

**ELECTED MEMBER TRAINING AND DEVELOPMENT
SUMMARY 1 APRIL 2022 – 31 MARCH 2023**

| MEMBER'S NAME | EVENT | DATE(S) ATTENDED |
|--|---|-------------------------|
| A Anderson | Training & Development | |
| | East Renfrewshire Council Members Induction Pack, Including:- <ul style="list-style-type: none"> • Local Induction Guides (Various) • Improvement Service Induction Guides (Various) • Standards Commission for Scotland Code of Conduct for Elected Members & Related Guidance • Protocol for Local Councillor/Employee Relations • Information Security & Data Protection Guidance • IT & E-mail Personal Use Guidance • IT Acceptable Use Policy • Signing Duties Guidance • Expenses etc. Guidance • Council Pension Scheme Guidance • Social Media – Guide by National Communications Advisory Group & Improvement Service • Standing Orders • Scheme of Delegated Functions • Scheme of Administration • Hybrid & In-Person Meeting Guidance • Community Planning Guidance • Multi-Agency Public Protection Agency Guidance • Fire Evacuation Guidance • Personal Safety Guidance • Local Protocols (Various) <p><i>(A Number Provided in E-Format Only on Councillors Pages on Intranet)</i></p> | 5-9 May 2022 |
| | Improvement Service – Elected Member Briefings on Various Topics <i>(For full list see Improvement Service website www.improvementservice.org.uk)</i> | Various |
| | Members Services Open Sessions (Including IT and Pension Briefing) | 9 - 10 May 2022 |
| | Elected Members Induction – Meeting CMT and Heads of Service (Eastwood House) | 17 May 2022 |
| Leadership & Decision Making – Elected Members Induction Session 1 - Presentation/Briefing | 19 May 2022 | |

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| Standards in Public Life and the Councillors Role - Elected Members Induction Session 2 - Presentation/Briefing | 23 May 2022 |
| Effectively Chairing Meetings – Training | 31 May 2022 |
| Renfrewshire Educational Trust - Office of Scottish Charities Regulator - Trustee Responsibilities - Guidance | 1 June 2022 |
| Education Appeals (Placing Requests) - Training | 9 June 2022 |
| Civil Contingencies and Emergency Preparedness for Elected Members – Written Guidance | 20 June 2022 |
| Clyde Valley Learning and Development Project Joint Committee - Joint Committee and Associated Projects - Background Briefing | 20 June 2022 |
| Appeals Committee (Disciplinary and Grievance) – Training | 2 September 2022 |
| Information and Cyber Security - Training | 20 September 2022 |
| Visits to Educational Establishments – Induction | 7 October 2022 |
| Cost-Of-Living Response - Information and Consultation Session | 26 October 2022 |
| Climate Change – Briefing | 27 October 2022 |
| Introduction to Our Community Planning Partners – Session 5 | 1 November 2022 |
| Local Development Plan, Affordable Housing and Development Contributions – Briefing | 29 November 2022 |
| East Renfrewshire Culture and Leisure Trust – Charity Board Training | 6 December 2022 |
| Essential Scrutiny Skills – Training | 12 January 2023 |
| East Renfrewshire Culture and Leisure Trust – Leisure Centre Facilities – Visits | 23 January 2023 |
| Strategic Transport Plans and Projects - Presentation | 3 February 2023 |
| Cost-of-Living Response – Briefing | 20 February 2023 |
| Risk Management – Training | 9 March 2023 |
| East Renfrewshire Community Planning Partnership Board - General Equality Duty - Briefing | 22 March 2023 |
| Conferences/Seminars | |
| None | |

**ELECTED MEMBER TRAINING AND DEVELOPMENT
SUMMARY 1 APRIL 2022 – 31 MARCH 2023**

| MEMBER'S NAME | EVENT | DATE(S) ATTENDED |
|---|---|------------------|
| C Bamforth | Training & Development | |
| | East Renfrewshire Council Members Induction Pack, Including:- <ul style="list-style-type: none"> • Local Induction Guides (Various) • Improvement Service Induction Guides (Various) • Standards Commission for Scotland Code of Conduct for Elected Members & Related Guidance • Protocol for Local Councillor/Employee Relations • Information Security & Data Protection Guidance • IT & E-mail Personal Use Guidance • IT Acceptable Use Policy • Signing Duties Guidance • Expenses etc. Guidance • Council Pension Scheme Guidance • Social Media – Guide by National Communications Advisory Group & Improvement Service • Standing Orders • Scheme of Delegated Functions • Scheme of Administration • Hybrid & In-Person Meeting Guidance • Community Planning Guidance • Multi-Agency Public Protection Agency Guidance • Fire Evacuation Guidance • Personal Safety Guidance • Local Protocols (Various) <p><i>(A Number Provided in E-Format Only on Councillors Pages on Intranet)</i></p> | 5-9 May 2022 |
| | Improvement Service – Elected Member Briefings on Various Topics <i>(For full list see Improvement Service website www.improvementservice.org.uk)</i> | Various |
| | Elected Members Induction – Meeting CMT and Heads of Service (Eastwood House) | 17 May 2022 |
| | Civil Contingencies and Emergency Preparedness for Elected Members – Written Guidance | 20 June 2022 |
| Introduction to Planning and Role of Elected Members – Training | 19 August 2022 | |

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| | Recruitment and Selection - Training | 22 August 2022 |
| | Information and Cyber Security - Training | 20 September 2022 |
| | Cost-Of-Living Response - Information and Consultation Session | 26 October 2022 |
| | Climate Change – Briefing | 27 October 2022 |
| | Treasury Management - Training | 5 December 2022 |
| | Working Together to Prevent Fraud - Information & Consultation Session | 14 December 2022 |
| | Strategic Transport Plans and Projects - Presentation | 3 February 2023 |
| | Cost-of-Living Response – Briefing | 20 February 2023 |
| | East Renfrewshire Health and Social Care Partnership Integration Joint Board (IJB) – IJB Budget - Presentation | 3 March 2023 |
| | Risk Management – Training | 9 March 2023 |
| | | |
| | Conferences/Seminars | |
| | None | |

