

**Minute of Meeting of the
East Renfrewshire
Integration Joint Board
held at 10.30am on 23 November 2016 in
the Council Offices,
Main Street, Barrhead**

PRESENT

Councillor Alan Lafferty, East Renfrewshire Council (Chair)

Lesley Bairden	Chief Financial Officer
Susan Brimelow	NHS Greater Glasgow and Clyde Board
Morag Brown	NHS Greater Glasgow and Clyde Board (Vice-Chair)
Linda Hall	Acting Professional Nurse Adviser
Anne Marie Kennedy	Third Sector representative
John Matthews	NHS Greater Glasgow and Clyde Board
Councillor Ian McAlpine	East Renfrewshire Council
Dr Alan Mitchell	Clinical Director
Geoff Mohamed	Carers' representative
Julie Murray	Chief Officer – Integration Joint Board
Rosaleen Reilly	Service users' representative
Kate Rocks	Head of Children's Services and Criminal Justice (Chief Social Work Officer)

IN ATTENDANCE

Eamonn Daly	Democratic Services Manager, East Renfrewshire Council
Dr John Dudgeon	Clinical Director designate
Candy Millard	Head of Strategic Services
Frank White	Head of Health and Community Care

APOLOGIES

Councillor Tony Buchanan	East Renfrewshire Council
Dr Angela Campbell	Clinical Director for Medicine for the Elderly
Councillor Jim Fletcher	East Renfrewshire Council
Andrew McCready	Staff Side representative (NHS)
Anne-Marie Monaghan	NHS Greater Glasgow and Clyde Board
Ian Smith	Staff Side representative (HSCP)

Prior to the commencement of the meeting Councillor Lafferty welcomed Dr John Dudgeon, former member of the IJB who would be taking over from Dr Alan Mitchell as Clinical Director, and Linda Hall Acting Professional Nurse Adviser, who was attending her first meeting.

DECLARATIONS OF INTEREST

1. There were no declarations of interest intimated.

CARE EXPERIENCED YOUNG PEOPLE

2. Councillor Lafferty welcomed to the meeting Jennifer McKean, Amanda Reynolds and the care experienced young person who made a presentation to the Board on service and support in East Renfrewshire for Care Experienced Young People. This included a short video created and produced by young people with support from the Youth Intensive Support Service.

A short question and answer session followed the presentation in the course of which issues such as challenges around education attainment for young people in the care system, the role of Corporate Parents, ways in which services to care experienced young people could be developed and improved including links with other services such as addiction services and Child and Adolescent Mental Health Services (CAMHS).

Thereafter on behalf of the Board, Councillor Lafferty thanked Ms McKean, Ms Reynolds and the young person for making the presentation.

MINUTE OF PREVIOUS MEETING

3. The Board considered and approved the Minute of the meeting of the Board held on 5 October 2016.

MATTERS ARISING

4. The Board considered a report by the Chief Officer providing an update on matters arising from discussions that had taken place at the previous meeting.

Referring to the delay in the submission of a paper on the proposed preferred bidder for Bonnyton House, Mrs Brimelow sought clarification of the reasons for the delay, whether there would be any financial liability on the IJB in the event the Council did not approve the sale, and what was the effect of the delay on staff.

In reply, the Chief Officer explained that whilst there had been a delay in the submission of the report to the Cabinet, the Opposition Group on the Council had advised it had been their intention to call-in the Cabinet's decision for further scrutiny. As a result of this the matter would have been remitted to the full Council for a decision in any case. In addition the Chief Officer acknowledged that there would be financial risk were the sale not to proceed but that this would be a risk for the Council not the IJB. With regards to staff the Head of Health and Community Care acknowledged that the continuing delay was having a disconcerting effect on staff but that despite this they continued to attend work and deliver quality services

The Board noted the report.

MINUTES OF COMMITTEES

5. The Board considered and noted the Minutes of the meetings of the undernoted committees:-

- (i) Clinical & Care Governance Committee – 13 September 2016; and
- (ii) Performance & Audit Committee – 28 September 2016.

EAST RENFREWSHIRE'S CORPORATE PARENTING PLAN 2016-18

6. The committee considered a report by the Chief Officer sharing East Renfrewshire's first Corporate Parenting Plan 2016 – 18. A copy of the draft Corporate Parenting Plan 2016–18 was appended to the report.

Having referred to the legislative background to the new corporate parenting duty requirements placed on a range of publicly funded organisations, highlighted the collaborative working that had already taken place in East Renfrewshire, and provided details of the numbers of looked after children in East Renfrewshire up to 31 July 2015, the report explained that the plan had been shaped by both the new legislation and the national *Getting it Right For Every Child* programme.

Details of the work that took place in the development of the Plan were outlined and it was further explained that after extensive engagement through 2016, including 3 formal young people led events, a series of improvement themes and associated Corporate Parent Champions who would be responsible for supporting delivery in each themed area had been identified. Details of the themes and associated Champions were outlined.

