

EAST RENFREWSHIRE COUNCIL

CABINET

25 October 2018

Report by Chief Officer – Legal and Procurement

ANNUAL PROCUREMENT REPORT

**PURPOSE OF REPORT**

1. The purpose of this report is to seek approval of the Council's first Annual Procurement Report. The report is attached as Appendix 1 and provides an update of regulated procurement activities during the period 1 January 2017 to 31 March 2018

**RECOMMENDATION**

2. Cabinet is asked to approve the Annual Procurement Report and note its contents.

**BACKGROUND**

3. In terms of the Procurement Reform (Scotland) Act 2014 ("the Act"), the Council as a contracting authority was required to publish a Procurement Strategy by December 2016 and thereafter to issue an Annual Procurement Report on a regular basis, the first such report covering the extended period up to the end of financial year 2017/18 . Subsequent reports will monitor and reflect on delivery in line with financial year periods.

4. The Annual Procurement report monitors the authority's regulated procurement activities against delivery of its procurement strategy.

**REPORT**

5. The Council's first Annual Procurement Report is attached as Appendix 1 to this report. Its' content covers all regulated procurements completed during the period 1 January 2017 to 31 March 2018 and details how those procurements and the processes around them supported the objectives included within the Council's Corporate Procurement Strategy 2017- 2018. The Procurement Reform (Scotland) Act 2014 defines regulated procurements as procurement exercises for goods and services with a value of £50,000 or more and for works with a value of £2million or more.

6. The report highlights performance in the areas of community benefits and social responsibility whilst detailing the improvements being made to increase performance and the efficiency of procurement within the council. An indication of proposed regulated procurements to be carried out in the following 2 financial years is also contained within the report

7. The Improvement Plan is linked to the objectives of the Corporate Procurement Strategy and an update of actions from the plan has been provided within the report.

## **FINANCE AND EFFICIENCY**

8. There are no specific financial implications arising from this report.

## **CONSULTATION**

9. No formal consultation was undertaken in the production of the report.

## **IMPLICATIONS OF THE PROPOSALS**

10. There are no staffing, IT, legal, sustainability or other specific implications associated with this report.

## **CONCLUSIONS**

11. This is the first annual procurement report to be published, providing greater transparency of regulated procurement activities within the Council to the benefit of both our residents and suppliers. The inclusion of proposed procurement exercises to be conducted over the 2 year period to April 2020 allows the marketplace to prepare for subsequent tenders and encourages early engagement to take place.

## **RECOMMENDATION**

12. Cabinet is asked to approve the Annual Procurement Report and note its contents.

Gerry Mahon  
Chief Officer – Legal and Procurement  
2 October 2018

## **REPORT AUTHOR**

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# CORPORATE PROCUREMENT



**Annual Procurement report**

**1 January 17 – 31 March 2018**

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## Section 1 Introduction

In terms of the Procurement Reform (Scotland) Act 2014 all contracting authorities were required to publish a Procurement Strategy by December 2016 and to thereafter produce Annual Procurement Reports, the first of which was required to cover the period up to end of March 2018. The Annual Procurement report monitors the authority's regulated procurement activities against delivery of its procurement strategy.

This report forms East Renfrewshire Council's first Annual Procurement Report and covers all regulated procurements completed during the period 1st January 2017 to 31st March 2018. It details how those procurements supported the objectives included within the council's Corporate Procurement Strategy 2017-2018. The council's subsequent Annual Reports will reflect delivery within the preceding financial year and will be published as soon as is reasonably practicable once that financial year ends.

The report highlights performance in the areas of community benefits and social responsibility whilst detailing the improvements made to increase performance and the efficiency of procurement within the council.

The council's procurement vision is:

*To grow the strategic influence of procurement across the council providing innovative, sustainable and modern procurement practice, whilst striving for continuous improvement in our performance.*

This vision links to the council's 5 Capabilities and assists in achieving these objectives through:-

- Providing contracts to support the delivery of services that improve the outcomes for early years and older people. **(Prevention)**
- Supporting and improving access to procurement opportunities for SMEs, supported business, the third sector and local businesses. **(Community engagement)**
- Capturing and reporting meaningful information that can assist in the delivery of services whilst providing best value. **(Data, evidence and benchmarking)**
- Modernising our business process through the adoption of e-procurement and P2P solutions. **(Modernising how we work)**
- Increasing procurement awareness through modern technologies **(Digital communication)**

The annual report allows the Council to record and publicise its performance and achievements in delivering its Corporate Procurement Strategy. It provides an opportunity for the Council to demonstrate to our stakeholders that our procurement spend is being used to best effect, not only to achieve the procurement vision but also to further the wider council vision of being a modern ambitious council which works to create a fairer future for all.

Annual Procurement Report Owner: Diane Pirie, Chief Procurement Officer  
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## Section 2 Summary of Regulated Procurement

Section 18(2)(a) of the Procurement Reform (Scotland) Act 2014 requires organisations to include: “a summary of the regulated procurements that have been completed during the year covered by the report.”

Regulated procurement refers to any procurement of a value above £50,000 for goods and services or £2,000,000 for works. A regulated procurement is completed when the award notice is published or where the procurement process otherwise comes to an end. Regulated procurements can refer to new contracts and framework agreements but also to mini-competitions and call offs from existing framework agreements.

In total the council completed 70 regulated procurements during the reporting period with a total value of £23,239,866. These regulated procurements included projects supporting The Glasgow City Region City Deal initiative as well as those servicing the council’s ongoing and regular business needs. Appendix 1 provides a full list of each individual procurement completed.

Awards of new council contracts, new council frameworks and call-offs (mini-comp or direct award) from existing council frameworks during this period totalled £23,239,866. Over and above council contracts, the council also utilised framework contracts provided by other organisations such as Procurement Scotland, Scotland Excel and COSLA (eg the National Care Home contract). During the same period there were instances where alternative methods of procurement were used in line with the regulations and the Council Standing Orders Relating to Contracts (e.g. where there was only one potential supplier).