**ELECTED MEMBER TRAINING AND DEVELOPMENT
SUMMARY 1 April 2022 – 31 March 2023**

| MEMBER'S NAME | EVENT | DATE(S) ATTENDED |
|----------------------|--|-------------------------|
| T Buchanan | Training & Development | |
| | <p>East Renfrewshire Council Members Induction Pack, Including:-</p> <ul style="list-style-type: none"> • Local Induction Guides (Various) • Improvement Service Induction Guides (Various) • Standards Commission for Scotland Code of Conduct for Elected Members & Related Guidance • Protocol for Local Councillor/Employee Relations • Information Security & Data Protection Guidance • IT & E-mail Personal Use Guidance • IT Acceptable Use Policy • Signing Duties Guidance • Expenses etc. Guidance • Council Pension Scheme Guidance • Social Media – Guide by National Communications Advisory Group & Improvement Service • Standing Orders • Scheme of Delegated Functions • Scheme of Administration • Hybrid & In-Person Meeting Guidance • Community Planning Guidance • Multi-Agency Public Protection Agency Guidance • Fire Evacuation Guidance • Personal Safety Guidance • Local Protocols (Various) <p><i>(A Number Provided in E-Format Only on Councillors Pages on Intranet)</i></p> | 5-9 May 2022 |
| | <p>Improvement Service – Elected Member Briefings on Various Topics</p> <p><i>(For full list see Improvement Service website www.improvementservice.org.uk)</i></p> | Various |
| | <p>Education Appeals (Placing Requests) - Training</p> | 9 June 2022 |
| | <p>Civil Contingencies and Emergency Preparedness for Elected Members – Written Guidance</p> | 20 June 2022 |

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| | COSLA Convention - Office Bearer Induction | 8 & 9 August 2022 |
| | COSLA Convention - Media Training | 15 September 2022 |
| | Cost-of-Living Response – Briefing | 20 February 2023 |
| | External Audit – Briefing | 30 March 2023 |
| | | |
| | Conferences/Seminars | |
| | None | |

**ELECTED MEMBER TRAINING AND DEVELOPMENT
SUMMARY 1 April 2022 – 31 March 2023**

| MEMBER'S NAME | EVENT | DATE(S) ATTENDED |
|---|---|------------------|
| K Campbell | Training & Development | |
| | East Renfrewshire Council Members Induction Pack, Including:- <ul style="list-style-type: none"> • Local Induction Guides (Various) • Improvement Service Induction Guides (Various) • Standards Commission for Scotland Code of Conduct for Elected Members & Related Guidance • Protocol for Local Councillor/Employee Relations • Information Security & Data Protection Guidance • IT & E-mail Personal Use Guidance • IT Acceptable Use Policy • Signing Duties Guidance • Expenses etc. Guidance • Council Pension Scheme Guidance • Social Media – Guide by National Communications Advisory Group & Improvement Service • Standing Orders • Scheme of Delegated Functions • Scheme of Administration • Hybrid & In-Person Meeting Guidance • Community Planning Guidance • Multi-Agency Public Protection Agency Guidance • Fire Evacuation Guidance • Personal Safety Guidance • Local Protocols (Various) <p><i>(A Number Provided in E-Format Only on Councillors Pages on Intranet)</i></p> | 5-9 May 2022 |
| | Improvement Service – Elected Member Briefings on Various Topics <p><i>(For full list see Improvement Service website www.improvementservice.org.uk)</i></p> | Various |
| | Members Services Open Sessions (Including IT and Pension Briefing) | 9 - 10 May 2022 |
| | Effectively Chairing Meetings – Training | 31 May 2022 |
| Education Appeals (Placing Requests) - Training | 9 June 2022 | |

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| Civil Contingencies and Emergency Preparedness for Elected Members – Written Guidance | 20 June 2022 |
| Introduction to Council Departments & Council Family - Elected Members Induction Session 3 - Presentation/Briefing | 23 June 2022 |
| Budgets, Finance and Funding - Elected Members Induction Session 4 - Presentation/Briefing | 27 June 2022 |
| Roles of Internal and External Audit – Briefing | 11 August 2022 |
| Introduction to Planning and Role of Elected Members – Training | 19 August 2022 |
| Recruitment and Selection - Training | 22 August 2022 |
| Appeals Committee (Disciplinary and Grievance) – Training | 2 September 2022 |
| Information and Cyber Security - Training | 20 September 2022 |
| Introduction to East Renfrewshire Mapping Portal - Presentation | 22 September 2022 |
| Visits to Educational Establishments – Induction | 7 October 2022 |
| Presentation Skills/Public Speaking - Training | 11 October 2022 |
| Cost-Of-Living Response - Information and Consultation Session | 26 October 2022 |
| Introduction to Our Community Planning Partners – Session 5 | 1 November 2022 |
| Local Development Plan, Affordable Housing and Development Contributions – Briefing | 29 November 2022 |
| Dealing with Difficult Situations - Training | 30 November 2022 |
| Treasury Management - Training | 5 December 2022 |
| Working Together to Prevent Fraud - Information & Consultation Session | 14 December 2022 |
| Essential Scrutiny Skills – Training | 12 January 2023 |
| Strategic Transport Plans and Projects - Presentation | 3 February 2023 |
| Cost-of-Living Response – Briefing | 20 February 2023 |
| Risk Management – Training | 9 March 2023 |
| CCTV Control Room – Visit and Briefing | 17 March 2023 |
| Conferences/Seminars | |
| None | |

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SUMMARY 1 April 2022 – 31 March 2023**

