

Minute of virtual meeting of the East Renfrewshire Integration Joint Board held at 1.16pm on 28 June 2023

PRESENT

Anne-Marie Monaghan	NHS Greater Glasgow and Clyde Board (Chair)
Lynsey Allan	Scottish Care
Lesley Bairden	Head of Finance and Resources (Chief Financial Officer)
Councillor Caroline Bamforth	East Renfrewshire Council
Councillor Paul Edlin	East Renfrewshire Council
Councillor Owen O'Donnell	East Renfrewshire Council
Dr Claire Fisher	Clinical Director
Jacqueline Forbes	NHS Greater Glasgow and Clyde Board
Jennifer McKean	Senior Manager, Intensive Services and Justice
Julie Murray	Chief Officer – IJB
Lynne Rankin	Staff Side Representative (ERC)

IN ATTENDANCE

Liona Allison	Assistant Committee Services Officer, East Renfrewshire Council
Claire Coburn	Strategic Services Lead Officer, East Renfrewshire Council
Colin Sweeney	Democratic Services Manager, East Renfrewshire Council
Pamela Gomes	Governance and Compliance Officer
Noleen HarteMcCormick	SDS Implementation Manager
Tom Kelly	Head of Adult Services – Learning Disability and Recovery
Ian Marland	Communications Officer, East Renfrewshire Council
Ian McLean	Accountancy Manager
Margaret Phelps	Strategic Planning, Performance and Commissioning Manager
Steven Reid	Policy, Planning and Performance Manager
Ally Robb	Senior Manager, Community Children's Service
Grace Scanlin	Ernst & Young (External auditor)
Caroline Sinclair	Chief Officer – East Dunbartonshire IJB
Gayle Smart	Senior Manager, Unscheduled Care and Intensive Services
Andrew McCready	NHS Staff Side Representative
Kirstie Ritchie	Senior Communications and Campaigns Officer
Ian McLean	NHS Accountancy Manager
Colin Hutton	Senior Communications Officer
Steven Reid	Senior Policy, Planning and Performance Officer

APOLOGIES FOR ABSENCE

Dianne Foy	NHS Greater Glasgow and Clyde Board
Lee McLaughlin	Head of Adult Services – Communities and Wellbeing
Councillor Katie Pragnell	East Renfrewshire Council (Vice-Chair)
Raymond Prior	Head of Children's Services and Criminal Justice (Chief Social Work Officer)
Lynne Siddiqui	AHP Lead

1. DECLARATIONS OF INTEREST

There were no declarations of interest intimated.

2. MINUTES OF PREVIOUS MEETING

With reference to Revenue Budget 2023-24 (Page 9, Paragraph 2) (Minute No.6 referred), officers responded to a query raised by Councillor Edlin in respect of funding and the establishment of a working group to revisit this.

Officers confirmed that the Board would be asked if any members wished to join the working group once it had been established.

RESOLVED, that the Minutes of the previous meeting, held on 29 March 2023, be approved as a correct record.

3. MATTERS ARISING

The Board considered a report by the Chief Officer, which provided an update on the following matters, which arose from discussions that had taken place at the previous meeting.

a) Joint Inspection of Adult Support and Inspection

Noted that the Care Inspectorate report published on 27 June 2023, be shared with members, once available. A verbal update was provided; and

b) National Transfer Scheme for Unaccompanied Asylum-Seeking Children and the Ukrainian Resettlement Scheme

As noted at the last meeting, a report outlining the implications be shared with East Renfrewshire Cabinet and that this had been provisionally scheduled for September 2023.

RESOLVED, that the report be noted.

4. ROLLING ACTION LOG

The Board considered a report by the Chief Officer, which provided details of all open actions, and those that had been completed or removed since the last meeting.

