

EAST RENFREWSHIRE COUNCIL

16 DECEMBER 2015

Report by Deputy Chief Executive

CALENDAR OF MEETINGS – 2017

PURPOSE OF REPORT

1. To seek approval for the 2017 meetings calendar.

BACKGROUND

2. In terms of the Council's Standing Orders, it is necessary for the full Council to approve the calendar of meetings of the Council, subject to the ability of committees to revise dates thereafter.

BACKGROUND

3. Members will recall that earlier in the year when the calendar of meetings for 2016 was being considered it was explained that the Council's Committee Services team forms the core election team for the administration and delivery of elections in East Renfrewshire and that due to the increasing requirements associated with the delivery of electoral events, it has become increasingly difficult for staff to deliver the elections and also to continue to provide secretariat support for those meetings that take place in the run up to election day and those meetings that take place in the period just after election day.

4. It was further explained that in order to address this, it was proposed to move/cancel a number of meetings taking place around the UK General Election on 7 May 2015. Furthermore, as these issues would recur annually the 2016 calendar that was submitted had been prepared on a similar basis.

5. Both the proposals to amend the 2015 calendar and the 2016 meetings calendar were approved.

REPORT

6. In order to maximise the amount of notice given to Members in respect of future meeting arrangements, the 2017 calendar of meetings has now been drafted and is submitted for consideration.

7. Members will of course be aware of the fact that the elections taking place on Thursday 4 May 2017 are the local elections. As such a number of assumptions have been made in respect of meetings falling after that date. Firstly, in terms of legislation it is necessary for the Council to hold its first statutory meeting within 21 days of the elections, and the proposed date that has been suggested (Wednesday 24 May) is based on the timing of the statutory meeting in 2012. Similarly it has been assumed that there will be no changes to the Council's governance structures and the meetings currently in operation will continue.

8. In the event following the elections a different date for the statutory meeting is agreed, Members will be advised at the time. Similarly, in the event the Council subsequently decides to alter the committee structures, a further report would be prepared and submitted for approval.

9. As usual the proposed calendar takes account of all meetings in respect of which the dates have been determined, but does not take into account those ad-hoc meetings which will be held as and when necessary (e.g. Appeals Committee, Appointments Committee etc.) and any other special meetings that may be called from time to time.

Education Committee

10. As usual, every effort has also been made to ensure as far as possible that meetings of the Education Committee are not held on the day of Jewish festivals.

RECOMMENDATION

11. That the Council approve:-

- (a) the amendments to the 2015 calendar of meetings; and
- (b) the 2016 calendar of meetings

Local Government (Access to Information) Act 1985

Background Papers - None

Report Author: Eamonn Daly, Democratic Services Manager 577 3023

e-mail:- eamonn.daly@eastrenfrewshire.gov.uk

SUMMARY OF MEETING DATES

January to December 2017

COUNCIL – 7.00PM (Wednesday) N.B. Meeting marked with an asterisk (*) will commence at 10.00 am on Thursday	CABINET – 10.00AM (Thursday)	CABINET (Police and Fire) – 10.00AM (Thursday)	EDUCATION COMMITTEE – 10.00AM (Thursday)
	26 January		
9 February (*)	16 February	23 February	2 February
22 March	2 & 23 March		30 March
19 April	6 April		
24 May		25 May	
28 June	1 June		8 June
	17 & 31 August		24 August
13 September	14 & 28 September	21 September	
25 October	12 & 26 October		5 October
	9 & 30 November	23 November	16 November
13 December			

PLANNING APPLICATIONS COMMITTEE 2.00PM (Wednesday)	LOCAL REVIEW BODY 2.30 PM (Wednesday) (if required)	AUDIT & SCRUTINY COMMITTEE 2.30PM (Thursday)	LICENSING COMMITTEE 2.00 PM (Tuesday) (if required)
18 January	18 January	19 January	24 January
15 February	15 February		
15 March	15 March	2 March	14 March
12 April	12 April	6 April	18 April
31 May	31 May		30 May
21 June	21 June	1 June	20 June
9 August	9 August	17 August	15 August
6 September	6 September	28 September	
4 October	4 October		3 October
1 & 29 November	1 & 29 November	9 November	21 November
			19 December

NEILSTON, UPLAWMOOR AND NEWTON MEARNS NORTH & BARRHEAD AREA FORUM 7.00 PM (Thursday)	GIFFNOCK & THORNLIBANK, NETHERLEE STAMPERLAND AND WILLIAMWOOD AREA FORUM 7.00 PM (Wednesday)	NEWTON MEARNS SOUTH, BUSBY CLARKSTON & EAGLESHAM AREA FORUM 7.00 PM (Tuesday)	JOINT CONSULTATIVE COMMITTEE (1st TIER) 2.00 PM (Thursday)
			19 January
23 February	22 February	28 February	
	31 May	30 May	
1 June			8 June
	30 August		
7 September		5 September	21 September
	29 November	28 November	
7 December			