

Clarkston Community Council December Meeting Minutes

Date: Tuesday 3rd December 2019

Time: 7pm to 8.40pm

Venue: Clarkston Community Halls

Attendees: Rebecca Nicholson (RN), Gillian Cox (GC), Ian Bell (IB), Christopher Kelly (CK), Maryam Imran (MI), Linda V Allan (LA), Crawford Nicholson (CN), Greg Chalmers (GCh), two Members of the public

Apologies: Pamela Graham, Tracy Dickson, Brian Dillon, Neal Ross, Julie Richardson, Cllr Annette Ireland, Cllr Alan Lafferty, Cllr Stewart Miller

1. Apologies received
2. Minutes from Meeting on 6th November 2019
3. Police Scotland Report for Clarkston
4. Planning Applications
5. CCC Flyers
6. A Very Merry Xmas Clarkston Event update
7. Aims and objectives for Clarkston Community Council – actions update from 06/11/2019 meeting – Questionnaire, Notice Board, Facebook group.
8. Southside Community Magazine Article
9. ERC Local Development Plan and East Renfrewshire Transport
10. Scottish Water update
11. Treasurers Report
12. Dates and times meetings for 2020
13. AOCB

Meeting Minutes

1. Apologies received and attendance recorded.
2. CCC 06/11//2019 Meeting Minutes. Minutes were approved.
3. Police Scotland Report by Chair, no police officer present.
 - Please see attached Police Update report for November 2019 for Clarkston Community Council.
Discussion followed; -
 - There was no mention of the incident at Scotmid last month. A member also noted that the BP garage on Mearns Road had experienced a similar incident and now have put up bollards at their shop entrance. The secretary will email the Police Scotland contact to request more information regarding the Scotmid incident.
 - There have been reports of a break in at a dry cleaning business in Eastwood Mains Road in the Giffnock area.
 - There have been a number of social media discussions of people being seen in residents' back gardens.

- A CC member also raised awareness that a stranger had walked into their home Neighbours told the member the same thing had happened for them. Residents should contact 101 to report any such incidents.
 - There has been feedback that it would be helpful if our meetings took place on the same day each month, e.g. first Wednesday, to aid planning and regular attendance. The Chair proposes we commit to this and all members present agree to this being the first Wednesday of the month outwith school holiday periods. Secretary will contact police with future dates.
4. Planning Applications – The Chair explained that CCC receive a weekly list of planning applications with a period of 7 days to request formal consultation on any application. It would be anticipated these would be applications of genuine community interest. The CC would still be expected to respond within the standard consultation period, no special arrangements are generally envisaged, though flexibility can be applied for complex cases etc. Where there is a major / large scale application that will affect amenity in the CCC area, the Planning Principal at ERC has confirmed to the Chair that the CC would be automatically consulted as a statutory right (Town and Country Planning (Development Management Procedure) (Scotland) Regulations 2013 under Schedule 5. It was requested that a member take responsibility of looking over the weekly lists and identifying any applications of such interest. GC will take on this duty and was thanked for doing so.

It was noted that local authorities do vary on practice with Community Councils.

- Chair raised awareness of email communication with a local resident and their objection to a local development plan from the Weekly Planning List dated 8th November 2019 for an application where building has taken place and it was a retrospective application for business use. It is currently class 4 under the Town and Country Planning (Use Classes) (Scotland) (Order) 1997 The order has 11 Classes and the application is now applying for use as Class 11 commercial space for indoor leisure/gym facility. The resident was present at this part of the meeting as a member of the public.
- The resident is a residing neighbor who has submitted a full objection to ERC on various grounds (available on the planning portal of the ERC website), some of which they detailed.
- Chair states that if we wish to make comment, we must do so as soon as possible to meet the response timeline from ERC and it would be treated as a consultation response. Following their comments, the resident was thanked for attending and advised that the CC would discuss the matter. They left at this point.
- There is various feedback from members as follows:
 - How would the planning department implement and monitor standards and adherence if planning permission was granted?
 - It has been stated by the applicant that 121 Clarkston Scout Hall car park on Aidans Brae could be used after a conversation with one of the Scout Leaders. It has been clarified by 121 Clarkston Scout Group that this will not be the case as the car park is used by the Scout Group members and scouts as well as services and their patrons who pay a hire to 121 Clarkston Scout group for use of the hall. Planning have been made aware of this.
 - There is a lay by for parking in the same area on Mearns Road which is already heavily used since the parking changes at Busby Road in Clarkston
 - We have only heard from one side. What would the benefits of the proposal be to the community?