- i) With regard to Action No.403 (National Transfer Scheme for Unaccompanied Asylum-Seeking Children and the Ukrainian Resettlement Scheme), where enquiries were to be made with the relevant consulates regarding the provision of translation services, it was reported that there was no update at this time.
- ii) With regard to Action No.355 (Age of Criminal Responsibility (Scotland) Act 2019), where arrangements to identify a named establishment as a place of safety, were to be made, it was reported that a number of flats had been looked at in terms of accessibility and suitability.
- iii) With regard to Action No.244 (Financial Framework for the 5-Year Adult Mental Health Services Strategy in GGC), where a progress report was to be submitted in due course, it was reported that the report was awaiting approval and would potentially be submitted in September 2023.

5. LOCAL CHILD POVERTY ACTION REPORT: YEAR 5 (2022/23)

The Board considered the fifth Annual Local Child Poverty Action Report (LCPAR) 2022/23. The report provided members of the Board with an overview of the statutory duty placed on health boards and local authorities to work together to develop, produce and deliver LCPARs and, specifically, which provided a profile of child poverty in East Renfrewshire, including details of both previous and planned actions to tackle the drivers of poverty.

The Board was also being asked to agree to recommend, that the report be published, subject to the prior agreement of NHS Corporate Management Team (due to meet next week) and East Renfrewshire Council (due to meet this evening).

It was reported that whilst there were fewer children in poverty in East Renfrewshire, its area was small and was easier to conduct a targeted approach and Officers wished to take more of a deep dive into areas where there was deprivation.

It was noted that there had been an increase in the number of employers who paid the minimum wage and those integrated back into work.

During discussion, points raised included:

- The importance of this report for the Board and for the Council.
- Disappointment at the increase in child poverty levels and the need to understand this.
- The considerable amount of cross-agency work being undertaken.
- Uncertainty as to whether the headline number was reflecting the efforts being made or the real poverty “pockets” East Renfrewshire had.
- The Board should know the individuals affected and actions should be people-based and more data-centric.
- The “Dressing for Excellence Policy” and affordability.
- How East Renfrewshire residents would earn more than non-residents who worked there.
- Working with local employers re minimum wage accreditation.

Accordingly, it was **RESOLVED** that:

1. The LCPAR: Year 5 2022-23, as required under the Child Poverty Act 2017, be noted; and
2. Subject to its prior approval by the NHS GGC Corporate management Team; the Population Health and Well-being Committee and East Renfrewshire Council, the report recommended for publication.

6. UNAUDITED ANNUAL REPORT AND ACCOUNTS 2022/23

The Board considered a report, which provided an overview of the unaudited annual report and accounts for the Board for the period 1 April 2022 to 31 March 2023. It addressed matters arising from the Performance and Audit Committee in relation to the unaudited annual report and accounts and its decision taken on 26 June 2023 on the remittance of the unaudited Annual Report and Accounts to the Integration Joint Board.

The Board’s Head of Finance and Resources (Chief Financial Officer) said that, this year, the original timetable reinstated to enable PAC and the IJB to receive the unaudited report and accounts in June and the audited report and accounts in September.

She said that the main messages included in the report were:

- Underspend of £0.59 million, caveated that this included significant use of reserves as had been reported to the Board throughout the year.
- The main variances for the year, which were set out in paragraph 17 to the report, with a summary of reserves included in the report and the full detail of the reserves position was set out at Note 8 in the accounts.
- When last reported to the Board in March, a projected potential overspend of just under £0.3 million and the main reasons for reduction in projected costs were set out at paragraph 18 to the report (mainly pay award funding, further turnover and some flexibility within care package costs).
- Level of general reserve remained below the level set in the reserves strategy and had been discussed at length in prior years this (this had also been discussed as part of budget planning and was reflected in the revised Medium-Term Financial Plan.
- Paragraph 29 to the report advised a new financial management code had been published by CIPFA and that the CFO had undertaken an initial review and would report to the next meeting of the Performance and Audit Committee.

Noted that, subject to the Board's approval, the unaudited annual report and accounts be submitted to Ernst and Young by the statutory deadline of 30 June 2023.

