

**MINUTE**

**of**

**GIFFNOCK AND THORNLIEBANK, NETHERLEE STAMPERLAND AND  
WILLIAMWOOD AREA FORUM**

**Minute of Meeting held at 7.00pm in Woodfarm High School, Woodfarm on 27  
November 2013**

**Present:**

Councillor Mary Montague (Chair)  
Councillor Gordon McCaskill

Councillor Ralph Robertson

Ritchie Adam (Thornliebank Community Council); and Savio D' Souza (Giffnock Community Council).

Councillor Montague in the Chair

**Attending:**

Paul O'Neil, Committee Services Officer.

**Also Attending:**

Mark Harris, Civil Contingencies Officer, Civil Contingencies Service.

**Apologies:**

Councillor Jim Fletcher, Monty Cowen (Jewish Representative Council), and Bernard Fishman (Eastwood Crime Prevention Panel).

**MINUTE OF PREVIOUS MEETING**

1. The forum considered and approved the Minute of the meeting held on 28 August 2013.

**CIVIL CONTINGENCY SERVICE**

2. Councillor Montague introduced Mr Mark Harris, Civil Contingencies Officer who was present to give a short presentation on the work of the Civil Contingency Service.

Mr Harris began his presentation by explaining that community resilience considered the importance of resilience, the roles and responsibilities of the local authority and community resilience plans. It was noted that individual resilience dealt with such matters as how individuals coped with emergencies such as the loss of water, electricity or damage to property and the importance of preparing in advance for such emergencies by working with our families, friends and neighbours. Examples of the roles and responsibilities of the local authority were also highlighted such as supporting emergency services, agencies and community planning partners.

Whilst noting the importance of neighbourhood and community organisations in preparing for, responding to and recovering from emergencies, Mr Harris explained the purpose of community resilience plans and indicated the ways in which these plans could be developed.

There followed a short question and answer session in the course of which Mr Harris provided clarification on the work and operation of the Civil Contingency Service in dealing with emergencies and how community organisations could become involved at a local level.

Councillor Montague, on behalf of the forum, thanked Mr Harris for his presentation.

### **PROJECT MONITORING AND PROPOSALS 2013/14**

3. The forum considered a report by the Deputy Chief Executive, providing details of the proposals previously approved by the forum together with details of the balance outstanding in the General Services budget.

The forum agreed:-

- (a) that delegated powers be granted to the Head of Democratic and Partnership Services in consultation with the Chair to approve any projects up to the end of the current financial year; and
- (b) to otherwise note the report.

### **POLICE AND FIRE SERVICES – UPDATE**

4. There were no Police or Fire representatives in attendance at the meeting.

### **DATE OF NEXT MEETING**

5. It was noted that the next meeting would be held in Woodfarm High School on 26 February 2013 at 7 pm.