

EAST RENFREWSHIRE COUNCIL

CABINET

29 January 2015

Report by the Director of Environment

WRITE-OFF OF IRRECOVERABLE SHELTERED HOUSING WARDEN CHARGES

**PURPOSE OF REPORT**

1. The purpose of this report is to seek approval to write-off as irrecoverable sheltered housing warden charges totalling £1,505.93.

**RECOMMENDATION**

2. The Cabinet notes the report and approves the write-off sum of £1,505.93 of irrecoverable sheltered housing warden charges without prejudice to subsequent recovery procedure.

**BACKGROUND**

3. The Council debt recovery policy lists situations where debts can be considered for write off when all viable means of collection are exhausted. These include the following criteria and in some cases where action was last taken over 5 years ago the Council is now time barred from taking any further action.

- Debtor is deceased and has left no estate.
- Small balances outstanding under £20.00.

**REPORT**

4. A recent trawl of outstanding sheltered housing warden charges shows by reason of write-off:

	<u>Number of Accounts</u>	<u>Irrecoverable account Total</u> £
Deceased	9	1325.77
Small Balances	8	80.16
	<u>17</u>	<u>1505.93</u>

## **FINANCE AND EFFICIENCY**

5. The cost of pursuing these debts exceeds the amount of money that would be recovered should the recovery measures prove successful. On this basis it is not felt to be financially prudent to pursue these debts.

## **CONSULTATION**

6. No consultation has been required for the preparation of this report.

## **PARTNERSHIP WORKING**

7. No partnership working has been required for the preparation of this report.

## **IMPLICATIONS OF THE PROPOSALS**

8. This report does not have any implications in terms of property, staffing, legal, equalities, IT or sustainability.

## **CONCLUSIONS**

9. Given that the cost of pursuing these debts is greater than the money that would be recovered should recovery be successful it is concluded that write off is the most appropriate course of action.

## **RECOMMENDATION**

10. The Cabinet notes the report and approves the write-off sum of £1,505.93 of irrecoverable sheltered housing warden charges without prejudice to subsequent recovery procedure.

Director of Environment

Further details can be obtained from Phil Daws Housing Services Manager on 0141 577 3186.

Convener contact details

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**BACKGROUND PAPERS:** Ohms Housing Management System Reports

**KEY WORDS:** Write off and irrecoverable.