

**Clarkston Community Council Minutes**  
**Wednesday 3<sup>rd</sup> August 2022**  
**7 – 9pm in person and via Zoom**

Item	Notes
<p><b>1. Welcome &amp; Apologies</b></p>	<p>In attendance:</p> <p><b>PC Members:</b>  Rebecca Nicholson – RN  Brian Dillon - (Vice Chair – online) - BD  Linda Dillon – (Secretary) – LD  Gillian Cox – GC  Chris Kelly – CK</p> <p><b>Visitors:</b> Cllr Katie Pragnell (KP), Cllr Annette Ireland (online) - CAI,</p> <p><b>Apologies:</b> Cllr Kate Campbell (KC), Joe Pakenham, Joseph Scanlon (potential new member), Graeme Wood, Lise Fisher</p>
<p><b>2. Minutes and actions</b></p>	<p><b>Re: Meeting venue</b></p> <p>Meeting attendees had a brief discussion on changing the meeting room venue. LD advised that we had confirmed with Community Lets team that we will move to Williamwood when school reopens after the summer holidays. KP advised that the Community Fire Station at Dorian Drive had a meeting space that was often available – LD agreed to check in with them re: meeting hire. RN stated later in the meeting that having tea and coffee is a priority for Williamwood / other let, LD will check provisions for this.</p> <p><b>Action:</b> LD to chase up meeting venue and tea/coffee facilities.</p> <p><b>Re: Meeting minutes from 8<sup>th</sup> June</b></p> <p>KP advised that she had sent in apologies, RN noted that we would ensure that the minute was amended to reflect her apologies.</p> <p><b>Re: Treasurer’s report</b></p> <p>GC advised that the total in the fund for the Carolside Park Project = £8590 – as opposed to £8.5k as previously minuted.</p> <p><b>Action:</b> LD will amend the minutes to note the above amendment</p> <p><b>Re: Gas Memorial</b></p> <p><b>Action:</b> RN will contact KO to request further information regarding the potential new Gas Memorial</p>
<p><b>3. Police Report</b></p>	<p><b>Anti-Social Behaviour:</b></p> <p>Members discussed the Police Report and continued discussion around anti-social behaviour in the area. CAI advised that she had received an email from youth services, detailing some diversionary activities that are being employed by youth services in the area - CAI advised youth services advised that they continued to have a presence in the area, installing 2 community shifts per week and having over 306 contacts with young people. The email confirmed that youth services are linking in with the Culture &amp; Leisure Trust at the moment for a venue for youth activities. The intention would be to build relationships,</p>

	<p>signpost to other services where required and generally engage local youths in some fun activities. Additionally, they are looking at creating a similar kind of programme for Autumn – again, tying in with Culture and Leisure Trust. RN/GC raised the question of which area(s) they are specifically focussing on and CAI will go back to Emma Ball to double check.</p> <p>The message did state that they had conducted targeted group work in Williamwood for x15 young people, delivering workshops and custody suite visits. CAI will give us the contact from youth services for us to engage with and request that they visit a future meeting.</p> <p><b>Action:</b> CAI to link in with Emma Ball and arrange for a representative from youth services to visit a CCC meeting in the future. CAI will link continue to link in with the local authority regarding youth service provision.</p> <p><b>Community Wardens (CW's)</b> – local CW's come under KP convenorship, so she will link in with them and request that they attend a future CCC meeting to let us know a bit more about what their remit is and how/when we should contact them.</p>
<p><b>4. Chair's update</b></p>	<p>- <b>Going forward into 2022-2023</b></p> <p>RN advising that she is aware how quickly the months will fly before the next AGM in April which led into a discussion regarding active membership and concern over member numbers. KP is meeting with Vincent McCulloch next week and will discuss how the council could support us to increase membership. KP will express RN's concerns over membership levels and what this means for the community council now and in the future. The group discussed how to attract new members and RN floated the idea that with a bigger group we could rotate the minutes. LD agreed this would be helpful for her.</p> <p>The council members discussed whether or not to do a leaflet campaign and possible distribution options. RN will cost out distribution options, such as doing a bundle mailing drop via Royal Mail – CK advised financially that we have enough money in the account for this, although some of the group advised that they generally just put these things straight in the bin. The members then discussed the merits of doing an in-person leaflet drop, by spending a few hours and taking a section of the community each. CAI has the breakdown of household by street/area and will send that on for us to use.</p> <p>LD to contact Community Magazine for an article to try and attract new members. Any post/advertisement needs to be targeted to what we need.... Social Media Manager, Duke of Edinburgh experience, as well as a general 'come and join us if you are interested in local issues and how would you want to improve your community?'</p> <p>- <b>Parklets review results</b></p> <p>RN advised the group that a member of the public sent in the Parklets review and expressed disappointment that they hadn't been sent from the council contact. The review results are dated June 2022. A summary provides their 3 recommendations for the parklets:</p> <ul style="list-style-type: none"> <li>● Return to previous design and remove parklets completely</li> <li>● Relocate to outside The Anchor and create a seating area</li> <li>● Keep parklets at the same location but scale down with more durable permanent materials</li> </ul> <p>The group agreed that the relocation was not ideal as this corner was often problematic with crowds hanging around, and litter being strewn across the street. RN called out that one of the points from the report is that people felt they should've been consulted more about the parklets, however, no one has been consulted on the recommendations and if they are felt appropriate. KP/CAI advised that they didn't get the report either. LD</p>

