



<b>Meeting of East Renfrewshire Health and Social Care Partnership</b>	Integration Joint Board
<b>Held on</b>	15 August 2018
<b>Agenda Item</b>	5
<b>Title</b>	Rolling Action Log
<b>Summary</b>	
The attached rolling action log details all open actions, and those which have been completed since the last meeting on 27 June 2018.	
<b>Presented by</b>	Julie Murray, Chief Officer
<b>Action Required</b>	
Integration Joint Board members are asked to note progress.	

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No	Date	Item No	Item Name	Action	Responsible Officer	Status	Progress Update /Outcome
183	27.06.2018	4	Matters Arising	Take a view on whether the update on OT improvement work will be considered at the August meeting or a meeting thereafter	CO	OPEN	Paper to be presented to Sep IJB (SEE ALSO 164, 126, 72)
181	27.06.2018	6	Minutes of meetings of committees	Share the information on physiotherapy services with all members of the IJB once it has been received	HAHSCL	OPEN	
179	27.06.2018	8	Annual Performance Report 2017/18	Include relevant financial information from the annual accounts into the report	CFO	CLOSED	Financial information included in report
178	27.06.2018	8	Annual Performance Report 2017/18	Insert updated information on National Indicators once available	HAHSCL	CLOSED	Updated information has been included in the report which is available online
177	27.06.2018	8	Annual Performance Report 2017/18	Arrange for the final report to be shared with NHSGGC and ERC	HAHSCL	OPEN	Will go to Council 12 September; and report has been shared with Mark White for NHSGGC Board.
176	27.06.2018	8	Annual Performance Report 2017/18	Work with ERC Comms Team to consider ways in which to best disseminate the information	HAHSCL	CLOSED	Success stories are being weaved into the HSCP 3 year communication plan
175	27.06.2018	8	Annual Performance Report 2017/18	Submit a report on permanency to a future meeting of the IJB	CSWO	OPEN	A seminar on permanency will be arranged for later in the year
174	27.06.2018	9	Annual Report and Accounts 2017/18	The Board approved the unaudited accounts and the proposed reserves allocations and the appropriate arrangements should now be made.	CFO	CLOSED	Submitted to Audit Scotland following IJB approval
173	27.06.2018	9	Annual Report and Accounts 2017/18	Submit the audited accounts to the Performance & Audit Committee and the IJB in September	CFO	OPEN	Ongoing
172	27.06.2018	10	Individual budgets – SDS update	The Board approved the approach to the calculation and implementation of individual budgets for adults and to a consultation exercise with key stakeholders, and the necessary arrangements should now be made to take this forward.	CFO	OPEN	Ongoing
171	27.06.2018	10	Individual budgets – SDS update	Ensure that EIAs are carried out as part of the process	CFO	OPEN	Ongoing
170	27.06.2018	11	Regional Planning	Note this item was deferred to the August meeting of the IJB	HAHSCL	OPEN	Awaiting updated regional report from the regional planning partnership and will share when available
169	27.06.2018	12	Moving Forward Together	Note this item was deferred to the August meeting of the IJB	HAHSCL	CLOSED	To be presented at August IJB
168	27.06.2018	13	Strategic Commissioning Plan	The Board agreed to move to further consultation on the strategic commissioning intentions and savings proposals and the necessary arrangements should be made, subject to a seminar being held for IJB members prior to the consultation taking place. Make the necessary arrangements.	HAHSCL	OPEN	IJB Seminar arranged for 31.07.2018.
167	27.06.2018	14	Primary Care Improvement Plan Update	Make the necessary arrangements to complete the process and submit the plan to the IJB for approval in due course.	CD	CLOSED	To be presented at August IJB
165	27.06.2018	16	Calendar of Meetings 2019	Make the necessary arrangements to book the meeting rooms	DSM	CLOSED	Meeting rooms booked
164	04.04.2018	5	Rolling Action Log	Action on Aids and Adaptations reinserted - Consider the possibility of this item being covered at a future seminar (See 126)	HAHSCL	CLOSED	SUPERCEDED BY ACTION 183. Include in Housing Contribution Statement to support new Strategic Plan. Update on OT improvement plan will be presented at future IJB.

160	04.04.2018	8	Fit for the Future Update	Bring back a progress report to the June meeting of the Board	CO	CLOSED	Paper to IJB (15.08.2018) Update in Matters Arising (27.06.2018)
158	04.04.2018	10	Strategic Priorities and Development of Strategic Commissioning Plan	The Board noted the report and approved the new high level Strategic Priorities and revised localities, and the plan should be taken forward on the basis if these.	HAHSL	CLOSED	Paper to June IJB
155	04.04.2018	12	Revenue Budget Monitoring 2017/18 – Position at 05.02.18	Submit the draft outturn figures to the June meeting of the Board	CFO	OPEN	Will be included in unaudited annual accounts.
152	14.02.2018	7	Adult Mental Health Strategy 2018 – 23	The Board approved the draft Adult Mental Health Strategy and appropriate arrangements should now be made for its implementation.	HSS	OPEN	Boardwide full day event being arranged to look at implementation
151	14.02.2018	7	Adult Mental Health Strategy 2018 – 23	Engage with other HSCP's in the preparation of the Implementation Plan through the Programme Board.	CO	OPEN	
150	14.02.2018	9	Delivering the new 2018 General Medical Services contract in Scotland	Progress the necessary actions within East Renfrewshire, and jointly with the 5 other greater Glasgow and Clyde HSCP's, develop the Primary Care Improvement Plan as set out in section 13 of the report and present this to the IJB in June for approval.	CO / CD	OPEN	PCIP to be submitted to Aug IJB for approval (SEE ALSO 167) PCIP Update paper presented to IJB (27.06.18). Update in Matters Arising (04.04.18).
145	14.02.2018	12	Budget Update	Have discussions around the timing of the budget meeting in 2019	CFO / DSM	CLOSED	Dates agreed
143	29.11.2017	4	Matters Arising	Make a presentation on unscheduled care plans and the link to the Renfrewshire Development Programme at a future seminar.	CO	OPEN	Seminar programme being planned
138	29.11.2017	9	Bonnyton House Update	Submit a further paper in due course when more detail is available on the funding package agreed for the closure of Mearnskirk.	HHCC /CFO	OPEN	
131	29.11.2017	14	Appointment of Standards Officer	Make a presentation on Code of Conduct to a future seminar	DSM	OPEN	Seminar programme being planned
110	16.08.2017	10	East Renfrewshire Family Wellbeing Services	The Board approved the introduction and delivery of the Family wellbeing Service as a pilot project for 12 months and the necessary arrangements should now be made.	CSWO	OPEN	Presentation has been rescheduled August IJB meeting
90	29.03.2017	12	Proposed Review; GP Out Of Hours	The Board noted the report and supported the proposed approach to conducting the review.	HSS	OPEN	Glasgow City leading
70	05.10.2016	7	Early Years Strategy	Take up with NHSGGC the issue of smoking cessation programmes not being directed locally and report back to a future meeting.	HSS	OPEN	NHSGGC considering proposals to integrate smoking cessation services - staff consultation underway (March 2018)
59	17.08.2016	10	Participation & Engagement Strategy	Make the necessary arrangements for the implementation of the strategy and the publication of information on the web.	HSS	OPEN	To be updated in light of new strategic planning approach.
26	17.02.2016	9	Complaints Bi-Annual Report	Investigate the possibility of signing up to the Patient Opinions website.	CD	OPEN	Initial meeting exploring sign up have taken place and an options paper will be presented to DMT