

Clarkston Community Council Minutes
Wednesday 3rd February 2021
7 – 9pm via Zoom

Item	Notes
Attendance	<p>Rebecca Nicholson - RN (Chair) , Brian Dillon (Vice Chair)BD, Maryam Imran - MI (Secretary) Christopher Kelly - CK (Treasurer), Julie Flaherty - JF, Gillian Cox - GCo, Linda Allan – LA, , Lise Fisher -LF, Joseph Pakenham -JP, Greg Chalmers -GCh, Elena Rose Job -ERJ</p> <p>Cllr Stewart Miller -CSM, Jackson Carlaw MSP -JC, Cllr Annette Ireland - CAI, Kirsten Oswald MP – KO, Clarkston Bid - Andy Dunlop -AD, Linda Dillon -LD, John Harcombe - JH, Vincent McCulloch VM</p>
1. Welcome & Apologies	<p>RN gave everyone a warm welcome to the meeting. No apologies were received .</p>
2. Minutes - November meeting	<p>An update on actions was provided;</p> <ul style="list-style-type: none"> • Ring and Report Line, still need more progress on signage on cameras – RN will chase up. CAI noted update from David Baxter, the new Manager of the department, advising of actions resulting from our report • Sub group for youth – seeking volunteers for this • No further information currently for Garden Waste proposal – next update will be following the ERC budget meeting where it will be discussed • Project template sent by LD and distributed to members. • Draft annual CCC planner – RN will take forward • ERC expenditure concerns in regard to plant security at nursery new build sites during Covid – CAI provide the response from the Environment Director to CCC queries and will email This. <p>Minutes agreed as accurate and approved.</p>
3. Police Scotland Report	<p>Police Report – one drug related crime reported and reiterated the youth disorder action plan with partners. There is a new community policing sergeant for the area – Gordon Sweeney.</p>
4. CCC Business	<p><u>CCC Survey and Community Engagement</u></p> <ul style="list-style-type: none"> ○ 332 responses received in total, just under 50% were from Clarkston, one third who responded were 36 -45 years, one third were aged 46 – 55 years and the other third was other age groups. Lowest participation was from young people. Main preferred methods of communications were Facebook and email. ○ Priorities of issues ranked as followed from highest – Town Amenities, Parking, Crime/Antisocial Behaviour, Environment (recycling, green space), Roads/Crossing places, Health and Wellbeing, Litter, Public spaces, Public Transport. ○ Survey results downloaded and sent to CCC members. ○ Survey results could be analysed differently with the text comments being more significant. Also it was discussed whether the survey results should include non- Clarkston residents. ○ Write up summary report and create social media infograph and other tools. JP has created word clouds with some results and will assist with social media graphics work

- Lack of youth engagement with survey, look at youth sub group MI suggested we contact VM about ER Youth Forum who intended to contact community councils prior to the Covid19 pandemic. CAI stated the Head at Williamwood willing to assist and will follow this up
- Focus on survey results and take forward as CCC priorities.

ACTIONS – MI create summary report; GCo will send on Clarkston only results: JP will work on graphics of results; MI will send survey to VM; MI contact VM about ER Youth Forum for contact with CCC.

Volunteering in CCC

- MI, LA and VM met to discuss the role of volunteers with CCC.
- The main requirement would be for a risk assessment for every activity or project involving volunteers to comply with our insurance. We are insured to engage volunteers but need to understand the different types of volunteering – incidental and regular volunteering. We also need to be aware of GDPR requirements for regular/long standing volunteering.
- LA contacted Voluntary Action ER to enquire about volunteer management options. VAER can only publicise volunteer roles and pass on to volunteers to CCC but cannot manage the process of volunteering for CCC.
- MI informed that the suggestion of undertaking youth volunteers to help with Duke of Edinburgh(DOE) awards volunteering hours, would require extra support and management. In order for CCC to undertake DOE or the Saltire Award which accredits volunteering hours to DOE, we would require registration and storing of details and management to supervise and sign off hours for youth volunteers.
- MI also stated its important for CCC to define volunteering within this context
- ERJ stated there is value in young people volunteering and accrediting hours for DOE and Saltire. LA suggested we partner with youth groups and services where young people could volunteer for CCC projects and activities. This helps reduce risk and liability and supports capacity of CCC.
- LA suggests drafting a basic volunteering policy that covers incidental, regular volunteering and includes GDPR Adult and Child Protection policies within it.

ACTION – LA will draft volunteering policy for CCC with help of MI.

Planters Project

LF and AD gave update on Planters work:

- This is a collaboration project between Clarkston BID, CCC and the Goody Foody Gardens (based in Giffnock).
- LF advised we have people ready and have suggested bedding plants. Met with BD and discussed what and when to grow in planters and decided food related plants and herbs.
- JF suggested it would be good to have more colourful plants in planters to add some colour to the town centre and also if hanging baskets could be placed at some businesses. AD confirmed the BID could not fund hanging baskets.
- AD shared maps of where planters are positioned in town centre area and area near Scotmid.
- Planters have been refurbished, repainted and filled with soil. Can add CCC logo with BID logo on planters and posters to each planter.
- Posters have been designed with Goody Foody project about the plants and can be edited to include herbs and host flyers/posters on BID website.
- BD suggested it would be good to host workshops to help people propagate from plants effectively.
- AD informed that timescales wise planter may be back by mid March but subject to change.
- If CCC want to change locations contact AD.

