

EAST RENFREWSHIRE COUNCILCABINET24 March 2022Report by Chief Officer – Legal & ProcurementCHARGING FOR SERVICES 2022/23**PURPOSE OF REPORT**

1. The purpose of this report is to submit for approval the proposed licensing fees and charges for 2022/23.

RECOMMENDATIONS

2. It is recommended that the Cabinet:-
- (a) Alters charges for 2022/23 in accordance with the table in Appendix 1. Where an increase occurs, the increases are approximately 3.7% being the inflation rate advised by the Chief Accountant.

BACKGROUND

3. The licensing section of legal services currently administers approximately 1,200 licences across various Civic Government and miscellaneous licensing categories. In terms of Civic Government legislation, the licensing service must recover all the costs of providing the service through the fees charged. This requirement ensures that council tax payers, through mainstream revenue budgets are not being asked to subsidise the service. However, total licensing income is not permitted to exceed the total cost of the service.

REPORT

4. (a) Licensing is a regulatory function of the Council imposed on it by various statutory provisions. Some licences are optional but others are not so the Council is unable to choose whether or not to provide this service.
- (a) The main purpose of licensing is to protect the public by regulating certain activities and making sure that those activities are carried out by appropriate persons in accordance with the terms of their licence.
 - (c) The licensing section recovered costs in full for 20/21 and is expected to recover its costs in full for the period 2021/22 but the impact of the Coronavirus pandemic may mean this is not achieved.
 - (d) Overall, the service aims to balance all costs of licensing to maximise the utilisation of the staff, minimise costs and maximise service availability.

FINANCE AND EFFICIENCY

5. It is anticipated that the changes suggested will allow the Council to continue to recover the costs of licensing in full from licensing fees and charges. Legal Services will continue to update and seek efficiencies in licensing where appropriate.

IMPLICATIONS OF THE PROPOSALS

6. There are no implications in terms of staffing, property, legal, IT, equalities and sustainability.

RECOMMENDATIONS

7. It is recommended that the Cabinet:-

- (a) Alters charges for 2022/23 in accordance with the table in Appendix 1. Where an increase occurs, the increases are approximately 3.7% being the inflation rate advised by the Chief Accountant.

REPORT AUTHOR

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APPENDIX 1

Charging Classification and Policy for 2022/23

	Service	Current Charge 2021/22	Proposed Charge 2022/23	Proposal
	Licensing			
1 (Cat 1)	Taxi Operator's Licence 1 yr/(Temp) 2 yrs 3 yrs	£214 £408 £579	£222 £423 £600	Change inflation
2. (Cat 1B)	Taxi Operator's Licence (WAV) 1 yr/(Temp) 2 yrs 3 yrs	£100 £190 £280	£104 £197 £290	Change inflation
3. (Cat4)	Taxi Driver's Licence 1 yr/(Temp) 2 yrs 3 yrs	£ 96 £182 £259	£100 £189 £269	Change inflation
4. (Cat1)	Private Hire Operator's Licence 1 yr/(Temp) 2 yrs 3 yrs	£214 £408 £579	£222 £423 £600	Change inflation
5. (Cat 1B)	Private Hire Operator's Licence (WAV) 1 yr/(Temp) 2 yrs 3 yrs	£100 £190 £280	£104 £197 £290	Change inflation
6. (Cat 4)	Private Hire Driver's Licence 1 yr/(Temp) 2 yrs 3 yrs	£ 96 £182 £259	£100 £189 £269	change inflation
7 (Cat 3)	Street Trader's Licence (business/multiple owner) 1 yr/(Temp) 2 yrs 3 yrs	£182 £347 £493	£189 £360 £511	Change inflation
8. (Cat 4)	Street Trader (employee)	£ 96 £182 £259	£100 £189 £269	Change inflation
9. (Cat 3)	Window Cleaner's Licence (business/multiple owner/trader) 1 yr/(Temp) 2 yrs 3 yrs	£182 £347 £493	£189 £360 £511	change inflation
10. (Cat 4)	Window Cleaner (employee or single trader)	£ 96 £182 £259	£100 £189 £269	Change Inflation only