| MEMBER'S NAME | EVENT | DATE(S) ATTENDED |
|---|---|-------------------------|
| A Convery | Training & Development | |
| | <p data-bbox="505 401 1096 485">East Renfrewshire Council Members Induction Pack, Including:-</p> <ul style="list-style-type: none"> <li data-bbox="553 506 1096 548">• Local Induction Guides (Various) <li data-bbox="553 554 1096 617">• Improvement Service Induction Guides (Various) <li data-bbox="553 623 1096 707">• Standards Commission for Scotland Code of Conduct for Elected Members & Related Guidance <li data-bbox="553 714 1096 777">• Protocol for Local Councillor/Employee Relations <li data-bbox="553 783 1096 846">• Information Security & Data Protection Guidance <li data-bbox="553 852 1096 894">• IT & E-mail Personal Use Guidance <li data-bbox="553 900 1096 942">• IT Acceptable Use Policy <li data-bbox="553 949 1096 991">• Signing Duties Guidance <li data-bbox="553 997 1096 1039">• Expenses etc. Guidance <li data-bbox="553 1045 1096 1087">• Council Pension Scheme Guidance <li data-bbox="553 1094 1096 1157">• Social Media – Guide by National Communications Advisory Group & Improvement Service <li data-bbox="553 1163 1096 1205">• Standing Orders <li data-bbox="553 1211 1096 1253">• Scheme of Delegated Functions <li data-bbox="553 1260 1096 1302">• Scheme of Administration <li data-bbox="553 1308 1096 1350">• Hybrid & In-Person Meeting Guidance <li data-bbox="553 1356 1096 1398">• Community Planning Guidance <li data-bbox="553 1404 1096 1467">• Multi-Agency Public Protection Agency Guidance <li data-bbox="553 1474 1096 1516">• Fire Evacuation Guidance <li data-bbox="553 1522 1096 1564">• Personal Safety Guidance <li data-bbox="553 1570 1096 1612">• Local Protocols (Various) <p data-bbox="505 1472 1096 1535"><i>(A Number Provided in E-Format Only on Councillors Pages on Intranet)</i></p> | 5-9 May 2022 |
| | <p data-bbox="505 1541 1096 1604">Improvement Service – Elected Member Briefings on Various Topics</p> <p data-bbox="505 1682 1096 1745"><i>(For full list see Improvement Service website www.improvementservice.org.uk)</i></p> | Various |
| | <p data-bbox="505 1772 1096 1898">Civil Contingencies and Emergency Preparedness for Elected Members – Written Guidance</p> | 20 June 2022 |
| | <p data-bbox="505 1904 1096 1967">Licensing - Training</p> | 19 July 2022 |
| <p data-bbox="505 1974 1096 2020">Resilience – E-Learning</p> | 20 July 2022 | |

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| | Strategic Transport Plans and Projects - Presentation | 3 February 2023 |
| | Risk Management – Training | 9 March 2023 |
| | | |
| | Conferences/Seminars | |
| | None | |

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SUMMARY 1 April 2022 – 31 March 2023**

| MEMBER'S NAME | EVENT | DATE(S) ATTENDED |
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| B Cunningham | Training & Development | |
| | <p>East Renfrewshire Council Members Induction Pack, Including:-</p> <ul style="list-style-type: none"> • Local Induction Guides (Various) • Improvement Service Induction Guides (Various) • Standards Commission for Scotland Code of Conduct for Elected Members & Related Guidance • Protocol for Local Councillor/Employee Relations • Information Security & Data Protection Guidance • IT & E-mail Personal Use Guidance • IT Acceptable Use Policy • Signing Duties Guidance • Expenses etc. Guidance • Council Pension Scheme Guidance • Social Media – Guide by National Communications Advisory Group & Improvement Service • Standing Orders • Scheme of Delegated Functions • Scheme of Administration • Hybrid & In-Person Meeting Guidance • Community Planning Guidance • Multi-Agency Public Protection Agency Guidance • Fire Evacuation Guidance • Personal Safety Guidance • Local Protocols (Various) <p><i>(A Number Provided in E-Format Only on Councillors Pages on Intranet)</i></p> | 5-9 May 2022 |
| | <p>Improvement Service – Elected Member Briefings on Various Topics</p> <p><i>(For full list see Improvement Service website www.improvementservice.org.uk)</i></p> | Various |
| | <p>Civil Contingencies and Emergency Preparedness for Elected Members – Written Guidance</p> | 20 June 2022 |
| | Conferences/Seminars | |
| None | | |

**ELECTED MEMBER TRAINING AND DEVELOPMENT
SUMMARY 1 April 2022 – 31 March 2023**

| MEMBER'S NAME | EVENT | DATE(S) ATTENDED |
|----------------------|---|-------------------------|
| D Devlin | Training & Development | |
| | East Renfrewshire Council Members Induction Pack, Including:- <ul style="list-style-type: none"> • Local Induction Guides (Various) • Improvement Service Induction Guides (Various) • Standards Commission for Scotland Code of Conduct for Elected Members & Related Guidance • Protocol for Local Councillor/Employee Relations • Information Security & Data Protection Guidance • IT & E-mail Personal Use Guidance • IT Acceptable Use Policy • Signing Duties Guidance • Expenses etc. Guidance • Council Pension Scheme Guidance • Social Media – Guide by National Communications Advisory Group & Improvement Service • Standing Orders • Scheme of Delegated Functions • Scheme of Administration • Hybrid & In-Person Meeting Guidance • Community Planning Guidance • Multi-Agency Public Protection Agency Guidance • Fire Evacuation Guidance • Personal Safety Guidance • Local Protocols (Various) <p><i>(A Number Provided in E-Format Only on Councillors Pages on Intranet)</i></p> | 5-9 May 2022 |
| | Improvement Service – Elected Member Briefings on Various Topics <p><i>(For full list see Improvement Service website www.improvementservice.org.uk)</i></p> | Various |
| | Civil Contingencies and Emergency Preparedness for Elected Members – Written Guidance | 20 June 2022 |
| | Barrhead Housing Association - Induction Session | 17 August 2022 |
| | Conferences/Seminars None | |

**ELECTED MEMBER TRAINING AND DEVELOPMENT
SUMMARY 1 April 2022 – 31 March 2023**

| MEMBER'S NAME | EVENT | DATE(S) ATTENDED |
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| P Edlin | Training & Development | |
| | <p>East Renfrewshire Council Members Induction Pack, Including:-</p> <ul style="list-style-type: none"> • Local Induction Guides (Various) • Improvement Service Induction Guides (Various) • Standards Commission for Scotland Code of Conduct for Elected Members & Related Guidance • Protocol for Local Councillor/Employee Relations • Information Security & Data Protection Guidance • IT & E-mail Personal Use Guidance • IT Acceptable Use Policy • Signing Duties Guidance • Expenses etc. Guidance • Council Pension Scheme Guidance • Social Media – Guide by National Communications Advisory Group & Improvement Service • Standing Orders • Scheme of Delegated Functions • Scheme of Administration • Hybrid & In-Person Meeting Guidance • Community Planning Guidance • Multi-Agency Public Protection Agency Guidance • Fire Evacuation Guidance • Personal Safety Guidance • Local Protocols (Various) <p><i>(A Number Provided in E-Format Only on Councillors Pages on Intranet)</i></p> | 5-9 May 2022 |
| | <p>Improvement Service – Elected Member Briefings on Various Topics</p> <p><i>(For full list see Improvement Service website www.improvementservice.org.uk)</i></p> | Various |
| | <p>Members Services Open Sessions (Including IT and Pension Briefing)</p> | 9 - 10 May 2022 |
| <p>Standards in Public Life and the Councillors Role - Elected Members Induction Session 2 - Presentation/Briefing</p> | 23 May 2022 | |

