

**MINUTE**  
**of**  
**CABINET**

**Minute of Meeting held at 10.00am in the Council Chamber, Council Headquarters, Giffnock on 21 April 2016.**

**Present:**

Councillor Jim Fletcher (Leader)  
Councillor Tony Buchanan (Deputy Leader)  
Councillor Danny Devlin  
Councillor Elaine Green

Councillor Alan Lafferty  
Councillor Ian McAlpine  
Councillor Mary Montague

Councillor Fletcher, Leader, in the Chair

**Attending:**

Lorraine McMillan, Chief Executive; Caroline Innes; Deputy Chief Executive; Mhairi Shaw, Director of Education; Andy Cahill, Director of Environment; Morag Brown, Policy and Improvement Manager; Jamie Reid, Community Resources Manager; and Paul O'Neil, Committee Services Officer.

**Apology:**

Councillor Vincent Waters.

**DECLARATIONS OF INTEREST**

**2022.** There were no declarations of interest intimated.

**CABINET WORK PLAN 2015/16 PROGRESS AND CABINET WORK PLAN 2016/17**

**2023.** Under reference to the Minute of the meeting of the Cabinet on 23 April 2015 (Page 1445, Item 1533 refers), when the Cabinet agreed amongst other things to approve the content of the draft work plan for 2015/16; and that progress against the Plan be reviewed in April 2016 and updated on an annual basis thereafter, the Cabinet considered a report by the Deputy Chief Executive, providing an update on the progress made against the 2015/16 Cabinet Work Plan and submitting for consideration the draft work plan for 2016/17. Appended to the report were details of the progress made against the 2015/16 Plan together with a copy of the draft plan for 2016/17.

The report explained that as the Local Government elections would be held in May 2017, the 2016/17 Plan had been extended until June 2017 and would be reviewed in August 2017. Overall very good progress had been made against the work plan with three quarters of the

business being considered by the Cabinet or Council earlier than planned and within the stated timescales or the following month. The majority of the remaining business had been considered within three months of the stated time.

The content of the 2016/17 work plan was based on the considerable amount of routine Cabinet business for which timeframes were known in advance including: planned strategy and policy developments, strategy progress updates, outcomes of service reviews, as well as regular cycles of financial and performance management monitoring reports. However, as the Health and Social Care Partnership and Education Department had separate committee arrangements their contributions to the work plan were based on input to cross-cutting strategies and corporate performance monitoring reports.

The Cabinet:-

- (a) noted the performance against Cabinet the Work Plan for 2015/16;
- (b) approved the content of the draft Cabinet Work Plan for 2016/17;
- (c) agreed that progress against the Cabinet Work Plan be reviewed in August 2017 and updated on an annual basis thereafter.

## **OUTCOME DELIVERY PLAN 2016-19**

**2024.** The Cabinet considered a report by the Chief Executive, providing details of the Council's draft Outcome Delivery Plan (ODP) 2016-19. A copy of the Plan was appended to the report.

Whilst noting that the purpose of the ODP, which was a rolling three year plan updated annually, was to communicate the Council's priorities on how it was going to deliver on its Single Outcome Agreement and Corporate Statement: *Your Council, Your Future 2013-2017*, the report highlighted that the Plan set out the critical activities services were planning to carry out to achieve better outcomes for the Council's customers and residents.

The report explained that the ODP was organised by the five current Single Outcome Agreement (SOA) outcomes, and a section on the supporting organisational areas of Customer, Efficiency, and People. It was noted that this year the format of the ODP had been reviewed to make it a more visual, streamlined plan through the use of a set of diagrams which showed 'at a glance' the key things the Council were planning to do to achieve its outcomes and some high level performance measures.

In addition, the SOA was also currently undergoing a major review in response to the recently published Scottish Government guidance on Single Outcome Agreements. As a consequence, these plans would in future be known as Local Outcome Improvement Plans (LOPIPs), and would be more locally based in future. The report indicated that the Council had a statutory duty to have the East Renfrewshire Plan in place by October 2017. Plans were currently being made for development of this new process and would be reported in due course. SOA indicators listed in the draft ODP were for the existing SOA and might change as part of the review.

The performance reporting of the ODP would continue to be an integrated approach based on a joint Council and Community Planning Partnership strategic performance update at mid and end-year points to the Cabinet, and Partnership Accountability Review (PAR) by the Community Planning Partnership Board.

The report explained that in terms of performance monitoring, six monthly performance against the targets set out in the ODP would be recorded and monitored in the Council-wide performance management system (Covalent). The data would be included in the Council's mid and end-year performance reports submitted to the meetings of the Cabinet in December and June each year and discussed at Directors' review meetings with the Chief Executive.

It was noted that final amendments were being made to the document prior to its submission to the meeting of the Council on 15 June for approval and the Cabinet was being asked to comment on the content of the draft ODP to ensure that it was reflective of the Council's priorities, particularly in the coming year.

The Cabinet agreed to:-

- (a) approve the content of the draft Outcome Delivery Plan 2016/19, subject to final amendments being made to the draft Plan;
- (b) **recommend to the Council** that the draft Outcome Delivery Plan 2016/19 be approved; and
- (c) note that the East Renfrewshire Local Outcome Improvement Plan (LOIP) formerly known as the Single Outcome Agreement (SOA) was required to be in place by 2017.

## **COMMUNITY EMPOWERMENT (SCOTLAND) ACT 2015 – CONSULTATION ON STATUTORY GUIDANCE**

**2025.** The Cabinet considered a report by the Deputy Chief Executive, seeking approval for the process for responding to a number of consultation documents circulated by the Scottish Government associated with the statutory guidance relating to the Community Empowerment (Scotland) Act 2015.

Whilst noting that the Community Empowerment (Scotland) Act 2015 had been passed by the Scottish Parliament in June 2015 and had significant implications for councils and other public bodies, the report highlighted that much of the attention around the Act had focussed on asset transfer, and that at its core, the Act was intended to strengthen community planning and give local communities a stronger role in planning service delivery and improving outcomes.

The report also highlighted that the Scottish Government had published a significant volume of draft statutory guidance relating to five aspects of the Act for consultation and that it had agreed a short extension to the consultation which would allow the Council to approve the Council and Community Planning Partnership's response at its meeting on 15 June 2016.

The Cabinet agreed:-

- (a) to note the timescales for the consultation on guidance;
- (b) the process for approving the Council and Community Planning Partnership's response as outlined in the report; and

1906

- (c) the process for implementing the component parts of the Act, including participation requests, to be put in place once the statutory guidance had been finalised.

CHAIR