CC to consider would this facility be an asset to the area? What is the community point of view for this application?

- Parking will be a potential issue
- Concern regarding change of character for area, effect on existing similar businesses operating out of local halls and other buildings – and potential precedent being set
- Potential monitoring issues if Class 11 usage is applied to the application
- Could cause displacement in local residential area

Based on a majority vote CCC will comment on the application (which will be treated as a consultation response) with our concern about a precedent being set in regard to Class 11 usage in a residential area. Action for Secretary to draft object and liaise with Chair as soon as possible to submit, due to the limited time to comment on the application.

5. CCC Flyers – 4000 flyers printed and available for distribution. Design and layout good but may change colours around in future. Distributed at Clarkston event on 16th November 2019. Box of flyers still available. Members will continue to distribute flyers to residential houses and local churches and shops as well as the local Scouts. IB will email in a list of places that he has already distributed leaflets to. It was suggested Carolside Primary / Williamwood High could distribute in schoolbags home. The Chair clarified that schools are no longer able to distribute any information of external services or organisations due to GDPR. The Chair will look into requesting possible social media awareness through Carolside PTA and if the head teacher could briefly mention the new CCC in his regular newsletter. It was noted best to distribute flyers after 12th December General Election as residents will be receiving a lot of election materials and flyer may get lost amongst them.
6. A Very Merry Xmas Clarkston Event – very well attended event. People appeared happy to receive flyer. Some of the initial feedback about priorities included roads, parking and dog fouling. Chair will invite the Clarkston BID manager Andy Dunlop to the next CCC meeting.
7. Aims and Objectives for Clarkston Community Council
 - Social media communication - BD has set up private Facebook group and will look into use of group or page.
 - CCC Questionnaire – Chair has drafted a questionnaire and circulated to members at meeting. It was noted that other case studies of community councils around Scotland were researched as examples, for example the consultation by Pollokshields Community Council who managed to engage 400 local people and as a result delivered a one year outdoor cinema and theatre space in the local area. LA recommended that we should launch the questionnaire in January 2020, allow 3 weeks for feedback. The draft questionnaire should be circulated to all CCC members on email and with final feedback at next meeting on 8th January 2020 for final approval. Purpose of the questionnaire:
 - To ask local community about local priorities and viewpoints
 - Engagement with all sections of the local community, groups and clubs
 - To receive responses and local voices from the local community. A similar exercise was carried out in Drumby Crescent and was met with support with local people exchanging views. This was due to an ongoing situation during local works in 2015 to 2016 where there was a lot of traffic passing through Drumby Crescent including 43 trucks.
 - Important to speak with local people and businesses