Summary details of all regulated spend can be found in the table below

<b>Activity</b>	<b>Total Spend</b>
Council contracts	£12,279,175
Council Framework direct Call Off	£5,605,151
Council Framework Mini Comp	£5,535,540
National Care Home contract	£8,400,000
Scotland Excel Frameworks	£9,926,620
Procurement Scotland Frameworks	£10,057,805
<b>Total Spend</b>	<b>£51,804,291</b>

## Section 3 Review of Regulated Procurement Compliance

The Corporate Procurement Strategy has set out 4 main objectives which will help to deliver operational and strategic procurement outcomes for the council and are aligned to the council's 5 capabilities.

**Leadership, Compliance and Governance** - Through the ongoing development of guidance, policy and process, to ensure adherence to the principles of equal treatment, non-discrimination and transparency and compliance with Council rules and legislative requirements

**Strategic Procurement** - To embed a strategic and commercial approach to procurement across the Council to drive efficiencies and savings.

**Performance Reporting** -To provide senior managers with enhanced procurement information to allow for informed decisions to be made.

**Maximising Sustainable Procurement.** To achieve improved standards of sustainable procurement throughout the Council, in accordance with the duties set out within the Procurement Reform (Scotland) Act 2014

A summary of work carried out for each of the objectives that has relevance to regulated procurement activity is provided below. Further information can be found at the Procurement Improvement Plan update on page 7 of this report.

### **Leadership, Compliance and Governance**

- Amendments to Contract Standing Orders approved by Procurement Board
- Standard Contract terms and conditions reviewed and updated
- Review and update of Intranet pages to provide increased information to assist departmental officers
- Additional guidance documentation prepared regarding Standing Orders relating to Contracts and Contract Processes

### **Strategic Procurement**

- Procurement Board support for the various procurement changes – adoption of a new procurement strategy document and supported business process.
- Category Managers working across different commodities increasing their product knowledge
- Annual review of spend undertaken to identify contract opportunities
- Representation at key internal and external groups including Scotland Excel Commercial Steering Group to enhance knowledge and identify best practice developments

## Performance Reporting

- Implementation of the Pecos Gateway to improve order information and ordering process compliance
- Information audit undertaken to identify data gaps and minimise information duplication.
- Commencement of joint working programme with IT to resolve technical restrictions on information storage/collection

## Maximising Sustainable Procurement

- Development of the contract strategy document where sustainable aspects are considered for each individual procurement exercise. Where appropriate all tenders will give consideration to fair working practices and will be structured in a way to support SME participation. Community benefits and supported business considerations are embedded within the process and details of the progress made in these areas can be found in the following sections

## Continuous Improvement

The Procurement Improvement Plan is in place to drive improvement, increase governance and achieve the objectives of the Corporate Procurement Strategy. A review of the Improvement Plan has identified a number of tasks as being completed or considered business as usual as the actions have now been embedded within our processes. A summary of the main areas can be found below:

<b>Procurement Improvement Plan</b>	
<b>Leadership &amp; Governance</b>	
Procurement representation	The Procurement Board provides approval of and support for procurement improvements and comprises members of the Council's Corporate Management Team including the Chief Executive and all directors. Examples include the adoption of the corporate procurement contract strategy document that has been designed to ensure consideration of the procurement legislation is given, low value supported business approach, amendments to Contact Standing Orders and changes to the financial appraisal process.
Procurement Influence	Annual service surveys are undertaken to assess performance of corporate procurement team. Most recent survey indicated that 80% of those surveyed were satisfied that tendering exercises provided best value.

Procurement Strategy	The Procurement Strategy and Improvement Plan were both approved by Cabinet.
Resources & Skills	A service review was commenced to look at the immediate team and the wider departmental requirements. Conclusion of the review will be in financial year, 2018/19.
Learning & Skills	Based on the Scottish Government's competency framework core competencies have been established for the procurement team. Ongoing training opportunities will be investigated to ensure the skills are maintained.
Internal controls and guidance	New department guidance documents have been prepared on the approval of purchase orders, travel bookings and financial appraisal. Terms and conditions of contract have been updated and a new set of consultancy terms prepared. New system training has been provided to departmental users.
<b>Development &amp; Tender</b>	
Spend analysis	The annual spend analysis was carried out and areas for tender development captured.
Strategy development	The procurement contract strategy document was approved as the template for strategy development. The document was updated to be more user friendly and a market analysis tool adopted to aid market research.
Specification & evaluation	Training was provided to service procuring officers on the fundamental points of procurement. The move to online tender evaluation has been made with evaluations conducted on the PCS-t system.
Sustainability	A low value process for supported business was approved by the Procurement Board with the information made available via a dedicated intranet page.
<b>Key process</b>	
Process automation	A new marketplace, PECOS Gateway, has been implemented providing more catalogue ordering content for departmental procuring officers. Initial analysis of orders created through the Gateway has shown a reduction in order amendments and improved line item detail.

The outstanding actions from the Improvement Plan will be carried forward and addressed during financial year 2018/19. These will be supplemented with actions

identified from the assessment for the Procurement Commercial & Improvement Programme, (PCIP) which will take place in late 2018. Improvement opportunities already identified include:-

- Scope to increase sustainability benefits from framework agreements
- Continued and enhanced targeting and monitoring of existing contracts and frameworks to increase efficiencies and drive savings.
- Increased training and liaison with client services to develop expertise in the production of contract specification
- Continued encouragement of services to ensure advance provision of work plans (expected contracting needs) providing increased opportunities to deliver best value from our regulated procurements

## **Section 4 Community Benefits Summary**

Section 18(2)(d) of the Procurement Reform (Scotland) Act 2014 states that it is mandatory for an annual procurement report to include “a summary of any community benefit requirements imposed as part of a regulated procurement that were fulfilled during the year covered by the report”.