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| | Effectively Chairing Meetings – Training | 31 May 2022 |
| | East Renfrewshire Culture and Leisure Trust – Charity Board Training | 31 May 2022 |
| | Introduction to Planning and Role of Elected Members for Planning Applications Committee/ Local Review Body Members – Training | 8 June 2022 |
| | Education Appeals (Placing Requests) - Training | 9 June 2022 |
| | East Renfrewshire Health and Social Care Partnership Integration Joint Board - Induction Seminar | 10 June 2022 |
| | Civil Contingencies and Emergency Preparedness for Elected Members – Written Guidance | 20 June 2022 |
| | Introduction to Council Departments & Council Family - Elected Members Induction Session 3 - Presentation/Briefing | 23 June 2022 |
| | Budgets, Finance and Funding - Elected Members Induction Session 4 - Presentation/Briefing | 27 June 2022 |
| | Glasgow and Clyde Valley Strategic Development Planning Authority Joint Committee - Strategic Planning in a City Region Context - Presentation | 27 June 2022 |
| | Licensing - Training | 19 July 2022 |
| | Roles of Internal and External Audit – Briefing | 11 August 2022 |
| | Introduction to Planning and Role of Elected Members – Training | 19 August 2022 |
| | Recruitment and Selection - Training | 22 August 2022 |
| | Information and Cyber Security - Training | 20 September 2022 |
| | Visits to Educational Establishments – Induction | 7 October 2022 |
| | Presentation Skills/Public Speaking - Training | 11 October 2022 |
| | Cost-Of-Living Response - Information and Consultation Session | 26 October 2022 |
| | Climate Change – Briefing | 27 October 2022 |
| | Introduction to Our Community Planning Partners – Session 5 | 1 November 2022 |

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| | Local Development Plan, Affordable Housing and Development Contributions – Briefing | 29 November 2022 |
| | Dealing with Difficult Situations – Training | 30 November 2022 |
| | Treasury Management - Training | 5 December 2022 |
| | Clyde and Loch Lomond Local Plan District Joint Committee – Flood Risk Management (Scotland) Act 2009 - Presentation | 9 December 2022 |
| | Working Together to Prevent Fraud - Information & Consultation Session | 14 December 2022 |
| | Strategic Transport Plans and Projects - Presentation | 3 February 2023 |
| | Cost-of-Living Response – Briefing | 20 February 2023 |
| | External Audit – Briefing | 30 March 2023 |
| | | |
| | Conferences/Seminars | |
| | None | |

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| A Ireland | Training & Development | |
| | East Renfrewshire Council Members Induction Pack, Including:- <ul style="list-style-type: none"> • Local Induction Guides (Various) • Improvement Service Induction Guides (Various) • Standards Commission for Scotland Code of Conduct for Elected Members & Related Guidance • Protocol for Local Councillor/Employee Relations • Information Security & Data Protection Guidance • IT & E-mail Personal Use Guidance • IT Acceptable Use Policy • Signing Duties Guidance • Expenses etc. Guidance • Council Pension Scheme Guidance • Social Media – Guide by National Communications Advisory Group & Improvement Service • Standing Orders • Scheme of Delegated Functions • Scheme of Administration • Hybrid & In-Person Meeting Guidance • Community Planning Guidance • Multi-Agency Public Protection Agency Guidance • Fire Evacuation Guidance • Personal Safety Guidance • Local Protocols (Various) <p><i>(A Number Provided in E-Format Only on Councillors Pages on Intranet)</i></p> | 5-9 May 2022 |
| | Improvement Service – Elected Member Briefings on Various Topics <i>(For full list see Improvement Service website www.improvementservice.org.uk)</i> | Various |
| | Elected Members Induction – Meeting CMT and Heads of Service (Eastwood House) | 17 May 2022 |
| | Introduction to Planning and Role of Elected Members for Planning Applications Committee/ Local Review Body Members – Training | 8 June 2022 |

| | | |
|--|---|-------------------|
| | Education Appeals (Placing Requests) - Training | 9 June 2022 |
| | Renfrewshire Valuation Joint Board - Who We Are and What We Do - Presentation | 10 June 2022 |
| | Civil Contingencies and Emergency Preparedness for Elected Members – Written Guidance | 20 June 2022 |
| | Introduction to Planning and Role of Elected Members – Training | 19 August 2022 |
| | Climate Ready Clyde - Webinar | 30 September 2022 |
| | Cost-Of-Living Response - Information and Consultation Session | 26 October 2022 |
| | Climate Change – Briefing | 27 October 2022 |
| | Working Together to Prevent Fraud - Information & Consultation Session | 14 December 2022 |
| | Strategic Transport Plans and Projects - Presentation | 3 February 2023 |
| | | |
| | Conferences/Seminars | |
| | None | |

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SUMMARY 1 April 2022 – 31 March 2023**

| MEMBER'S NAME | EVENT | DATE(S) ATTENDED |
|--|--|------------------|
| C Lunday | Training & Development | |
| | <p>East Renfrewshire Council Members Induction Pack, Including:-</p> <ul style="list-style-type: none"> • Local Induction Guides (Various) • Improvement Service Induction Guides (Various) • Standards Commission for Scotland Code of Conduct for Elected Members & Related Guidance • Protocol for Local Councillor/Employee Relations • Information Security & Data Protection Guidance • IT & E-mail Personal Use Guidance • IT Acceptable Use Policy • Signing Duties Guidance • Expenses etc. Guidance • Council Pension Scheme Guidance • Social Media – Guide by National Communications Advisory Group & Improvement Service • Standing Orders • Scheme of Delegated Functions • Scheme of Administration • Hybrid & In-Person Meeting Guidance • Community Planning Guidance • Multi-Agency Public Protection Agency Guidance • Fire Evacuation Guidance • Personal Safety Guidance • Local Protocols (Various) <p><i>(A Number Provided in E-Format Only on Councillors Pages on Intranet)</i></p> | 5-9 May 2022 |
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| | <p>Improvement Service – Elected Member Briefings on Various Topics</p> <p><i>(For full list see Improvement Service website www.improvementservice.org.uk)</i></p> | Various |
| | <p>Members Services Open Sessions (Including IT and Pension Briefing)</p> | 9 - 10 May 2022 |
| <p>Elected Members Induction – Meeting CMT and Heads of Service (Eastwood House)</p> | 17 May 2022 | |

