

EAST RENFREWSHIRE COUNCIL

CABINET

5 June 2014

Report to Director of Environment

ANNUAL SERVICING AT EASTWOOD HIGH SCHOOL

PURPOSE OF REPORT

1. To seek Cabinet approval for a one year extension of the existing annual servicing and maintenance contract with Forth Electrical Services in relation to Eastwood High School.

RECOMMENDATION

2. It is recommended that the Cabinet approve a one year extension of the existing annual servicing and maintenance contract with Forth Electrical Services in relation to Eastwood High School.

BACKGROUND AND REPORT

3. Eastwood High School was handed over to East Renfrewshire Council with a one year servicing and maintenance contract expiring in June 2014.

4. The annual servicing and maintenance schedule for the school is extensive, with electrical and mechanical items which are connected and reliant upon regular and comprehensive inspection. This results in a schedule of necessary works, which cannot be easily split into smaller packages to allow several contractors to carry out the necessary work.

5. Forth Electrical Services were the original sub contractors appointed by BAM (the main contractor) to undertake the servicing of the electrical and mechanical systems throughout Eastwood High School and they continue to perform this function.

6. It is essential that all necessary servicing is continued to the current high standard. The complexity of servicing requires an extensive list of actions and procedures. It will take a further year for Property and Technical Services to work with Forth Electrical Services and produce a work schedule which would enable future servicing and maintenance works to be put out to competitive tender.

7. In terms of the Council's Standing Orders Relating to Contracts, clause 6 (iv) allows an exemption where the Council "is satisfied that the exemption is justified by special circumstances". Should the Director of the procuring department, following consultation with the Chief Procurement Officer "consider it desirable and in the best interests of the Council, a tender may be invited for the execution of works or the supply of goods, materials or services from a contractor selected by that Director or negotiated with a contractor already engaged by the Council. In such circumstances a report thereon will be submitted for approval to the Cabinet or appropriate committee prior to entering into such a contract".

8. It is proposed therefore that the servicing and maintenance works for Eastwood High School be continued with Forth Electrical Services until July 2015 at a cost of £60,333, by which time the preparations will have been made for future works to be competitively tendered.

FINANCE AND EFFICIENCY

9. The continuation of the existing contract will ensure continuity of servicing and maintenance of the high standard of facility at Eastwood High School. The proposed cost is considered to reasonable having regarding to the work anticipated.

CONSULTATION AND PARTNERSHIP WORKING

10. The proposal has involved consultation between Property and Technical Services and Legal Services. The Chief Procurement Officer has been consulted in relation to this report.

IMPLICATIONS OF THE PROPOSALS

11. There are no IT, sustainability, staffing, equalities or other implications associated with this report.

CONCLUSIONS

12. The proposed continuation of the existing contractor will ensure the continuation of the servicing of Eastwood High School's electrical and mechanical systems.

RECOMMENDATION

13. It is recommended that the Cabinet approve a one year extension of the existing annual servicing and maintenance contract with Forth Electrical Services in relation to Eastwood High School.

Director of Environment

Further information can be obtained from Stuart Free, Principal Officer 0141 577 3278 or stuart.free@eastrenfrewshire.gov.uk

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May 2014

KEY WORDS: Servicing and maintenance, Eastwood High School