In October 2014 Cabinet approved the sustainable procurement policy which covers both community benefits and sustainability. The council's commitment to this is demonstrated not only through the policy but also within the Corporate Procurement Strategy and Contract Standing Orders.

Community benefits are sought for suitable contracts where both the value (over £50,000) and duration of the contract merit a benefit being pursued. Community benefits are considered at the contract strategy development stage and, if considered appropriate, are thereafter reflected in the tender documentation.

The approach taken by the Council has been beneficial when developing the Glasgow City Region City Deal community benefits policy and the council actively participates in the Community Benefits working group ensuring standardisation of the process and maximising the benefits achieved through the city deal contracts.

Community Benefit (CB) clauses were written into 20 contracts for works & services and details of the benefits delivered can be found in Appendix 2. As part of the City Deal reporting process it has been highlighted that 6 construction partnership events were organised to inform and build the capacity of the local SME supply chain, third sector and supported businesses.

An example of the good work being achieved by the overall City Deal community benefits focus is the increased percentage spend on local small to medium sized enterprises (SMEs) from City Deal contracts.

## **Section 5 Supported Business Summary**

Section 18(2)(e) of the Procurement Reform (Scotland) Act 2014 requires organisations to include “a summary of any steps taken to facilitate the involvement of supported businesses in regulated procurements during the year covered by the report”.

During the reporting period there were no regulated procurement exercises that were solely awarded to a supported business. However, a framework agreement was put in place for close cleaning where a supported business, Aspire Community Solutions, were successful in securing a place on the framework.

The Council’s contract strategy documents prompt consideration of supported business and third sector organizations as part of the market research requirements. In order to increase awareness of such businesses and their services/products across the organization a list of supported businesses is accessible to services via the Council’s procurement intranet pages. This list is updated on a regular basis.

The council supports the use of supported businesses and will promote their use where it is appropriate.

The Council has previously placed orders with Lady Haig’s Poppy Factory and Hansel Alliance and has existing contracts in place with RSBI, Aspire Community Solutions and Greenhouse Cafe.

## Section 6 Future Regulated Procurement Summary

Section 18(2)(f) of the Procurement Reform (Scotland) Act 2014 states that it is mandatory that an annual procurement report must include “a summary of the regulated procurements the authority expects to commence in the next two financial years”

The following procurements are currently expected to be delivered over the next two years. These prospective procurements include those arising from the expiry of current contracts that require to be re-let or anticipated new requirements.

It should be noted that all information is indicative and may be subject to change.

<b>TENDER TITLE/ SUBJECT</b>	<b>Estimated Contract Value</b>	<b>Commencement timescales</b>
Greenhags Waste Transfer Station, Household Waste & Recycling Centre	£2,000,000	FY18/19
Occupational Health	£70,000	FY18/19
Roads Resurfacing FW Agreement	TBC	FY18/19
Back up & Restore System	£200,000	FY18/19
Supply, Delivery & Maintenance of Cleaning Equipment	£120,000	FY18/19
Security/Concierge Services at Overlee House	TBC	FY18/19
Provision of Window Cleaning to Public Buildings	£80,000	FY18/19
Transport of School Children with ASN & Taxi/Private Hire	£447,672	FY18/19
Hire of High Lifting Loading Shovel - Option to Extend.	TBC	FY18/19
Winter Maintenance of Council Buildings	£280,000	FY18/19
Service Provision of Recycling Points within ERC	£70,000	FY18/19
Care & Support Services Framework	£3,000,000	FY18/19
Right to purchase post-consumer Glass, Cans and Mixed Plastic	£120,000	FY18/19
Sports & leisure Management & Booking System - MAINTENANCE	£108,000	FY18/19
S&D of Sports Pitch Maintenance Materials & Weed Control Materials	TBC	FY18/19
Provision of Business Engagement Partner Framework	£1,200,000	FY18/19
Insurance Companies to Provide	£512,500	FY18/19