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| | Leadership & Decision Making – Elected Members Induction Session 1 - Presentation/Briefing | 19 May 2022 |
| | Standards in Public Life and the Councillors Role - Elected Members Induction Session 2 - Presentation/Briefing | 23 May 2022 |
| | Introduction to Planning and Role of Elected Members for Planning Applications Committee/ Local Review Body Members – Training | 8 June 2022 |
| | Civil Contingencies and Emergency Preparedness for Elected Members – Written Guidance | 20 June 2022 |
| | Budgets, Finance and Funding - Elected Members Induction Session 4 - Presentation/Briefing | 27 June 2022 |
| | Introduction to Planning and Role of Elected Members – Training | 19 August 2022 |
| | Presentation Skills/Public Speaking - Training | 11 October 2022 |
| | Cost-Of-Living Response - Information and Consultation Session | 26 October 2022 |
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| | Conferences/Seminars | |
| | None | |

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SUMMARY 1 April 2022 – 31 March 2023**

| MEMBER'S NAME | EVENT | DATE(S) ATTENDED |
|---|---|-------------------------|
| D Macdonald | Training & Development | |
| | East Renfrewshire Council Members Induction Pack, Including:- <ul style="list-style-type: none"> • Local Induction Guides (Various) • Improvement Service Induction Guides (Various) • Standards Commission for Scotland Code of Conduct for Elected Members & Related Guidance • Protocol for Local Councillor/Employee Relations • Information Security & Data Protection Guidance • IT & E-mail Personal Use Guidance • IT Acceptable Use Policy • Signing Duties Guidance • Expenses etc. Guidance • Council Pension Scheme Guidance • Social Media – Guide by National Communications Advisory Group & Improvement Service • Standing Orders • Scheme of Delegated Functions • Scheme of Administration • Hybrid & In-Person Meeting Guidance • Community Planning Guidance • Multi-Agency Public Protection Agency Guidance • Fire Evacuation Guidance • Personal Safety Guidance • Local Protocols (Various) <p><i>(A Number Provided in E-Format Only on Councillors Pages on Intranet)</i></p> | 5-9 May 2022 |
| | | |
| | Improvement Service – Elected Member Briefings on Various Topics <p><i>(For full list see Improvement Service website www.improvementservice.org.uk)</i></p> | Various |
| | Education Appeals (Placing Requests) - Training | 9 June 2022 |
| Renfrewshire Valuation Joint Board - Who We Are and What We Do – Presentation | 10 June 2022 | |

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|--|---|----------------|
| | Civil Contingencies and Emergency Preparedness for Elected Members – Written Guidance | 20 June 2022 |
| | Licensing - Training | 19 July 2022 |
| | Roles of Internal and External Audit – Briefing | 11 August 2022 |
| | | |
| | Conferences/Seminars | |
| | None | |

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| J McLean | Training & Development | |
| | East Renfrewshire Council Members Induction Pack, Including:- <ul style="list-style-type: none"> • Local Induction Guides (Various) • Improvement Service Induction Guides (Various) • Standards Commission for Scotland Code of Conduct for Elected Members & Related Guidance • Protocol for Local Councillor/Employee Relations • Information Security & Data Protection Guidance • IT & E-mail Personal Use Guidance • IT Acceptable Use Policy • Signing Duties Guidance • Expenses etc. Guidance • Council Pension Scheme Guidance • Social Media – Guide by National Communications Advisory Group & Improvement Service • Standing Orders • Scheme of Delegated Functions • Scheme of Administration • Hybrid & In-Person Meeting Guidance • Community Planning Guidance • Multi-Agency Public Protection Agency Guidance • Fire Evacuation Guidance • Personal Safety Guidance • Local Protocols (Various) <p><i>(A Number Provided in E-Format Only on Councillors Pages on Intranet)</i></p> | 5-9 May 2022 |
| | Improvement Service – Elected Member Briefings on Various Topics <p><i>(For full list see Improvement Service website www.improvementservice.org.uk)</i></p> | Various |
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| | Civil Contingencies and Emergency Preparedness for Elected Members – Written Guidance | 20 June 2022 |
| | Conferences/Seminars | |
| None | | |

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| C Merrick | Training & Development | |
| | <p>East Renfrewshire Council Members Induction Pack, Including:-</p> <ul style="list-style-type: none"> • Local Induction Guides (Various) • Improvement Service Induction Guides (Various) • Standards Commission for Scotland Code of Conduct for Elected Members & Related Guidance • Protocol for Local Councillor/Employee Relations • Information Security & Data Protection Guidance • IT & E-mail Personal Use Guidance • IT Acceptable Use Policy • Signing Duties Guidance • Expenses etc. Guidance • Council Pension Scheme Guidance • Social Media – Guide by National Communications Advisory Group & Improvement Service • Standing Orders • Scheme of Delegated Functions • Scheme of Administration • Hybrid & In-Person Meeting Guidance • Community Planning Guidance • Multi-Agency Public Protection Agency Guidance • Fire Evacuation Guidance • Personal Safety Guidance • Local Protocols (Various) <p><i>(A Number Provided in E-Format Only on Councillors Pages on Intranet)</i></p> | 5-9 May 2022 |
| | <p>Improvement Service – Elected Member Briefings on Various Topics</p> <p><i>(For full list see Improvement Service website www.improvementservice.org.uk)</i></p> | Various |
| | <p>Elected Members Induction – Meeting CMT and Heads of Service (Eastwood House)</p> | 17 May 2022 |
| | <p>Civil Contingencies and Emergency Preparedness for Elected Members – Written Guidance</p> | 20 June 2022 |