During discussion, points raised included:

- Returning of £4.7m to the Scottish Government following Covid-19 despite Covid-19 related problems still existing.
- Was there a Prescribing Working Group?
- Transition to Ernst and Young

In response, in 2021/22, the Board had received significant funding in recognition of the pressures because of Covid-19 but that the level of funding had fallen to £6m now.

Joint funding came via Central and Scottish Government and that this money was ring-fenced for this purpose.

In noting that capacity issues funding had ceased, the Board recognised that local government was able to carry forward Covid-19 funding and that the Council had supported the Board to the sum of £0.75m.

Accordingly, it was **RESOLVED** that:

1. The unaudited annual report and accounts, for submission to Ernst and Young, be agreed;
2. The proposed reserves allocations, be agreed and endorsed;
3. The fact that the annual report and accounts were subject to audit review, be noted;
4. Subject to any recommendations made by the Board, its external auditors or the Performance and Audit Committee, the audited report and accounts be received in September 2023; and
5. The summary overview of financial performance document be presented with the audited accounts in September 2023, be noted.

7. MEDIUM-TERM FINANCIAL PLAN

The Board considered a report, which provided it with a refreshed Medium-Term Financial Plan for the IJB covering the five year period 2023/24 to 2027/28, advised the Board of the medium-term financial outlook as set out in the refreshed Plan, which supported the strategic planning process and provided a financial context to support medium-term plans and decision-making.

It was reported that, whilst the Plan referred to the national position for the first time, the cost pressures could be between £3.4m and £9.0m although there was less certainty looking further ahead.

In recognising that the coming years would most likely be the more difficult ones, it was reported that the Plan (which built upon previous versions) was updated annually but that any issues arising were highlighted in-year

RESOLVED that the revised Medium-Term Financial Plan, be approved and that updates be received, which reflected significant changes in the financial outlook for the IJB.

8. ANNUAL PERFORMANCE REPORT 2022-2023

The Board considered a report, which provided it with the Annual Performance Report for the Health and Social Care Partnership for 2022-23. This was the seventh Annual Performance Report and outlined performance in relation to the delivery of the Strategic Plan 2022-25. The Annual Performance Report was a high level, public facing report and summarised the performance of the HSCP with specific focus on the delivery of services and support as it recovered from the Covid-19 pandemic.

RESOLVED that:

1. The report and its submission to the Scottish Government by the revised deadline of 31 July 2023, be approved; and
2. The Policy, Planning and Performance Team work with the Communications Team to consider a range of media to engage with the public, illustrate performance and publish the Performance Report on the IJB website and through social media.

9. HSCP SAVINGS, RECOVERY AND RENEWAL PROGRAMME

The Board considered a report, which updated it on the HSCP Savings, Recovery and Renewal Programme.

The report updated a number of projects, as detailed at paragraphs 7 to 13 and officers were pleased to advise that since the report was written the requirements' gathering exercise for the case recording replacement system, had been signed off by the project board, and work was ongoing to move to the Invitation to Tender stage.

Appendix 1 to the report gave the detailed overview by project.

The table at paragraph 15 in the report provided a summary of the status of the savings required in the current year. Whilst this was good news, the HSCP had £1.576 million identified as achievable, with a further £3.88 million on track. There was currently £1.729 million at risk of slippage or potential shortfall.

Following publication of the report, a further £300k had converted to "achieved" from "on track".

In-year slippage in the Supporting People Framework was assumed and where some restructuring or redesign was required – and the delays reflected the capacity and operational challenges the HSCP was facing.

The HSCP had £1.599 million in its budget savings reserve and £0.272 million in general reserve. That was sufficient, at present to contain the assumed slippage, but also assumed there would be no operational overspends in 2023/24, however the risks of this were mounting.

Appendix 2 provided an overview of the savings detail, with some smaller savings grouped per the previously agreed approach.

Officers confirmed that progress be reported to every meeting of the Board.

During discussion, the following points were raised:

- Concern around national care home negotiations
- Commitment to put clear timelines to ensure much more detailed report to next meeting
- Looking at financial recovery (national issue)

RESOLVED that the report, be noted.