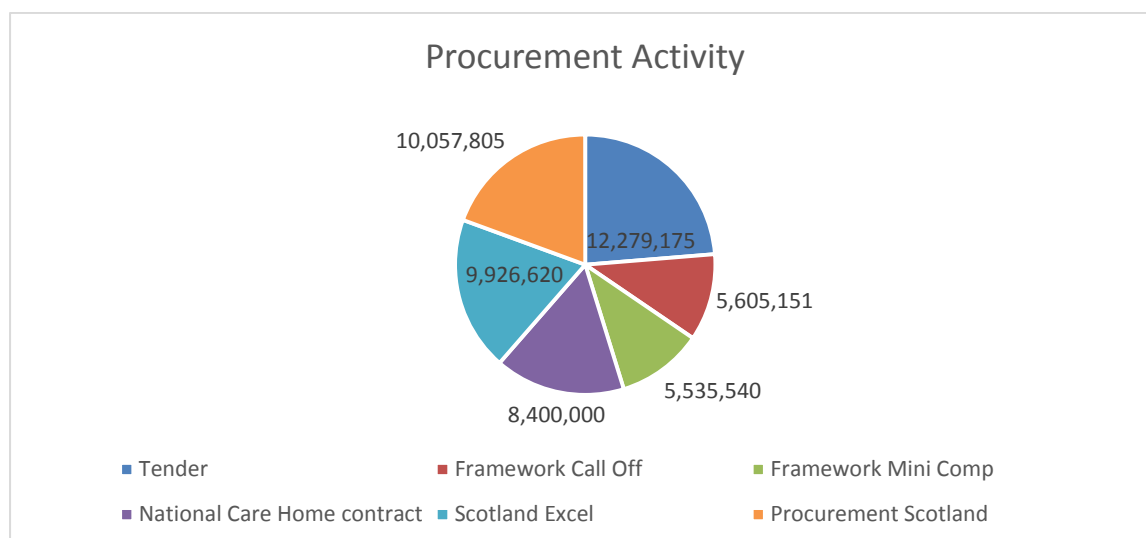
Engineering & Inspection Insurance		
Library Management System - Support & maintenance	£132,000	FY18/19
Supply, Implementation, Support & Maintenance of: finance and procurement systems Phase 1, HR and Payroll System(s) Phase 2	TBC	FY18/19
Upgrading Footpath & Footway Links – Framework Agreement:	£1,000,000	FY 18/19
OLM - Unlimited User Licence & Rostering Adaptor	84K PA & £65K one off Licence	FY18/19
Sheriff Officers - tbc		FY18/19
MTC Builders Works	£500,000	FY18/19
Back up & Restore System	£200,000	FY18/19
Design Team for Aurs Road Project	£1,575,000	FY18/19
Build of Aurs Road	£9,000,000	FY18/19
Customer Digital Experience	£350,000	FY18/19
Microsoft Desktop Education All Language Licence	£125,000	FY18/19
Bus Stop improvements	TBC	FY18/19
Collect & Recycle or Dispose of Household Waste Recycling Centre (Barrhead)	TBC	FY18/19
Casual Hire of Small Plant	TBC	FY18/19
Provision of Business Engagement Partner Framework	£1,240,000	FY18/19
Health and Safety Monitoring System (LeisureShield)	TBC	FY18/19
Self service hardware refresh	£500,000	FY18/19
Leisure management system contract	£750,000	FY18/19
Library Management System	£600,000	FY18/19
Provision of Fruit & Veg	TBC	FY18/19
Provision of Housebuilding- Fenwick drive	£1,600,000	FY18/19
Security @ Overlee House Lot 2: Fire Alarm Response to Sheltered Accommodation	£60,000 pa	FY18/19
Provision of Window Installation to Domestic Properties	£125,000 pa	FY18/19
Framework Agreement for Step Maintenance	£4,0000 pa	FY18/19
Provision of Housebuilding Blackbyres Site	TBC	FY18/19

Repair & Maintenance to Door Entry Systems	£35,000 pa	FY18/19
Boiler Replacements, Various School Buildings 2018-19	£200,000.00	FY18/19
Nursery Class Extension at Braidbar PS	£240,000.00	FY18/19
School Windows Renewals 2018	£400,000.00	FY18/19
Framework Agreement for Housing Services R&R Renewal Works 2018-22 and R&R renewal works 2018-19	£4,300,000	FY18/19
MTC for Asbestos Removal / Encapsulation 2018-204/4/	TBC	FY18/19
MTC for Asbestos Surveys, Sampling, Analysis and Clearing procedures 2018-20	TBC	FY18/19
St Cadoc's Remodelling	TBC	FY18/19
Barrhead Foundry Final Phase 2018	TBC	FY18/19
Smoke and Co2 Detectors	TBC	FY18/19
Winter Maintenance	TBC	FY18/19
Early Years 2020 project	TBC	FY18/19
Care at Home	£6,000,000	FY18/19
Implementation of a Schools Catering & Information System	£415,000	FY18/19
Mobile Phones	TBC	FY18/19
Oracle ULA	£56,000	FY19/20
Printing, Envelope Inserting & Mailing Services	£50,000	FY19/20
Furniture Packing/ Removal Services and Storage Facilities	TBC	FY19/20
Casual Hire of Small Plant	£150,000	FY19/20
Transport of School Children with ASN & Taxi/Private Hire	£282,000	FY19/20
Installation and Maintenance of Traffic Light Signals	£90,000	FY19/20
Provision of Pest Control Services	£56,000	FY19/20
MTC Flooring	£165,000	FY19/20
Virtual Reality Headsets	TBC	FY19/20
MTC Blacksmiths	£100,000	FY19/20
MTC Painting Works	£115,000	FY19/20
Provision of Room Booking / Parents Evening Booking System	TBC	FY19/20
Commercial Boiler Servicing, Gas Tightness and Convector Heating Servicing	£90,000	FY19/20
Arboricultural Works	TBC	FY19/20

Online Payment for Schools	TBC	FY19/20
Drainage Works Measured Team Contract	TBC	FY19/20
Fan Installation to Domestic Properties	£50,000	FY19/20
Installation of hand rails	TBC	FY19/10
FW -Housing Services Roof and Render Works	£720,000	FY19/20
Hire of commercial laundry(sheltered complexes)	£80,000	FY19/20
Framework Agreement for Boiler / GCH Replacements	£1,000,000	FY19/20
Supply & delivery of Roadstone	£1,000,000	FY19/20
Multi Functional devices	TBC	FY19/20
HR/Payroll System (Inc PDR Module)	TBC	FY19/20
Corporate printing charges	£68,000	FY19/20
Maintenance of LAN kit	£60,000	FY19/20
ICON - Payment engine for the receipt & recording of electronic payments (incl Chip and Pin)	£75,000	FY19/20
Gartner Executive Program Member (EPMEM)	£86,900	FY19/20
Homecare Support & Maintenance Scheduling & Monitoring.	£75,000	FY19/20
Uniform / Planning / IDOX / Building EDRMS / National eplanning.scot Connector	£57,375	FY19/20
Annual support & maintenance for Ctax, CTR, Benefits & Orbis	£119,973	FY19/20
CareFirst	£101,080	FY19/20
Microsoft Enterprise Agreement & SQL	£157,000	FY19/20
LAN Circuits - CCTV Connectivity	£280,000	FY19/20
Broadband services	£94,032	FY19/20
Provision of Advocacy Services	TBC	FY19/20
WAN Connectivity	£240,000	FY19/20
MTC for Electrical works	£2,000,000	FY19/20