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| | Glasgow and Clyde Valley Strategic Development Planning Authority Joint Committee - Strategic Planning in a City Region Context - Presentation | 27 June 2022 |
| | Introduction to Planning and Role of Elected Members – Training | 19 August 2022 |
| | Appeals Committee (Disciplinary and Grievance) – Training | 2 September 2022 |
| | Cost-Of-Living Response - Information and Consultation Session | 26 October 2022 |
| | Climate Change – Briefing | 27 October 2022 |
| | Treasury Management - Training | 5 December 2022 |
| | Working Together to Prevent Fraud - Information & Consultation Session | 14 December 2022 |
| | East Renfrewshire Culture and Leisure Trust – Leisure Centre Facilities – Visits | 23 January 2023 |
| | | |
| | Conferences/Seminars | |
| | None | |

**SELECTED MEMBER TRAINING AND DEVELOPMENT
SUMMARY 1 April 2022 – 31 March 2023**

| MEMBER'S NAME | EVENT | DATE(S) ATTENDED |
|-------------------|--|------------------|
| M Montague | Training & Development | |
| | <p>East Renfrewshire Council Members Induction Pack, Including:-</p> <ul style="list-style-type: none"> • Local Induction Guides (Various) • Improvement Service Induction Guides (Various) • Standards Commission for Scotland Code of Conduct for Elected Members & Related Guidance • Protocol for Local Councillor/Employee Relations • Information Security & Data Protection Guidance • IT & E-mail Personal Use Guidance • IT Acceptable Use Policy • Signing Duties Guidance • Expenses etc. Guidance • Council Pension Scheme Guidance • Social Media – Guide by National Communications Advisory Group & Improvement Service • Standing Orders • Scheme of Delegated Functions • Scheme of Administration • Hybrid & In-Person Meeting Guidance • Community Planning Guidance • Multi-Agency Public Protection Agency Guidance • Fire Evacuation Guidance • Personal Safety Guidance • Local Protocols (Various) <p><i>(A Number Provided in E-Format Only on Councillors Pages on Intranet)</i></p> | 5-9 May 2022 |
| | <p>Improvement Service – Elected Member Briefings on Various Topics</p> <p><i>(For full list see Improvement Service website www.improvementservice.org.uk)</i></p> | Various |
| | <p>Members Services Open Sessions (Including IT and Pension Briefing)</p> | 9 - 10 May 2022 |
| | <p>Elected Members Induction – Meeting CMT and Heads of Service (Eastwood House)</p> | 17 May 2022 |

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| | Leadership & Decision Making – Elected Members Induction Session 1 - Presentation/Briefing | 19 May 2022 |
| | Effectively Chairing Meetings – Training | 31 May 2022 |
| | Introduction to Planning and Role of Elected Members for Planning Applications Committee/ Local Review Body Members – Training | 8 June 2022 |
| | Education Appeals (Placing Requests) - Training | 9 June 2022 |
| | Renfrewshire Valuation Joint Board - Who We Are and What We Do - Presentation | 10 June 2022 |
| | Civil Contingencies and Emergency Preparedness for Elected Members – Written Guidance | 20 June 2022 |
| | Introduction to Council Departments & Council Family - Elected Members Induction Session 3 - Presentation/Briefing | 23 June 2022 |
| | Budgets, Finance and Funding - Elected Members Induction Session 4 - Presentation/Briefing | 27 June 2022 |
| | Licensing - Training | 19 July 2022 |
| | Roles of Internal and External Audit – Briefing | 11 August 2022 |
| | Introduction to Planning and Role of Elected Members – Training | 19 August 2022 |
| | Information and Cyber Security - Training | 20 September 2022 |
| | Climate Ready Clyde - Webinar | 30 September 2022 |
| | Visits to Educational Establishments – Induction | 7 October 2022 |
| | Presentation Skills/Public Speaking - Training | 11 October 2022 |
| | Cost-Of-Living Response - Information and Consultation Session | 26 October 2022 |
| | Climate Change – Briefing | 27 October 2022 |
| | Introduction to Our Community Planning Partners – Session 5 | 1 November 2022 |
| | Local Development Plan, Affordable Housing and Development Contributions – Briefing | 29 November 2022 |
| | Dealing with Difficult Situations - Training | 30 November 2022 |
| | Treasury Management - Training | 5 December 2022 |

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| | 16 Days of Action National Summit | 8 December 2022 |
| | Working Together to Prevent Fraud - Information & Consultation Session | 14 December 2022 |
| | Strategic Transport Plans and Projects - Presentation | 3 February 2023 |
| | Cost-of-Living Response – Briefing | 20 February 2023 |
| | Risk Management – Training | 9 March 2023 |
| | Planning Applications Committee Information Session - Planning & Education Overview | 15 March 2023 |
| | External Audit – Briefing | 30 March 2023 |
| | | |
| | Conferences/Seminars | |
| | None | |

**ELECTED MEMBER TRAINING AND DEVELOPMENT
SUMMARY 1 April 2022 – 31 March 2023**

| MEMBER'S NAME | EVENT | DATE(S) ATTENDED |
|---------------|--|------------------|
| A Morrison | Training & Development | |
| | <p>East Renfrewshire Council Members Induction Pack, Including:-</p> <ul style="list-style-type: none"> • Local Induction Guides (Various) • Improvement Service Induction Guides (Various) • Standards Commission for Scotland Code of Conduct for Elected Members & Related Guidance • Protocol for Local Councillor/Employee Relations • Information Security & Data Protection Guidance • IT & E-mail Personal Use Guidance • IT Acceptable Use Policy • Signing Duties Guidance • Expenses etc. Guidance • Council Pension Scheme Guidance • Social Media – Guide by National Communications Advisory Group & Improvement Service • Standing Orders • Scheme of Delegated Functions • Scheme of Administration • Hybrid & In-Person Meeting Guidance • Community Planning Guidance • Multi-Agency Public Protection Agency Guidance • Fire Evacuation Guidance • Personal Safety Guidance • Local Protocols (Various) <p><i>(A Number Provided in E-Format Only on Councillors Pages on Intranet)</i></p> | 5-9 May 2022 |
| | <p>Improvement Service – Elected Member Briefings on Various Topics</p> <p><i>(For full list see Improvement Service website www.improvementservice.org.uk)</i></p> | Various |
| | <p>Members Services Open Sessions (Including IT and Pension Briefing)</p> | 9 - 10 May 2022 |
| | <p>Elected Members Induction – Meeting CMT and Heads of Service (Eastwood House)</p> | 17 May 2022 |