The report further explained that 3-year funding of £244,000 had been obtained from the Life Changes Trust and this would support the development of the Champions Board and participation by children and young people.

Having heard the Chief Social Work Officer further on the development of the Plan, Councillor McAlpine welcomed the proposals and sought clarification of what the grant funding would be used for. In reply, the Chief Social Work Officer outlined the way in which the funds would be used, including the establishment of a small grants fund which would be administered by Care Experienced Young People.

In response to further comments, the Chief Social Work Officer explained that examples of specific cases were already inbuilt into the Plan and it was these stories that would help to stimulate activity and interest.

Welcoming the report, Ms Brown referred to the comments made earlier about the need for support mechanisms for Care Experienced Young People to be introduced as early as possible. Reference was also made to the low numbers of Care Experienced Young People in residential care and secure accommodation. In this regard the Chief Social Work Officer explained that children were only placed in residential care until other care arrangements could be made and that in the previous 2 years there had been no secure placements.

Following further discussion the Board:-

- (a) approved the approach taken in developing East Renfrewshire's first Corporate Parenting Plan 2016-18; and
- (b) noted that the Plan would be submitted to the Council for approval.

CHIEF SOCIAL WORK OFFICER'S ANNUAL REPORT 2015/16

7.. The Board considered a report by the Chief Social Work Officer providing details of the Chief Social Work Officer's activities for 2015/16. A copy of the annual report was appended to the report.

The report provided an overview of the areas of work in which the social work service was engaged together with the particular responsibilities held by the Chief Social Work Officer across the delivery spectrum. It was explained that the format of the report was based on a template issued by the Office of the Chief Social Work Adviser to the Scottish Government, with the intention of helping information sharing about good social work practices and benchmarking across services, and also to allow a national report to be prepared.

It was explained that the report provided a brief narrative to set the provision of social work services in context, and then set out information relating to various categories including finance, performance and statutory functions, amongst others.

The report also highlighted that as in previous years, there continued to be a number of significant challenges and risks facing social work and the Council in East Renfrewshire including the continuing challenging financial climate for all public services; the increasing expectations and demands from the public and stakeholders; the increasing cost of supporting vulnerable people within the area; the significant changes in the welfare system which would affect the most vulnerable in the Council's communities; the impact of the Living Wage, the impetus for service redesign to achieve savings, and the management of increased service demand at a time of diminishing resources.

Notwithstanding these difficulties, key successes had been achieved and social work would continue to adapt to meet the growing demands associated with protecting and caring for the most vulnerable and those at risk within the community.

The Chief Social Work Officer was heard further on the terms of her report following which full discussion took place.

Welcoming the report which she suggested gave a real feel for the role of the Chief Social Work Officer, Ms Brown was heard on some of the future challenges, referring in particular to challenges around the provision of mental health services such as CAMHS, the need for early intervention, and also the financial challenges facing the service.

In response to questions from Mrs Brimelow the Chief Social Work Officer explained that the report would be submitted to the Council for sign-off before being forwarded to the Office of the Chief Social Work Adviser. She also clarified the reasons why no information in relation to Significant Care Reviews was included in the report.

Referring to earlier comments in relation to the CAMHS service and in response to further questions from Mrs Hall, the Chief Social Work Officer explained the position in relation to the service in East Renfrewshire, highlighting the high levels of demand in what were perceived to be affluent parts of the area.

Ms Brown also referred to the effects of bullying on emotional health and suggested it would be useful for a report to be submitted to a future meeting of the Board outlining how bullying and its effects on young people were being addressed.

Discussion took place around Child Protection registrations in the course of which the Chief Social Work Officer referred to the diverse nature of East Renfrewshire which meant that the authority in some areas did not sit within national profiles. Comment was also made on the positive work to increase the number of foster carers in the area

The Board:-

- (a) noted the report; and
- (b) agreed that a report be submitted to a future meeting on how bullying and its effects on young people were being addressed.

WINTER PLAN

8. The Board considered a report by the Chief Officer providing details of local preparations for the winter period.

By way of background the report explained that the plan that had been prepared built on experiences of 2015/16 and the Safe and Supported work programme. It referred to Scottish Government guidance which highlighted the crucial role to be played by HSCPs in reducing both unscheduled hospital admissions and delayed discharges and provided further information in relation to various workstreams across the HSCP that were being taken forward. These included the testing of business continuity plans with partners, the maintenance of escalation plans put in place the previous year, and strategies for additional surge capacity across health and social care services, amongst others.

Commenting further on the report, the Head of Strategic Services was heard on some of the new initiatives that were being introduced as part of the new plan.

