hand Rails	04/12/2023	03/12/2025	£168,000.00	Acatch Environmental & Property Services Ltd
ERC000255	(R3) Provision of CCTV & Maintenance	26/02/2024	25/02/2029	£1,325,000.00	KING COMMUNICATIONS & SECURITY
ERC000251	(DB) Revenues & Benefits Resiliency – Via CCS Framework Vertical Application Solutions RM6259 – Lot 1: Business Applications	07/12/2023	05/12/2025	£78,338.80	NEC SOFTWARE SOLUTIONS UK LIMITED
ERC000249	(DB) Security Services at Calderwood Lodge Primary School	15/08/2023	01/07/2025	£87,523.80	SECURIGROUP SERVICES LIMITED
ERC000248	(R3) Pantomime supplier for Eastwood Park Theatre 2024-2028	11/05/2024	11/05/2028	£663,988.42	Spillers Pantomimes Limited
ERC000246	(R3) Provision of Electrical Installation Condition Reports	15/12/2023	14/12/2027	£210,509.00	VALLEY GROUP LIMITED
ERC000245	(DB) S&D, Installation of Plumbed-In, Bottled Water	01/02/2024	31/01/2029	£160,000.00	EDEN SPRINGS UK & KAFEVEND GROUP
ERC000241	(MC) Managing Agent to Deliver: Energy Efficiency Scotland: Area Based Schemes	15/01/2024	14/01/2026	£120,000.00	THE WISE GROUP
ERC000240	(DB) Mobile Application Security Scanning and Testing	31/07/2023	18/08/2026	£72,000.00	Vambrace

ERC000239	(DB) Legal Services Morton Fraser	05/07/2023	26/06/2025	£100,000.00	Morton Fraser
ERC000234	(DB) Subscription to Post Covid Cost of Living Analysis	10/07/2023	09/07/2026	£70,000.00	Smart Data Foundry
ERC000230	(MC) Social Care Case Management System	14/03/2024	13/03/2034	£916,240.00	ACCESS UK LTD
ERC000224	(DB) Provision of Legal Services - Brodies	18/06/2023	17/06/2024	£100,000.00	BRODIES LLP
ERC000222	(MC) Places for Everyone Riba Stage 0-2 (DB) - HO0056 Roof and Render 23-24 Using – SXL Energy Efficiency Contractors Sub-Lot 1 .1 Efficiency Designer	01/10/2023	31/03/2024	£360,111.72	ATKINS LIMITED
ERC000221	(R2) Provision of First Aid Training - Framework	18/06/2023	30/03/2025	£130,382.00	ECD ARCHITECTS LTD
ERC000215	(DB) Professional Learning & Development Services	27/08/2023	26/08/2027	£120,000.00	STEWART FIRST AID TRAINING
ERC000214	(DB) ERC Door access control	08/06/2023	07/06/2027	£200,000.00	OSIRIS EDUCATIONAL LIMITED
ERC000210	(R3) Provision of Winter Maintenance (Gritting)	31/05/2023	30/05/2025	£145,761.00	HFX
ERC000207	(DB) Education Secure Wireless Solution	13/10/2023	12/10/2027	£286,268.00	WILLIAM LAMBIE ESQUIRE
ERC000206	(DB) Forcepoint Proxies (DB) Clearswift Security Appliances	04/07/2023	03/07/2026	£330,000.00	WI-FI Spark
ERC000205	(DB) Forcepoint Proxies	04/05/2023	03/05/2026	£284,505.07	SOFTCAT PLC
ERC000204	(DB) Clearswift Security Appliances	30/04/2023	29/04/2026	£135,612.00	SOFTCAT PLC

ERC000203	(DB) Egress Defend Security Gateways (DB) Provision & Maintenance of Procurement Card, including physical, lodge and virtual cards. Level 3	31/03/2023	30/03/2026	£90,024.00	SOFTCAT PLC
ERC000190	Line detail. (R2) Provision of LD2	23/04/2023	22/04/2027	£51,984.00	Lloyds Bank plc.
ERC000184	Compliant Smoke Alarms for Domestic Properties	03/08/2023	31/03/2026	£270,294.20	G D CHALMERS LIMITED

Appendix 2: Community Benefits from Financial Year 2023/2024

Community Benefit	Wish List Item	Requested by	Delivered by
Donation of paint to 2 groups	Yes	Arthurlie Juniors Football And Barrhead Scouts	Bell Group
<ul style="list-style-type: none"> • 1 new job • 6 apprenticeships • 2 schools careers/STEM events • Donation of 4 planters 	No	Isobel Mair School Barrhead High School St John's Primary School	Fleming Builders
<ul style="list-style-type: none"> • Time and resources to refurbish Auchenback Resource Centre basement • School engagement STEM/site safety 	Yes	Auchenback Active Barrhead schools	Story Construction
Donations of materials	Yes	Barrhead High School	Landscape and Contracts
<ul style="list-style-type: none"> • 1 new job • Donation of Christmas gifts for resettled community • 1 work experience placement • Work East Ren careers event • Schools careers events • Local supply chain engagement 	Yes	Work East Ren Resettlement team Barrhead High Schools Chamber of Commerce	Valley Group
<ul style="list-style-type: none"> • Employer support Foundation Apprenticeship course • Sponsorship of East Renfrewshire Business Awards (£2,500) • Sponsorship Arthurlie Jnrs Football (£700) • Promotion of vacancies via Work East Ren 	Yes	West College Scotland East Renfrewshire Chamber of Commerce Arthurlie Jnrs Football Work East Ren	Hillhouse Quarry
<ul style="list-style-type: none"> • 1 new job • 4 work experience placements • Donations to school projects • School careers events 	No	Work East Ren Thornliebank Primary	Clark Contracts
School STEM activities	No	St Lukes High School	Atkins
<ul style="list-style-type: none"> • 3 new jobs • 1 school engagement visit • 2 careers events • 1 site visit • Financial donations towards wish list projects (£3,000) 	Yes	Work East Ren St Lukes HS Barrhead HS Include Me 2 Young Enterprise Scotland	Graham Construction

Donation in kind	Yes	Barrhead Youth Football	GD Chalmers
Donation £250	Yes	Arthurlie Juniors Football	Wm Hamilton
Donation of £4,000 to sponsor training for employability client	No	Work East Ren	Newlay
Donations to school projects (£2,000)	No	Isobel Mair and Mearns Castle	All Sports
Donations to wish list projects (£1,000)	Yes	Back to School Bank	Sidey
Time and resources towards Christmas light switch on, built stage and installed festive lighting	No	Neilston community	Heron Bros
Schools financial education programme	No	Various schools	Clydesdale Bank
School career events	No	St Lukes HS Barrhead HS	Hub West
Refurbishment of Lavendar Drive football pitch fencing and signage	Yes	Lavendar Drive community	Inverweld