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| Standards in Public Life and the Councillors Role - Elected Members Induction Session 2 - Presentation/Briefing | 23 May 2022 |
| Introduction to Planning and Role of Elected Members for Planning Applications Committee/ Local Review Body Members – Training | 8 June 2022 |
| Education Appeals (Placing Requests) - Training | 9 June 2022 |
| Renfrewshire Valuation Joint Board - Who We Are and What We Do - Presentation | 10 June 2022 |
| Civil Contingencies and Emergency Preparedness for Elected Members – Written Guidance | 20 June 2022 |
| Introduction to Council Departments & Council Family - Elected Members Induction Session 3 - Presentation/Briefing | 23 June 2022 |
| Budgets, Finance and Funding - Elected Members Induction Session 4 - Presentation/Briefing | 27 June 2022 |
| Licensing - Training | 19 July 2022 |
| Recruitment and Selection - Training | 22 August 2022 |
| Information and Cyber Security - Training | 20 September 2022 |
| Introduction to East Renfrewshire Mapping Portal - Presentation | 22 September 2022 |
| Presentation Skills/Public Speaking - Training | 11 October 2022 |
| Introduction to Our Community Planning Partners – Session 5 | 1 November 2022 |
| Local Development Plan, Affordable Housing and Development Contributions – Briefing | 29 November 2022 |
| Dealing with Difficult Situations - Training | 30 November 2022 |
| Treasury Management - Training | 5 December 2022 |
| Essential Scrutiny Skills – Training | 12 January 2023 |
| Strategic Transport Plans and Projects - Presentation | 3 February 2023 |
| Risk Management – Training | 9 March 2023 |
| External Audit – Briefing | 30 March 2023 |
| | |
| Conferences/Seminars | |
| None | |

**ELECTED MEMBER TRAINING AND DEVELOPMENT
SUMMARY 1 April 2022 – 31 March 2023**

| MEMBER'S NAME | EVENT | DATE(S) ATTENDED |
|--|--|-------------------------|
| O O'Donnell | Training & Development | |
| | <p data-bbox="513 415 1081 478">East Renfrewshire Council Members Induction Pack, Including:-</p> <ul style="list-style-type: none"> <li data-bbox="561 512 1000 541">• Local Induction Guides (Various) <li data-bbox="561 546 1076 606">• Improvement Service Induction Guides (Various) <li data-bbox="561 611 1071 699">• Standards Commission for Scotland Code of Conduct for Elected Members & Related Guidance <li data-bbox="561 703 1076 764">• Protocol for Local Councillor/Employee Relations <li data-bbox="561 768 1071 829">• Information Security & Data Protection Guidance <li data-bbox="561 833 1037 863">• IT & E-mail Personal Use Guidance <li data-bbox="561 867 911 896">• IT Acceptable Use Policy <li data-bbox="561 900 907 930">• Signing Duties Guidance <li data-bbox="561 934 902 963">• Expenses etc. Guidance <li data-bbox="561 968 1036 997">• Council Pension Scheme Guidance <li data-bbox="561 1001 1032 1092">• Social Media – Guide by National Communications Advisory Group & Improvement Service <li data-bbox="561 1096 805 1125">• Standing Orders <li data-bbox="561 1129 995 1159">• Scheme of Delegated Functions <li data-bbox="561 1163 915 1192">• Scheme of Administration <li data-bbox="561 1197 1065 1226">• Hybrid & In-Person Meeting Guidance <li data-bbox="561 1230 984 1260">• Community Planning Guidance <li data-bbox="561 1264 1076 1325">• Multi-Agency Public Protection Agency Guidance <li data-bbox="561 1329 920 1358">• Fire Evacuation Guidance <li data-bbox="561 1362 924 1392">• Personal Safety Guidance <li data-bbox="561 1396 911 1425">• Local Protocols (Various) <p data-bbox="513 1459 1016 1522"><i>(A Number Provided in E-Format Only on Councillors Pages on Intranet)</i></p> | 5-9 May 2022 |
| | | |
| | <p data-bbox="513 1556 1065 1608">Improvement Service – Elected Member Briefings on Various Topics</p> <p data-bbox="513 1642 1016 1694"><i>(For full list see Improvement Service website www.improvementservice.org.uk)</i></p> | Various |
| | <p data-bbox="513 1766 989 1883">APSE (Association of Public Sector Excellence) Scotland – APSE Briefings</p> | Various |
| <p data-bbox="513 1921 1065 1974">Members Services Open Sessions (Including IT and Pension Briefing)</p> | 9 - 10 May 2022 | |

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| | Elected Members Induction – Meeting CMT and Heads of Service (Eastwood House) | 17 May 2022 |
| | Leadership & Decision Making – Elected Members Induction Session 1 - Presentation/Briefing | 19 May 2022 |
| | Standards in Public Life and the Councillors Role - Elected Members Induction Session 2 - Presentation/Briefing | 23 May 2022 |
| | Effectively Chairing Meetings – Training | 31 May 2022 |
| | East Renfrewshire Culture and Leisure Trust – Charity Board Training | 31 May 2022 |
| | Education Appeals (Placing Requests) - Training | 9 June 2022 |
| | Civil Contingencies and Emergency Preparedness for Elected Members – Written Guidance | 20 June 2022 |
| | Introduction to Council Departments & Council Family - Elected Members Induction Session 3 - Presentation/Briefing | 23 June 2022 |
| | Budgets, Finance and Funding - Elected Members Induction Session 4 - Presentation/Briefing | 27 June 2022 |
| | Recruitment and Selection - Training | 22 August 2022 |
| | Introduction to East Renfrewshire Mapping Portal - Presentation | 22 September 2022 |
| | Climate Ready Clyde - Webinar | 27 September 2022 |
| | Presentation Skills/Public Speaking - Training | 11 October 2022 |
| | Cost-Of-Living Response - Information and Consultation Session | 26 October 2022 |
| | Climate Change – Briefing | 27 October 2022 |
| | Local Development Plan, Affordable Housing and Development Contributions – Briefing | 29 November 2022 |
| | Dealing with Difficult Situations - Training | 30 November 2022 |
| | Treasury Management - Training | 5 December 2022 |
| | Working Together to Prevent Fraud - Information & Consultation Session | 14 December 2022 |
| | Essential Scrutiny Skills – Training | 12 January 2023 |