In the course of discussion, Mrs Reilly referred to the 2 hour morning and evening service gap in community nursing and enquired what steps were being taken to address this. In reply it was explained that this was a long-standing issue across the entire NHSGGC area, and that it would be considered as part of the overall review of out of hours services. Notwithstanding Mrs Hall undertook to clarify how the issue was being addressed in the short term.

Dr Mitchell welcomed the ability of district nurses to admit patients to care homes at weekends for urgent respite if arrangements at home were not sufficient due to a change in their clinical condition. He suggested that there had been few if any such cases but figures in respect of any admissions should be provided in future.

Having made some suggestion about possible formatting of the plan in future, Mrs Brimelow sought details of how the plan would be evaluated. In reply the Head of Strategic Services explained that data could be made available at the end of the winter period.

The Board noted the report and the Winter Plan that had been prepared.

SOCIAL WORK EXPENDITURE AND ACTIVITY

9. The Board considered a report by the Chief Officer relative to the recently published social work expenditure and activity report published by the Care Inspectorate for the period 2005/06 to 2014/15, which was based on financial and social work activity returns submitted by the Council. Having highlighted that the period in question included the shadow period for the former Community Health and Care Partnership through to the shadow period for the Integration Joint Board, the report provided expenditure information across a range of service areas explaining that whilst guidance on the completion of returns was provided to authorities, much of it was subjective and open to interpretation meaning that the comparative information was not always like for like.

Notwithstanding, the underlying message of the report was that East Renfrewshire was towards the lower end in terms of funding levels.

Furthermore the Head of Strategic Services explained that when focussing on other authorities in the HSCPs benchmarking group funding levels for East Renfrewshire tended to be lower.

The Board noted the report.

BUDGET UPDATE 2017/18

10. Under reference to the Minute of the previous meeting (Item 10 refers), the Board considered a report by the Chief Financial Officer providing an update on the 2017/18 budget setting process for partner contributions to the HSCP, and seeking the creation of an earmarked reserve to ring fence residential child care under/overspends, recognising the volatility in this area.

The Chief Financial Officer referred to ongoing discussions regarding the level of the Council's contribution and to the potential service implications of future reductions.

She also reported that in respect of NHSGGC contributions, at a meeting of the NHSGGC Board on 1 November it had been agreed to provide non-recurring support to partnerships in the current year, subject to approval of plans to achieve the 2016/17 savings target on a recurring basis by 2017/18. Details of the NHS savings proposals, totalling £1.157 million, were outlined in the report.

The Chief Financial Officer also provided details of a national event taking place on 1 December to which HSCP and council Section 95 officers and NHS finance directors had been invited. The purpose of the event was to discuss current and future financial pressures on councils, health boards and HSCPs, continuing integrated working practices, and to develop a financial action plan relative to the forthcoming financial settlement from the Scottish Government.

Thereafter in response to a question from Mr Mohamed on the use of reserves towards the cost of refurbishment of Barrhead Health and Care Centre, the Head of Strategic Services explained this was to allow reconfiguration of the building for agile working which would allow the number of buildings to be rationalised and improve joint working between health and social care staff.

Referring to the NHS savings proposals and in particular to the proposed £500,000 saving in respect of the review of all funding sources and optimising of social care funding, Mrs Brimelow expressed reservations at the potential impact on social care services. In reply, the Chief Officer explained that the savings that had been offered were those where there was considered to be minimal impact on service provision, although similar low levels of impact in future years were unlikely.

Mrs Brimelow also referred to funding discussions at the NHSGGC Board and that in her opinion funding was being disproportionately allocated to acute services, to the detriment of partnerships, to support old ways of working. Welcoming these comments, the Chief Officer suggested this was a message that needed to be emphasised to the NHSGGC Board.

The Board:-

- (a) noted the report;

- (b) agreed the 2016/17 NHS savings proposals to achieve recurring balance against target by 2017/18; and
- (c) agreed to the establishment of an earmarked reserve to ring fence residential childcare under/overspends recognising the volatility in this area.

REVENUE BUDGET MONITORING

11. The Board considered a report by the Chief Financial Officer, providing details of the projected outturn position in respect of the 2016/2017 revenue budget.

The report explained that against a full year budget of £110.490 million as at 14 October 2016, there was a forecast underspend of £0.262 million (0.24%) which would be carried forward as a free reserve subject to the year-end position as at 31 March 2017. Details of the main projected variances were outlined.

Referring to discussions around transport costs at the previous meeting, the Chief Financial Officer explained that hire costs had increased as proposals to purchase new vehicles had been deferred whilst day centre provision was reviewed. Whilst this resulted in a short-term increase in costs it would be more cost-effective in the longer term.

The Board noted the report.

DATE OF NEXT MEETING

14. It was reported that the next meeting of the Integration Joint Board would be held on Wednesday 15 February 2017 at 10.00 am in the Eastwood Health and Care Centre, Clarkston.

CHAIR