10. SUPPORTING PEOPLE FRAMEWORK IMPLEMENTATION

The Board considered a report, which provided an update on the implementation of the Supporting People Framework (Policy), approved at the Integration Joint Board meeting on 29 March 2023. The framework set out the criteria for providing social care in 2023/24.

RESOLVED, that the Supporting People Framework Implementation Plan and the progress to date of the implementation be noted.

11. MEDICATION ASSISTED TREATMENT STANDARDS UPDATE AND ALCOHOL AND DRUGS PARTNERSHIP ANNUAL REPORTING SURVEY 2022-23

The Board considered a report, which provided an update on the outcome of the national assessment of East Renfrewshire's progress towards the Medication Assisted Treatment (MAT) Standards, a rigorous process that required significant preparation of evidence of implementation. Secondly, the report presented the draft Alcohol and Drugs Partnership Annual Reporting Survey for 2022-23, which had been prepared for submission to the Scottish Government.

It was reported that the Implementing the (MAT) Standards was a key priority for supporting people with harmful opiate use, and one of the key work streams of the National Drugs Mission to reduce and prevent drug related deaths. The Board noted that these were a holistic set of standards. These included rapid access to opiate substitution treatment, on the same day of presentation where possible, as well as improving access to harm reduction, mental health supports, and advocacy services. A summary of the ten Standards appeared at Annexe 1 to the report.

NOT YET ENDORSED AS A CORRECT RECORD

Locally, the MAT implementation process had been driven by a working group (membership included ADRS team management and Medical Officer, Senior Manager Recovery Services, Data Analyst and Lead Planner). The working group met fortnightly during 2022-23 to progress and report on actions and review the evidence gathered to demonstrate implementation.

Noted that the national MAT Standards Implementation Support Team (MIST), hosted within Public Health Scotland, had supported this group throughout the last year. This support gave the opportunity to submit evidence for review prior to submission and to discuss improvement areas.

All Alcohol and Drug Partnership (ADP) areas had now been formally assessed and East Renfrewshire had achieved the following ratings for Standards 1 to 5:

Standard	Definition	East Renfrewshire
1	All people accessing services have the option to start MAT from the same day of presentation	Green
2	All people are supported to make an informed choice on what medication to use for MAT, and the appropriate dose	Green
3	All people at high risk of drug related harm are proactively identified and offered support to commence or continue MAT	Provisional Green
4	All people offered evidence based harm reduction at the point of MAT delivery.	Amber
5	All people will receive support to remain in treatment as long as requested.	Green

Officers said they had been reluctant to bring the report to the Board but that the Scottish Government had required that the Board consider it.

Officers also expressed disappointment at the amber status of Standard 4.

RESOLVED that:

1. The assessments achieved by East Renfrewshire in respect of MAT Standards 1 to 5 above, be noted: and
2. The East Renfrewshire Alcohol and Drugs Partnership Annual Reporting Survey 2022-23 be approved prior to submission to the Scottish Government.

12. DELAYED DISCHARGE POSITION

Gayle Smart, Senior Manager, Unscheduled Care and Intensive Services, delivered a brief presentation on the delayed discharge position and focused upon:

Discharge without delay
 Acute delays
 Lost bed days – acute delays
 Care at home – unmet need
 Next steps

RESOLVED to note the presentation.

13. EAST RENFREWSHIRE HEALTH AND SOCIAL CARE PARTNERSHIP ACCOMMODATION STRATEGY

The Board considered a report, which provided it with a revised Accommodation Strategy covering the period 2023/24 to 2027/28.

The Board recognised that there was little prospect of any significant investment particularly since the Council had not received LPD2 funding.

RESOLVED that the revised Accommodation Strategy, be noted.

14. IJB COMPLAINTS ANNUAL REPORT 2022-2023

The Board was pleased to note that there were no complaints received.

15. DATE OF NEXT MEETING

To note Wednesday 16 August 2023, at 10.00am, as the next meeting of the Integration Joint Board.

CHAIR