	Service	Current Charge 2021/22	Proposed Charge 2022/23	Proposal
11. (Cat2B)	Public Entertainment Licence 1 yr/(Temp not an event) 2 yrs 3 yrs Temp for event up to 2000 attendees at one time Up to 5000 attendees at one time Over 5000 attendees at one time Approved community group (on application)	£279 £530 £753 £357 £509 £713 £0	£289 £550 £781 £370 £528 £740 £0	Change inflation only
12. (Cat 3)	Market Operator's Licence 1 yr/(Temp) 2 yrs 3 yrs	£182 £347 £493	£189 £360 £511	Change inflation
14. (Cat 3)	Late Hours Catering Licence 1 yr/(Temp) 2 yrs 3 yrs	£182 £347 £493	£189 £360 £511	Change inflation
15. (Cat 3)	Second Hand Dealer's and metal dealers Licence 1 yr/(Temp) 2 yrs 3 yrs	£182 £347 £493	£189 £360 £511	Change inflation
16. (Cat 2)	Indoor Sports Entertainment Licence 1 y /(Temp) 2 yrs 3 yrs	£279 £530 £753	£289 £550 £781	Change inflation
17. (Cat 3)	Skin Piercing 1 yr/(Temp) 2 yrs 3 yrs	£182 £347 £493	£189 £360 £511	Change inflation
18.	Theatre Licence (1 year)	£156	No longer available	Removed
19.	Vehicle Inspection Fee (Admin) (Annual)	£ 30	£ 31	Change Inflation only
20.	Vehicle Partial Retest Fee (Admin)	£ 13.50	£ 14	Change inflation
21.	ID Badge Replacement	£ 13.50	£ 14	Change Inflation only
22.	Vehicle Substitution Fee	£ 58	£ 60	Change inflation
23.	Licence Variation Fee	£ 58	£ 60	Change inflation

24.	Front Vehicle Licence Plate Inserts	£ 8.50	£ 9	No change last year increased by inflation
25.	Rear Vehicle Licence Plate Inserts	£ 9.50	£ 10	As above
26.	Number Plate Bracket Kit	£ 9.50	£ 10	As above
27.	Number Plate Bracket Rigid Bridge Kit	£ 4.50	£ 4.70	As above
28.	Number Plate Platform Kit Flat	£ 6.50	£ 7	As above
29.	Platform Flexiplate Kit Size 2	£ 8.50	£ 9	As above
30.	Platform Flexiplate Kit Size 4	£ 9.50	£ 10	As above
31.	Strapping Accessory Kit	£ 6.50	£ 7	As above
32.	Quick Release Button & Key Set	£ 2	£ 2.10	As above
33.	No Smoking Sticker	£ 3	£ 3.20	As above
34.	Tariff Sheet	£ 4.50	£ 4.70	Change inflation
35.	Taxi Driver Test	£ 51	£ 53	Change inflation
36. (Cat 2)	Taxi/Private Hire Booking Offices 1 yr /(Temp) 2 yrs 3 yrs	£279 £530 £753	£289 £550 £781	Change inflation
37. (cat 4)	Knife Dealer's Licence 1 yr /(Temp) 2 yrs 3 yrs	£ 96 £182 £259	£100 £189 £269	Change inflation
38. (cat 3)	Metal Dealer 1 yr/(Temp) 2 yrs 3 yrs	£182 £347 £493	£189 £360 £511	Change inflation
39.	Notification of changes and alterations Civic Government Licences	£ 20	£ 21	Change inflation
40.	Same day service surcharge (where applicable)	£46	£ 48	Change inflation

Basis of Charging- Cost Recovery

Charges under £5 rounded to next 10 pence

Charges under £20 rounded to next 50p

Charges over £20 rounded to nearest pound.

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