	<p>highlighted road safety concern for this as well, as this corner was adjacent to a problematic and busy junction.</p> <p>During the meeting CAI had emailed Michael McKernan (MMcK) to advise that neither the group or the councillors had received this report, nor had they been consulted on the outcomes. MMcK responded to advise he was putting together a cabinet paper for the recommendations and would like to speak to us in advance of this to gather our views. MMcK will get in touch with RN to further this discussion.</p> <p><b>Action:</b> CAI/KP/RN to take this forward - RN will feedback the Community Council's view to MMcK and forward the report to CAI and KP.</p> <ul style="list-style-type: none"> <li>- <b>Community Magazine</b> – possible submissions</li> </ul> <p>Previously discussed – LD will contact the Community Magazine regarding submission</p> <ul style="list-style-type: none"> <li>- <b>Climate Action Fund and Climate Action Group</b></li> </ul> <p>RN introduced the 'Climate Action Fund' and advised that she would put a post on FB and hope that it reaches someone who has a project or idea that they can apply for funding for. LD stated that the Climate Action Clarkston group may be interested in this funding, and they would be an appropriate group to take on and deliver a climate action project.</p> <p>RN also advised that we had been contacted by the local authority looking for people to get involved with their 'Get to Zero Action plan' – they are looking for volunteers to be part of a group looking at 'Net Zero' initiatives. BD advised that he would be happy to join this group.</p> <p><b>Action:</b> RN will respond to the email received into the mailbox and express our interest.</p> <ul style="list-style-type: none"> <li>- <b>Community Benefits wishlist</b></li> </ul> <p>This is an online wish list and any companies wanting to bid for local developments have to choose one of the charities/organisations on the Community Benefit list to donate their time or materials to. LD suggested that we can perhaps get a media/marketing manager through this scheme and GC would perhaps be looking for concrete for the playpark.</p> <p><b>Action:</b> RN to send out the email to the group and take ideas for any CCC items we could use.</p>
<p><b>5. BID Update</b></p>	<p>AD sent in his apologies for the meeting but advised/asked the following via email (CCC response is in red):</p> <ul style="list-style-type: none"> <li>• Planters have all been re-planted, and the one needing repaired has been actioned.</li> <li>• The second issue of the Community Magazine is now accepting content. Please let us know if you want a feature in there?</li> </ul> <p style="color: red;">How much space/ how many words and what is the deadline?</p> <ul style="list-style-type: none"> <li>• The Christmas event is also now accepting applications for stall spaces. Please let us know if you would like one?</li> </ul> <p style="color: red;">Members agreed that yes, we would like a space.</p>

	<ul style="list-style-type: none"> <li>We'll be discussing the possibility of a Scarecrow or Pumpkin festival at our next meeting (2 August), we'd like to know if CCC would like to be involved?</li> </ul> <p style="color: red;">We would need to know what level of involvement would be needed and what would we be required to do</p> <ul style="list-style-type: none"> <li>We are considering a Summer event for 2023 (funding pending), would welcome you guys being part of the planning for this...</li> </ul> <p style="color: red;">The group agreed that we are happy to be involved with a Summer event</p>
<b>6. Community Noticeboard</b>	<p>GC updated re: the community noticeboard. Initial contact has been made with the Estates Dept. in June, and GC sent pictures of the site and then chased the contact in July and again yesterday (02/08/20220) but is getting nowhere fast. GC is still pushing it and if no one responds, she will go to Head of Estates. GC will update KP/CAI and keep the group informed.</p> <p><b>Action:</b> GC will continue to contact the Estates Dept.</p>
<b>7. Subgroups</b>	<p><b>Carolside Park:</b></p> <p>GC updated that the full monies required to fund the new play equipment has been raised with a total of £1982.77 net raised on Crowdfunder. Suppliers have indicated a provisional installation date of the 3<sup>rd</sup> week of Oct.</p> <p>Additional seating area – originally, we had hoped that the monies secured from the Nat Lottery fund would be enough to fully fund the additional seating area we want to install – however, given the change in the equipment spec as required by ERC, plus the VAT/portaloos/excavation work and concrete required, we might not have enough. There needs to be some additional form of local resident engagement, which may mean we have to run a small local event, re-engage with those who responded to the initial survey or instead, create a document/survey to gather feedback. GC wants to create a document to post on Facebook to gauge community interest/feedback and highlighted that we might have to undertake more fundraising.</p> <p>GC has started a chat with local historian over the naming of Carolside Park and will take this forward in order to put some information regarding the history of the park on a social media post.</p> <p><b>Action:</b> GC to create a document to gather community feedback on the new additional seating area</p> <p>RN noted that she would like to formally thank Clyde Property and Carolside PTA for their generous donations, as they were critical to achieving our fundraising target, and the importance of these contributions cannot be underestimated.</p> <p><b>Roads:</b> GW on hols therefore roads will be picked up at next month's meeting</p> <p><b>Website:</b> Emails to get live and start using them in advance of the next meeting. A small training session on the website to take place at next month's meeting.</p> <p><b>Action:</b></p> <p>LD/JP to link in re: new website and the redirection from the existing email address to the new ones</p> <p>LD to ensure a half hour training session on the website and email at next month's meeting</p> <p><b>Litter:</b> Litter pick – RN to look at dates and organise asap</p>