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Appendix 1 – Summary of procurement activity for the period 1/1/2017 – 31/3/2018



Listed below are the Council contract awards together with direct call off and mini competition awards from Council frameworks

Contract Ref	Contract Title	Value	Start date	End date	Successful Supplier
CE 17 18 014	Award of Greenlaw Business Centre Works	£3,841,366	29/01/2017	24/09/2018	Galliford Try Building t/a Morrison Construction Scotland
CE 17 18 016	Award of Supply & Delivery of Virtual Reality Class Sets & Associated Peripherals	£249,875	30/10/2017	29/10/2019	Avantis Systems Ltd
CE 17 18 006	Award of Provision of Outdoor Residential, Practice Residential and Study, Duke of Edinburgh Awards	£2,360,000	18/12/2017	17/12/2017	Lot 1 &2 Scouts Scotland & Scottish Environmental & Outdoor Education Association Ltd Lot 2 Manor Adventure
CE 16 17 028	Award of Barrhead Foundry Major Refurbishment Works 2017-18	£2,140,394	22/01/2018	31/08/2018	Fleming Buildings
CE 16 17 026	Award of Framework - Ground Investigation and Testing Services	£160,000	02/10/2017	01/10/2021	Structural Soils Ltd and BAM Ritchies 7 Structural Soils Ltd
CE 17 18 028	Award of Provision of Design Services - Balgray Reservoir Boardwalk Community Design Project	£71,080	26/10/2017	25/04/2017	Erz Ltd
CE 15 16 050	Award of Site Survey, Manufacture, Supply & Delivery of UPVC Windows	£81,786			CMS Enviro Systems
CE 17 18 005	Award of CE 17 18 005 PROVISION OF GRASS CUTTING AND HEDGE TRIMMING SERVICE	£120,000	05/07/2017	04/07/2012	Caledonian Maintenance Services Ltd, Aspire Community Solutions, Caley Construction Ltd

CE 1718 013	Award of Provision of Fan Installation	£160,000	26/06/2017	25/06/2020	BTVC Electrical
CE 17 18 025	Award of Provision Of Treasury Management Advisory Services	£61,250	16/10/2017	15/10/2022	Capita Asset Services
CE 17 18 001	Award of Provision of Recycling Bring Sites	£89,046	01/10/2017	30/09/2018	Viridor Waste Management
CE 17 18 006	Provision of Outdoor Residential,Practice Residential and Study, Duke of Edinburgh Awards	£1,180,000	18/12/2017	17/12/2017	Lot 1 Study - Scottish Environment Outdoor Education Association Ltd Scouts Scotland Lot 2 Outdoor Res - Manor Adventure Scottish Environment Outdoor Education Association Ltd Scouts Scotland Lot 3 DofE - Adventure Expeditions Aspen Outdoors Scouts Scotland
CE 16 17 016	Award of Provision of Banking Services	£75,801	17/05/2017	16/05/2020	Clydesdale Bank PLC
CE 16 17 020	Award of Drainage Works Measured Term Contract 2017-20	£232,302	17/04/2017	16/04/2020	DAMM Environmental
CE 16 17 024	Award of Provision Of A Consultant To Deliver Business Gateway Services	£108,541	13/03/2017	12/03/2018	Cjm Project Financial Management Ltd
CE 16 17 018	Award of HEEPS ABS Programme 2016-17 - External Wall Insulation	£532,107	06/02/2017	13/05/2017	Procast Building Contractors Ltd
CE 16 17 017	Award of Arboricultural Works	£1,095,000	01/03/2017	29/02/2020	Ayrshire Tree Surgeons Ltd, Premier tree surgeons Ltd, ISS Facility Services - Landscaping

**£12,279,175**

Contract Ref	Call off Framework	Contract Title	Value	Start date	End date	Successful supplier
DB 16 17 010	ESPO 394_15	eFinancials Upgrade, Maintenance & Support (Award Notification)	£150,000	01/08/2017	31/03/2018	Advanced Business Software and Solutions
DB 17 18 012	Scot Gov Framework (DATS)	Digital & Technology Services - Finance HR Payroll Consultancy (Award Notification)	£87,703	30/06/2017	13/10/2017	PA Consulting
DB 17 18 004	Scot Gov	Provision of Preconfigured Tablets (Award Notification)	£450,000	03/07/2017	29/06/2020	XMA
DB 16 17 018	G-Cloud (Crown Commercial Services)	Provision of a Digital Platform (Award Notification)	£150,000	09/08/2017	02/07/2019	Meritec Limited
DB 17 18 006	Scotland Excel framework for Engineering and Technical Consultancy	Project and Capital Plan Consultancy	£15,000	08/08/2017	01/09/2017	Turner & Townsend
DB 17 18 007	Scotland Excel framework for Engineering and Technical Consultancy	Building Compliance Review	£29,175	03/11/2017	07/10/2017	Turner & Townsend
DB 17 18 010	ESPO 394_15	Support & Maintenance Scheduling & Monitoring	£141,300	13/11/2017	02/11/2019	HAS Technology Ltd t/a CM2000
DB 17 18 013	SXL 06-16	Eaglesham to Clarkston B767 road corridor review	£20,000	03/01/2018	12/03/2017	Aecom
DB 17 18 015	SXL 06-16	Clarkston Local Routes	£39,980	01/03/2018	30/03/2018	Aecom
DB 17 18 024	SXL 06-16	Feasibility Study and Full Business Case in relation to Eastwood Leisure Centre	£43,000	05/03/2018	24/05/2018	Turner & Townsend