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| | East Renfrewshire Culture and Leisure Trust – Leisure Centre Facilities – Visits | 23 January 2023 |
| | CCTV Control Room – Visit and Briefing | 2 February 2023 |
| | Strategic Transport Plans and Projects - Presentation | 3 February 2023 |
| | Cost-of-Living Response – Briefing | 20 February 2023 |
| | East Renfrewshire Health and Social Care Partnership Integration Joint Board (IJB) – IJB Budget - Presentation | 3 March 2023 |
| | Risk Management – Training | 9 March 2023 |
| | East Renfrewshire Community Planning Partnership Board - General Equality Duty - Briefing | 22 March 2023 |
| | | |
| | Conferences/Seminars | |
| | None | |

**ELECTED MEMBER TRAINING AND DEVELOPMENT
SUMMARY 1 April 2022 – 31 March 2023**

| MEMBER'S NAME | EVENT | DATE(S) ATTENDED |
|---------------|---|------------------|
| K Pragnell | Training & Development | |
| | East Renfrewshire Council Members Induction Pack, Including:- <ul style="list-style-type: none"> • Local Induction Guides (Various) • Improvement Service Induction Guides (Various) • Standards Commission for Scotland Code of Conduct for Elected Members & Related Guidance • Protocol for Local Councillor/Employee Relations • Information Security & Data Protection Guidance • IT & E-mail Personal Use Guidance • IT Acceptable Use Policy • Signing Duties Guidance • Expenses etc. Guidance • Council Pension Scheme Guidance • Social Media – Guide by National Communications Advisory Group & Improvement Service • Standing Orders • Scheme of Delegated Functions • Scheme of Administration • Hybrid & In-Person Meeting Guidance • Community Planning Guidance • Multi-Agency Public Protection Agency Guidance • Fire Evacuation Guidance • Personal Safety Guidance • Local Protocols (Various) <p><i>(A Number Provided in E-Format Only on Councillors Pages on Intranet)</i></p> | 5-9 May 2022 |
| | Improvement Service – Elected Member Briefings on Various Topics <p><i>(For full list see Improvement Service website www.improvementservice.org.uk)</i></p> | Various |
| | Members Services Open Sessions (Including IT and Pension Briefing) | 9 - 10 May 2022 |
| | Elected Members Induction – Meeting CMT and Heads of Service (Eastwood House) | 17 May 2022 |

| | |
|--|-------------------|
| Leadership & Decision Making – Elected Members Induction Session 1 - Presentation/Briefing | 19 May 2022 |
| Standards in Public Life and the Councillors Role - Elected Members Induction Session 2 - Presentation/Briefing | 23 May 2022 |
| Effectively Chairing Meetings – Training | 31 May 2022 |
| NHS Greater Glasgow and Clyde – Equality, Diversity and Inclusion - Training | 31 May 2022 |
| Renfrewshire Educational Trust - Office of Scottish Charities Regulator - Trustee Responsibilities - Guidance | 1 June 2022 |
| Education Appeals (Placing Requests) - Training | 9 June 2022 |
| East Renfrewshire Health and Social Care Partnership Integration Joint Board - Induction Seminar | 10 June 2022 |
| Civil Contingencies and Emergency Preparedness for Elected Members – Written Guidance | 20 June 2022 |
| Introduction to Council Departments & Council Family - Elected Members Induction Session 3 - Presentation/Briefing | 23 June 2022 |
| Budgets, Finance and Funding - Elected Members Induction Session 4 - Presentation/Briefing | 27 June 2022 |
| NHS Greater Glasgow and Clyde - Non-Executive Members - Induction | 26 July 2022 |
| Roles of Internal and External Audit – Briefing | 11 August 2022 |
| Introduction to Planning and Role of Elected Members – Training | 19 August 2022 |
| Appeals Committee (Disciplinary and Grievance) – Training | 2 September 2022 |
| Information and Cyber Security - Training | 20 September 2022 |
| Visits to Educational Establishments – Induction | 7 October 2022 |
| Climate Change – Briefing | 27 October 2022 |
| Introduction to Our Community Planning Partners – Session 5 | 1 November 2022 |
| Dealing with Difficult Situations - Training | 30 November 2022 |
| Treasury Management - Training | 5 December 2022 |

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| | Working Together to Prevent Fraud - Information & Consultation Session | 14 December 2022 |
| | Strategic Transport Plans and Projects - Presentation | 3 February 2023 |
| | Cost-of-Living Response – Briefing | 20 February 2023 |
| | East Renfrewshire Health and Social Care Partnership Integration Joint Board (IJB) – IJB Budget - Presentation | 3 March 2023 |
| | Risk Management – Training | 9 March 2023 |
| | | |
| | Conferences/Seminars | |
| | None | |

**ELECTED MEMBER TRAINING AND DEVELOPMENT
SUMMARY 1 April 2022 – 31 March 2023**

| MEMBER'S NAME | EVENT | DATE(S) ATTENDED |
|---------------|--|------------------|
| G Wallace | Training & Development | |
| | <p>East Renfrewshire Council Members Induction Pack, Including:-</p> <ul style="list-style-type: none"> • Local Induction Guides (Various) • Improvement Service Induction Guides (Various) • Standards Commission for Scotland Code of Conduct for Elected Members & Related Guidance • Protocol for Local Councillor/Employee Relations • Information Security & Data Protection Guidance • IT & E-mail Personal Use Guidance • IT Acceptable Use Policy • Signing Duties Guidance • Expenses etc. Guidance • Council Pension Scheme Guidance • Social Media – Guide by National Communications Advisory Group & Improvement Service • Standing Orders • Scheme of Delegated Functions • Scheme of Administration • Hybrid & In-Person Meeting Guidance • Community Planning Guidance • Multi-Agency Public Protection Agency Guidance • Fire Evacuation Guidance • Personal Safety Guidance • Local Protocols (Various) <p><i>(A Number Provided in E-Format Only on Councillors Pages on Intranet)</i></p> | 5-9 May 2022 |
| | <p>Improvement Service – Elected Member Briefings on Various Topics</p> <p><i>(For full list see Improvement Service website www.improvementservice.org.uk)</i></p> | Various |
| | <p>Education Appeals (Placing Requests) - Training</p> | 9 June 2022 |
| | <p>Civil Contingencies and Emergency Preparedness for Elected Members – Written Guidance</p> | 20 June 2022 |
| | <p>Roles of Internal and External Audit – Briefing</p> | 11 August 2022 |

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| | Conferences/Seminars | |
| | None | |