

EAST RENFREWSHIRE COUNCIL

Wednesday 26 March 2014

Report by Deputy Chief Executive

POST OF HEAD OF HEALTH AND COMMUNITY CARE

INTRODUCTION

1. The head of Health and Community Care has intimated his intention to resign following 8 years with the Community Health and Care Partnership within East Renfrewshire Council. The Head of Service has made an enormous contribution to the outstanding success of CHCP in East Renfrewshire and this has been greatly valued. The purpose of this report is to put a procedure in place to allow the Council in partnership with Greater Glasgow and Clyde NHS to move to the appointment of a new Head of Service as soon as possible. Authorisation is also sought to permit the Chief Executive in partnership with the Chief Executive of Greater Glasgow and Clyde to put in place appropriate interim management arrangements until an appointment to the post can be made to ensure continuity in the Leadership of the CHCP service.

RECOMMENDATION

2. It is recommended that:

- i) the Council notes the resignation of the Head of Health and Community Care;
- ii) approves the recruitment procedure as detailed in paragraph 3, 4 and 5 below; and
- iii) authorises the Chief Executive of the council in partnership with the Chief Executive of Greater Glasgow and Clyde NHS to put in place appropriate interim management arrangements for the Department.

RECRUITMENT PROCEDURE

3. The following is the timetable for the appointment to the post:

Post advertised:	4 April 2014
Closing date:	27 April 2014
Shortlisting by Interview Committee:	2 May 2014 (a.m.)
Assessment Centre:	9 May 2014
Interview date:	16 May 2014

4. An Interview Committee comprising of 5 members, in accordance with normal practice, should be established to interview the shortlisted candidates. It is recommended that the 5 Elected Members on the CHCP Committee form the membership of the Appointments Committee.

5. It is also recommended that one of the non-executive Health Board Members of the CHCP Committee be co-opted onto the Appointments Committee.

FINANCIAL IMPLICATIONS

6. There are no additional financial implications as the Head of Service post will be replaced. All costs associated with the recruitment process will be found from within existing budgets.

RECOMMENDATION

7. It is recommended that:

- i) the Council notes the resignation of the Head of Health and Community Care;
- ii) approves the recruitment procedure as detailed in paragraph 3, 4 and 5 below; and
- iii) authorises the Chief Executive of the council in partnership with the Chief Executive of Greater Glasgow and Clyde NHS to put in place appropriate interim management arrangements for the Department.

REPORT AUTHOR: Caroline Innes, Deputy Chief Executive, Tel - 577 3159

CONVENER: Councillor Jim Fletcher, Leader, Tel – 577 3107