DB 17 18 025	SXL 06-16	East Renfrewshire greenspace access review – Carlibar Park, Crossmill Park, Cowan Park and Rouken Glen Park	£40,000	22/11/2018	04/0/2018	WSP/Parksons Brinkerhoff
DB 17 18 017	Exemption proprietary	Apex Support & Maintenance	£68,828	23/02/2017	14/01/2018	Rowanwood
DB 17 18 020	SPA NH1	D&B 13 Dwellings Robertson Street Barrhead	£1,600,000	11/02/2018	22/01/2018	CCG
DB 17 18 026	Exemption proprietary	Woodfarm HS Fire Alarm	£62,700	30/01/2018	30/03/2018	BAM FM Ltd
DB 17 18 022	SXL 08/14-Security	Security & Concierge Services @ Overlee	£240,000	23/02/2017	22/08/2018	Profile Security
DB17 18 027	SPA NH1	Fenwick Dr Housebuilding	£1,595,064	15/05/2017	26/03/2018	CCG
DB 17 18 05	SXL - Engineering and Technical Consultancy Services: Ref 01-11	Accommodation Strategy and Establishing a Corporate Landlord.	£49,500	01/11/2017	16/07/2017	Turner & Townsend Consulting Limited
DB 17 18 12	CCS - RM1059 Software Applications (LASA)	Support & Maintenance of ICON & Associated modules	£75,000	18/09/2017	31/10/2020	Civica
DB 17 18 011	SXL Engineering and Technical Consultancy Services: Ref 01-11-Lot 2	Assistant Engineer	£72,000	23/03/2108	17/12/2017	Mott MacDonald
DB 17 18 028	G Cloud 6	Professional services	£86,900	18/06/2018	28/03/2019	Gartner
DB 17 18 029	Light touch regime	Carers Services	£589,000		17/06/2021	East Renfrewshire Carers

**£5,605.150**

Contract Ref	Framework	Title	Value	Start date	End date	Successful supplier
MC 16 17 015	NHS	Award of MC 16 17 015 - Design Team – Greenlaw Business Centre	£264,967	28/11/2016	01/12/2018	AHR Architects Limited
MC 16 17 021	ERC - Housing Services Roof and Render Renewal Works 2016-20	Mini Competition for Housing Services Roof and Render Renewal Works 2017-18	£1,523,689	01/04/2017	31/03/2018	Procast Building Contractors Ltd



MC 16 17 024	Scotland Excel 1214	Mini Comp - Presentation and Audio Visual Equipment SXL Ref: 1214	£118,282	31/03/2017	14/04/2017	Ssuk Ltd
MC 17 18 001	Crown Commercial Services	MC 17 18 001 - Street Lighting Installations and Maintenance Services	£2,400,000	01/07/2017	30/06/2021	Amey OW Ltd
MC 17 18 003	SG Framework NDEE	Mini-Competition - NDEE Phase 1	£930 000	03/11/2017	29/03/2019	Matrix Control Solutions Ltd
MC 17 18 004	SPT Transport Framework	Transportation of Children With ASN & Special Needs - SPT Framework	£166,281	16/08/2017	27/06/2018	TW Bradley, Midicab, Compass, Graco/Eastwood Mearns
MC 17 18 005	HealthTrust Europe - ICT Solutions Ref THE-01523.2	Microsoft Desktop Education All Language Licence	£94,290	17/07/2017	16/07/2018	Insight Direct (UK) Ltd
MC 17 18 006	Scotland Excel 02-15 Outdoor Play Equipment and Artificial Surfaces	The Design, Supply and Installation of Play Equipment and Surfacing in three play areas	£29,987	25/07/2017	04/08/2017	Wicksteed Leisure Ltd
MC 17 18 007	Scotland Excel 02-15 Outdoor Play Equipment and Artificial Surfaces	Mini Comp - Design, Supply, Installation of Play Equipment, Kingston Fields	£72,000	28/07/2017	26/09/2017	Wicksteed Leisure Ltd
MC 17 18 009	Scotland Excel 02-15 Outdoor Play Equipment and Artificial Surfaces	Mini Comp - Design, Supply & Install of Play Equipment, Safety Surfacing at Cowan Park, Barrhead	£200,000	19/01/2018	16/03/2018	Wicksteed Leisure Ltd
MC 17 18 012	SXL Scotland Excel Framework – Reference No: 1214 – Presentation & Audio Visual Equipment	Supply Delivery and Insatll Active Panles	£196,313.00	26/02/2018	23/03/2018	AVM Impact Ltd
MC 17 18 014	ERC - Housing Services Roof and Render Renewal Works 2016-20	Mini Competition for Housing Services Roof and Render Renewal Works 2018-19	£600,000	09/04/2018	27/08/2018	Procast Building Contractors Ltd