Proposed funding for arts project with Clarkston Brownies Group

- LA met with one of Clarkston's Brownies groups who were looking to provide a community activity for the group members. It was suggested a joint activity between CCC and the Brownies group could support community engagement with local children. It was proposed with craft kits could be funded by CCC (£100 in total) to help children design a Coat of Arms shield for Clarkston, detailing each child's views of Clarkston in a visual arts form. The Brownies would also earn a badge for this activity. This would be co managed between CCC and the Brownies group. This proposal to fund the activity was put to CCC members.
- Members noted concerns around the cost as a proportion of yearly budget and RN noted the purpose of CC funding. There was further discussion as to equality around funding one group and how an activity could be broadened out to children in other groups or who are not part of a group

ACTION – LA to cost up how much to deliver an activity to a wider audience in Clarkston.

Station Masters House

- Closing date for offers was today, CSM confirmed property was sold. No further information available
- In terms of building control protocols, CAI confirmed they could only intervene in the case there was danger to the public.

Overlee Hydro Project

- JH introduced his background and update of the work he has undertaken so far for the project. Visited Overlee Park, seen river and investigated for Hydro project and decided to take further as a volunteer for overall community benefit. Researched and brought team of local experts together. The area is split between ERC and Glasgow City Council (GCC) and both are in favour of renewable energy for up 232 houses through a community project.
- JH researched funding options including the National Lottery streams. Engaged Clarkston Community Group and was referred to CCC as funding requirement for a project is to fund an organised community group with constitution and bank account.
- Currently seeking funding, already passed deadline for one key fund. The lottery can fund £20k for prefeasibility and feasibility studies. The project can be funded by 50% funding from grants and 50% from community shares. A percentage of the income earned from power generated would be invested back to the ERC Renewable Energy Fund.
- CSM suggests Whitelee Windfarm Funding. GCh also suggests contacting Scottish Water who already working in Overlee Park – CAI will share key contact details with JH for Scottish Water. KO will also be happy to assist JH.

ACTION – CAI to share Scottish Water contact with JH.

CCC AGM

- Will take place in April.
- Members encouraged to put themselves or others forward for office bearer roles if they wish : Chair, Vice Chair, Secretary and Treasurer
- RN clarified with VM that as per the Scheme of Establishment, a member may not be appointed as Chair more than twice during a term of the COMMUNITY COUNCIL, nor be re-appointed other than at the first AGM following an election, or at the AGM prior to an election.
- The AGM will take place prior to April's meeting and will be publicised in advance

Membership

LD has submitted a co-opted form, this will be distributed and a vote will take place at the March meeting

5. Social Media/ Communications	ACTION - Post CCC meeting date and time on social media in advance. RN and JP to discuss advance scheduling tools
6. Clarkston BID update	AD presented update as follows: <ul style="list-style-type: none"> ○ Renewal Ballot for Clarkston BID will be live from tomorrow. ○ There will be 6 weeks to vote the BID to work in Clarkston for the next 5 years. ○ Clarkston BID has been successful for funds for and projects and events. However they have been on hold due to Covid-19 regulations. ○ The Kick Start youth employment scheme is also on hold. ○ BID is awaiting results from Renewal Ballot for events and projects to start/continue. ACTION – RN wished AD well with the re-ballot on behalf of CCC and will share information on this via the CCC Facebook Group.
7. Planning Applications	GC gave planning update: <ul style="list-style-type: none"> ○ No new applications for Clarkston. ○ Received pre-planning update notification for Eastwood Leisure Complex, with change to include library. Meeting pushed back and will notify us of new date.
8. Licensing applications	No applications for Clarkston.
9. Treasurers Report	CK gave the Treasurers Report: <ul style="list-style-type: none"> • Total balance in bank is £1520.95 • Expenses claimed for Zoom account which is to be paid every 4 months. • Next grant from ERC will be paid in April. ACTION – CK to contact VM about audit of accounts.
10. AOCB	<ul style="list-style-type: none"> • Scottish Government Announcement about Council Tax – JP raised item for agenda about the Government announcement to fund council tax freeze if councils opt to freeze their council tax for 2021/2022. Will ERC be taking this option? CAI advised there is a Budget meeting to be held 4/2/21 and this will be discussed then. • All weather sports pitch - GCh has already proposed the pitch for the Overlee Park as part of a community payback for the work by Scottish Water. Would like confirmation if Busby FC have also contacted Scottish Water for same idea. • Community Larders – CAI has information available if CCC would like to set up a community larder as per other ERC areas.
11. Date of next meeting	3rd March 2021

Meeting Actions

Item Number	Action	Owner	Due by
2.	Draft annual planner for CCC	RN	03/03/21
4.	Organise meeting about survey dissemination	MI and JP	10/02/21
4.	Send survey to VM	MI	ASAP
4.	Contact VM about ER Youth Forum for engagement with CCC	MI	ASAP
4.	Summarise survey results to Clarkston data	GCo	04/02/21
4.	Develop survey results as graphics for social media use	JP	03/03/21
4.	Draft volunteering policy for CCC with support from MI.	LA	03/03/21
4.	LA to cost up how much to deliver an activity to a wider audience in Clarkston.	LA	03/03/21
4.	Share Scottish Water contact with JH for Overlee Hydro Project	CAI	
5.	Post CCC meeting date and time ahead of each meeting on social media.	RN and JP	24/02/21

6.	Share information about the Renewal Ballot for Clarkston BID on CCC Facebook Group.	RN	
9.	Contact VM about auditing of accounts ahead of CCC AGM in April	CK	