- Central Community Space – The Chair has been looking into the availability of a local community space and has been in contact with ERC. Chair has visited the council owned building on Busby Road next to the previous NHS building. It has 8 rooms, upper floor, disability access. The building has potential to fulfill a range of local needs. It is empty at the moment. A private developer looked into the property but declined due to no parking facilities. A community hub would require support of available grant and local funds as well as operating to sustain itself as a social enterprise. Cllr Ireland already posts funding updates on her social media, noting there is a Greggs Foundation grant available currently. Secretary states that she has background in grant funding applications and happy to help with development of proposal. There is some land at the back of the building which could lend to some outdoor project or development which the Vice Chair BD is currently looking into. Chair also visited the Include Me 2 Club which has recently acquired a building in Barrhead for the community work. GCh and IB said they could assist in reviewing the building – action; RN to request access via Cllr Ireland
 - It is common practice for local authorities to pass on council buildings to local communities to use and maintain so we are hopeful this will be the case with ERC. A central space would be helpful as local council spaces in terms of schools and halls are expensive to hire. However, it will be important to determine the local desire for the building through the consultation questionnaire.
 - GC fed back on research of community notice boards for CCC. No planning required for advertising if for benefit of local area. Only need permission for roads and services. There is a vacant space next to Barnardos but damaged. Suggestion to look at one of the council buildings on Busby Road or where the public toilets were previously situated. Costs are as follows; A1 on wall advert - £80 and A0 advert on wall is £110. A free-standing notice board may struggle for permission. GC to continue research.
8. Southside Community Magazine Article – Secretary contacted a journalist for the magazine who is interested in writing a piece on CCC and replied with many questions. Chair will work on writing a piece and submit later in year once plans are more fully formed.
 9. ERC Local Development Plan and Fairer Transport Study Response
 - LDP 2– No responses to date by CCC members. It was clarified with the upgrade to Overlee Pavilion there would be changing rooms as it is upgrading to a Sports and Family pavilion. It was also noted that local residents are aware of the land at Drumby Crescent being sold for development, nothing has been built and currently only being tested. Also the extension to Carolside Nursery would be a positive development to help cater for early years learning needs with the increase in early years hours in 2020.
 - East Renfrewshire Fairer Transport Study – IB has drafted a response from his locality and will email into Secretary who will send responses from CCC.
 10. Scottish Water Meeting Update – GC liaising with Scottish Water re community payback for ongoing works. There is money in reinstatement and there is an opportunity for discussion around potential all weather sports pitch. Greg has spoken with Busby Football Club who would be happy to be involved. GC has emailed Cllr Ireland asking for contacts in Leisure and Recreation and would also like to contact Planning to discuss any ideas for reinstatement at Overlee Park. Contact with Busby Community Council has already been made.
 11. Treasurers Report – In the past month expenses paid out for leaflets printing - £95. Petty cash float of £50. With regard to the bank account additional signatures are being approved by the bank. Thank you to everyone who attended the bank to complete the signatory process. Secretary was asked by Chair to look at current printing costs. Secretary prints a copy of all emails, documents and consultations sent to the CCC Gmail as a hard copy for the CCC. Secretary will look at printing costs and liaise with Treasurer about expenses owed. GC will

share printing scheme details to help save with printing costs for Secretary and use of own printer. Treasurer has also approached local chartered accountant who is happy to support CCC with accounts in future (potentially for free) due to them being a local resident who would like to help.

12. Dates and times of next few meetings – 8th January 2020 proposed, Secretary will send list of future dates to members to approve to assist with venue booking and inviting stakeholders to meetings.

13. AOCB

- Cllr Ireland Update – Cllr Ireland sent update to Chair regarding parklets project in Clarkston toll, ongoing transport studies and a link to Play Standards consultation results. A copy of ERC management structure was sent over and shared with members. Chair will send copy of Cllr Ireland email to Secretary to share with CCC.
- Crawford Nicholson submitted his resignation from CCC due to ongoing work and learning commitments. CN joined to help set up the CCC and is happy with the group of people who have joined to continue to the work. CN will email resignation to Chair and Vincent McCulloch and wishes CCC luck for the future.
- It was queried if local Councillors were aware of meeting. The secretary confirmed all ward Councillors are emailed an invitation to the meetings along with minutes. To date 3 out of 4 of the local Councillors have contacted regarding attendance of the meetings.

Actions

- Chair will send draft CCC questionnaire for feedback to CCC members with deadline for feedback next meeting in January 2020.**
- Chair will send Cllr Ireland email to members.**
- Secretary to send draft minutes to members.**
- Secretary to send potential dates for next year to CCC members so can block book meeting room and notify Police Scotland of future dates.**
- Secretary to draft CCC objections to a planning application and liaise with Chair and Planning Department for submission.**
- Gillian Cox will take on responsibility to oversee weekly planning application list, Secretary will send list as soon as received on email to Gillian.**
- Secretary to liaise with Treasurer over printing expenses.**
- GC will send Secretary HP Printing Scheme to help with future printing costs.**
- Chair to ask Carolside PTA if they can share flyer on Facebook and Headteacher if he could briefly mention in his regular newsletter.**
- Ian Bell will email in ER Fairer Transport Study response to Secretary.**
- Ian Bell will email in list of places where CCC flyer has been distributed.**
- Chair to organise Greg Chalmers visit to ERC Building in Clarkston as potential community space.**

Meeting Finished.

Next Meeting – Wednesday 8th January at 7pm at Clarkston Community Hall

Meeting Minute Author

Name: Maryam Imran

Date Completed: 10/12/2019