MC/QQ	CE 16 17 006	Award of A77 Ayr Road Carriageway Reconstruction 2016/17	£252,456	short term works contract	Mac Asphalt Ltd
MC/QQ	CE 16 17 006	Award of B769 Thornliebank Road, Thornliebank - Carriageway Reconstruction/Resurfacing	£75,523	short term works contract	J H Civil Engineering Ltd
MC/QQ	CE 16 17 006	Award of A77 Fenwick Road, Giffnock - Carriageway Reconstruction / Resurfacing 2016-17	£140,004	short term works contract	MacLay Civil Engineering Ltd
MC/QQ	CE 16 17 006	Award of Lochlibo Road - Carriageway Reconstruction/Resurfacing 2016- 2017	£205,465	short term works contract	Mac Asphalt Ltd
MC/QQ	CE 16 17 006	Award of Lochlibo Road, Neilston - Carriageway Reconstruction/Resurfacing 2017- 2018	£182,918	short term works contract	Mac Asphalt Ltd
MC/QQ	CE 16 17 006	Award of Clarkston town Centre Goods Yard Car Park and Busby Road improvements	£54,007	short term works contract	J H Civil Engineering Ltd
MC/QQ	CE 16 17 006	Award of Roebank Drive, Barrhead – Carriageway Reconstruction/Resurfacing 2017- 18	£52,401	short term works contract	Mac Asphalt Ltd
MC/QQ	CE 16 17 006	Award of Eaglesham Road, Waterfoot Carrigeway Reconstruction / Resurfacing 2017-18	£124,683	short term works contract	Mac Asphalt Ltd
MC/QQ	CE 16 17 006	Award of Eastwood Park Car Park and Access Road	£237,092	short term works contract	Mac Asphalt Ltd
MC/QQ	CE 16 17 006	Award of Fenwick Road, Giffnock Carriageway Reconstruction/Resurfacing 2107- 18	£92,901	short term works contract	Mac Asphalt Ltd
MC/QQ	CE 16 17 006	Award of WINDLAW GARDENS/ORMONDE AVENUE, NETHERLEE – CARRIAGEWAY & FOOTWAY RESURFACING 2017-18	£54,554	short term works contract	MacLay Civil Engineering Ltd
MC/QQ	CE 16 17 006	Award of AYR ROAD, NEWTON MEARNS – CARRIAGEWAY RECONSTRUCTION/RESURFAC ING 2017-18	£144,949	short term works contract	J H Civil Engineering Ltd
MC/QQ	CE 16 17 006	Award of Clarkston Road Carriageway Reconstruction 2017-18	£122,410	short term works contract	J H Civil Engineering Ltd
MC/QQ	CE 16 17 006	Award of Hazelwood Avenue - Carriageway Resurfacing	£95,632	short term works contract	Mac Asphalt Ltd
MC/QQ	CE 16 17 006	Award of Belmont Drive, Giffnock - Carriageway and Footway Resurfacing	£69,174	short term works contract	Mac Asphalt Ltd
MC/QQ	CE 16 17 006	Award of BONNYTON DRIVE CULS-DE-SAC, EAGLESHAM – CARRIAGEWAY & FOOTWAY RESURFACING	£99,026	short term works contract	HAMILTON TARMAC
MC/QQ	CE 16 17 006	Award of Corrou Road, Newton Mearns - Cariageway Resurfacing	£80,815	short term works contract	Mac Asphalt Ltd

MC/QQ	CE 16 17 006	Award of Craighlaw Avenue, Waterfoot - Footway Resurfacing	£69,191	short term works contract	J H Civil Engineering Ltd
MC/QQ	CE 16 17 006	Award of COMMERCIAL ROAD, BARRHEAD –FOOTWAY RESURFACING 2017-18	£50,811	short term works contract	MacLay Civil Engineering Ltd
MC/QQ	CE 16 17 006	Award of Berryhill Drive, Giffnock - Carriageway Resurfacing	£65,720	short term works contract	Mac Asphalt Ltd
			<b>£5,535.541</b>		

### Procurement Scotland Spend

Contract	Supplier	Total
January – March 2017	various	£1,985,108.25
Desktop Client Devices	Hewlett Packard UK Ltd	£566,946.29
Digital and Technology Services Framework	PA Consulting	£85,039.27
Digital Conferencing Services	Pgi	£225.53
Electricity	EDF Energy Ltd	£2,370,914.59
General stationery and office paper (2016)	Lyreco UK Ltd	£152,245.64
Hosting Services	Iomart	£16,310.00
Hosting Services	Pulsant	£3,985.00
Hosting Services	Brightsolid Online Technology Limited	£3,985.00
IT Consumables (2016)	Banner Group Ltd	£74,133.15
IT Peripherals (2014)	Misco (UK) Ltd	£6,930.94
Liquid Fuel - Automotive fuel (Central)(2015)	Scottish Fuels	£521,297.27
Liquid Fuel - Heating oil (Central)(2015)	Scottish Fuels	£56,273.00
Mobile Client Devices	Hewlett Packard UK Ltd	£408,189.73
Mobile Voice & Data Services (2016)	Vodafone	£67,288.15
National Framework for Office Equipment and Services (2017)	Canon (UK) Ltd	£3,116.36
National Framework for Tablet Client Devices	XMA Limited	£185,196.46
Natural Gas	Total Gas & Power Ltd	£714,575.66
Non Domestic Energy Efficiency	Matrix Control Solutions Ltd	£289,000.00
Office Equipment - Multi-functional Devices & Services	Canon (UK) Ltd	£321,835.90
Office Equipment - Multi-functional Devices & Services	Konica Minolta Ltd	£2,254.72
Office Equipment - Multi-functional Devices & Services	Xerox (UK) Ltd	£1,062.00
Postal Services - Ad-hoc and hybrid mail (2016)	Royal Mail Group	£123,787.95
Print and Associated Services - litho/ digital print services	Mackay & Inglis Ltd	£15,200.00
Publishing, print, design and associated services	APS Group (Scotland) Limited	£400.00
Recruitment Advertising & Public Information Notices	TMP (UK) Ltd	£21,188.42
Temporary and Interim Staff - Administration East	Pertemps Recruitment	£18,151.34
Temporary and Interim Staff - Administration East	ASA INTERNATIONAL	£25,025.15
Temporary and Interim Staff - Administration West	Pertemps Recruitment	£82,995.19
Temporary and Interim Staff - Administration West	BRIGHTWORK LTD	£32,693.18
Temporary and Interim Staff - Administration West	ASA INTERNATIONAL	£28,325.71
Temporary and Interim Staff - Catering/Manual West	Pertemps Recruitment	£108,890.22
Temporary and Interim Staff - Catering/Manual West	BRIGHTWORK LTD	£42,833.61
Temporary and Interim Staff - Catering/Manual West	ASA INTERNATIONAL	£8,964.64
Temporary and Interim Staff - Interim IT	Spring Technology	£39,956.68
Temporary and Interim Staff - Interim IT	Parity Professionals Limited	£38,211.00
Temporary and Interim Staff - Interim IT	HARVEY NASH PLC	£65,067.94
Temporary and Interim Staff - Interim Professionals	ASA INTERNATIONAL	£20,493.64
Temporary and Interim Staff - Interim Professionals	HARVEY NASH PLC	£32,899.68