	<p>CAI asked if the shopkeepers could be asked to assist in the litter pick. RN questioned whether environmental health is often contacted to talk to the shopkeepers regarding the waste in the lanes. CAI advised that they go periodically and chase them if there is a requirement. RN will ask AD if he can talk to any of the shopkeepers and ask if they want to be involved.</p> <p><b>Action:</b></p> <p>RN will contact the council and arrange for the litter pickers and collection of the refuse RN will contact AD to discuss the input of shopkeepers to the litter pick session</p> <p><b>Clarkston Hub:</b></p> <p>RN updated KP on the work that has progressed with the hub so far. We are still waiting on charitable status which is taking a long time to obtain. Meanwhile, ERC are understandably pushing for a resolution and agreement to be put in place for the building, however, the working group have been clear that they cannot commit until a full feasibility study is conducted and a viable business plan is created.</p>
<p><b>7. Planning update</b></p>	<p>Off Grid Kids application: West of 21 Aidens Brae (in the woodland beside the Scout Hall) Temporary planning permission has been in place and Off Grid Kids are now looking for permanent permission. The playgroup exists for 2+ year olds and their programme consists of nature learning, toddler sessions and Friday and Sat activity clubs. They are peer supported by Families First and are seeking to contribute to the wider community by engaging with FareShare to donate the food they grow to local foodbanks. GC advised that there was an email in the inbox regarding the planning application if anyone from the group wanted to review it. GC also advised that she posted the planning application on FaceBook as soon as it was received, and there has been no negative comments from the community.</p> <p>Care Home at Drumby Crescent: This planning application is an amendment to the initial application of a 68 room care home and revises the application down to a 66 bed home, which has been renegotiated due to Covid legislation around care home construction and design. They have redesigned the building into a U shape, and consequently this has reduced the building slightly in size and has moved it further away from Drumby Road houses. GC noted that the internal design looks similar to the original application. The amended application also maintains the community garden that was originally suggested.</p> <p>CAI confirmed that this resubmission will go to planning application committee and stressed concern that work is being carried out on the site just now. CAI advised that they should not have broken ground whilst the amended application is being submitted but will take this forward with the council and builders.</p> <p>There was a full discussion around whether or not to support the amendments, with some members expressing concern over supporting a build that will adversely affect Drumby Road residents without consulting residents or the wider community directly. Other members noted that this was an amendment to a previous application which reduced the scale – and that the changes on the new application were therefore beneficial. RN advised that given the varying opinions of the council members, the question of whether or not to support the amendment to the Drumby Road planning application should go to a vote. Of the 5 members present, 3 members stated that they do not want to offer a letter of support, whilst 2 members would like to offer a note of support, therefore no CCC note of support will be provided to the council for this development.</p> <p>A full discussion took place on the nature of how CCC deals with planning applications and engage the local community. Members present decided that we should ensure any new planning applications are distributed to the group and read well in advance so that a full discussion and review of applications can take place within meetings.</p>

	<p><b>Action:</b> LD/RN/GC to ensure any planning documentation is distributed around the group asap.</p>
<b>8. Licensing update</b>	<p>No applications, and there has been no update to the site since May 2022. CK asked KP if the new licensing board had been formed yet. KP advised that there is a new board and that they are aware that the website needs updated. The committee recommences this month, however, due to training requirements for the council members, there may be a delay to any applications and website updates.</p>
<b>9. Treasurer's update</b>	<p>Currently £12,493.85 in the account - £10,572.77 of which is designated for the Carolside Park project giving an actual total of £1921.08. This includes receiving the annual grant of £414.6.</p>
<b>11. AOB</b>	<p><b>Posters:</b> RN noted that we need new posters for planters, which she will put together, as general promotion of the CC.</p> <p><b>Armed Forces Memorial/Flag raising</b> – KP advised that this event occurred at the end of June. There is another one on the 2<sup>nd</sup> Sept at 10am for Merchant Navy Day. KP will send an email with the details of this.</p> <p><b>Car charging ports</b> – GC stated that this was something she felt that CCC should be looking at pushing with ERC as there are none within the CC area. Bedfordshire Council are currently conducting a trial for digging the car charging ports safely into the pavement for residents in built up areas without off-street parking. KP advised that increasing car charger ports is something that the new council leader is keen on and will be looked at.</p> <p><b>DONM:</b> Next meeting will be on 7<sup>th</sup> September in Williamwood High School</p>