Temporary and Interim Staff - Interim Professionals	Parity Professionals Limited	£133,356.87
Travel Services (2015) - One stop Shop	Redfern Travel Ltd	£48,808.49
Water and Waste Water Services	Anglain Water Business (National) Ltd	£529,035.37
Web Based & Proprietary Client Devices	XMA Limited	£805,607.39
		<b>£10,057,805.38</b>

### Scotland Excel spend

Contract Title	Actual Total
Jan –March 2017 various contracts	£1,893,165.00
Roadstone	£948,074.48
Children's Residential Care	£703,768.95
Groceries & Provisions	£535,264.06
Heavy Vehicles	£517,552.00
Recyclable & Residual Waste	£464,325.64
Domestic Furniture and Furnishings	£399,906.73
Agency Workers – Social Care	£394,955.91
Presentation & Audio Visual Equipment	£366,768.91
Vehicle & Plant Hire	£356,110.05
Street Lighting Materials	£332,023.89
Frozen Foods	£309,838.12
Education Materials	£282,835.85
Engineering Consultancy	£276,915.40
Salt	£261,361.44
Organic Waste	£204,607.74
Education And Office Furniture	£191,858.20
Janitorial Products	£188,022.53
Catering Sundries	£178,776.90
Meats – Fresh, Prepared & Cooked (inc. Fresh Fish)	£157,986.07
Library Books & Textbooks	£148,647.05
Fostering	£119,464.38
Plumbing and Heating Materials	£109,530.16
Milk	£104,465.03
Vehicle & Plant Hire	£102,470.20
Frozen Foods	£92,942.27
Vehicle Parts	£92,891.90
Personal Protective Equipment	£89,858.68
Telecare and Telehealth Technologies	£85,527.19
Library Books & Textbooks	£81,631.76
Light Vehicles	£70,331.05
Recycle and Refuse Containers	£65,982.51
Electrical Materials	£62,864.76
Recyclable & Residual Waste (Income)	-£264,104.20
	<b>£9,926,620</b>

## Appendix 2 Community Benefits

### BAM Construction at Barrhead High School

- 15 new jobs
- 267 pupils/students in activities throughout the project.
- 7 site visits
- 14 Work Experience Placements
- 3 SME supply chain events

### Heron Bros at Auchenback Family Centre

- 2 new jobs
- 1 paid summer placement for a quantity surveying student
- £3000 for community causes
- 1 SME supply chain event
- Partnered with Young Enterprise Scotland

### BAM Construction at Maidenhill Primary School

BAM Construction has been appointed by **East Renfrewshire Council** to build a new primary and nursery school in Newton Mearns. The headline minimum community benefits agreed in their contract are as follows.

- 1 new entrant job (BAM)
- 1 new entrant job from a priority background (BAM)
- 2 new entrant job (sub-contractors)
- 3 new apprentices (BAM or sub-contractors)
- 13 work experience placements
- A range of skills and education activities with local schools and employment services
- A programme of mentoring for local SMEs and third sector organisations to build their tender readiness
- £1000 for community or employability causes

Benefits achievement is at an early stage, initial meetings have been set up between BAM and East Renfrewshire schools “Developing the Young Workforce” contacts. They have been introduced to Business Gateway regarding the SME mentoring offer and Work East Ren for recruitment.

## **Morrison Construction at Greenlaw Business Centre**

Greenlaw Business Centre will help to meet a growing demand for flexible business space in the area, supporting start-ups and existing small businesses to grow and create new jobs. Contractor Morrison Construction is embracing the ethos of delivering additional benefits through City Deal contracts by creating new construction jobs, skills development activities and support for community projects. The headline minimum CB agreed in their contract is as follows. It is expected that they will exceed these targets.

- 1 new entrant job (Morrison)
- 1 new entrant job from a priority background (Morrison)
- 1 new entrant job (sub-contractors)
- 1 new apprentice (Morrison or sub-contractors)
- 2 work experience placements 16 yr+ (Morrison or sub-contractors)
- £4000 funds for community and employability causes.

Benefits underway include:-

- Support, work placements and job brokerage for two fully funded construction pre-apprenticeship courses aimed at East Renfrewshire residents.
- A trainee with Deans Civil Engineering is currently being recruited via the East Renfrewshire employability partnership and schools.
- A family firm client has completed a work experience placement with Deans Civil Engineering.
- A group of Syrian clients from a Young Enterprise Scotland employability programme took part in a visit to the Greenlaw site.
- Our Lady of the Mission Primary School are receiving support to improve their playground.
- Morrison is hosting a “Meet the Buyer” event for local construction SMEs on 5<sup>th</sup> June at their site.
- So far all of Morrison’s sub-contractors are Scottish or have a Scottish base, 9 out of 17 are from the Glasgow City Region.

<b>City Deal Community Benefit Output East Renfrewshire</b>	<b>Overall Community Benefits Agreed</b>	<b>Unit of Measurement</b>	<b>Cumulative Outputs to Date</b>
New Entrants – City Deal priority Groups	2	Number	1
New Entrants – no relevant experience	2	Number	0
New Start - Apprentice	1	Number	0
Completed - Apprentice	2	Number	0
Work Experience Placement (16 + years of age)	6	Number	4
Work Experience Placement (14 - 16 +years of age)	8	Number	5
Careers Event	18	Number	17
Site Visit	16	Number	7
S/NVQ (Or equivalent) for Existing Employees	3	Number	3
Contractor/Sub Contractor/Specialist Training Qualifications	2	Number	0
Supply Chain Briefing with SME's	7	Number	4
Financial Support for a Community Project	4999	£Ks	1499
Non-Financial Support for a Community Project	8	As agreed with the PMO	4
Voluntary Community Benefit	12	As agreed with the PMO	10

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